Finance and Administration Committee Meeting Minutes

Date: Wednesday May 13, 2026

Location: Lindsay Education Centre

Time: 1:00 p.m. to 2:30 p.m.

1. Roll Call – Confirmation of Quorum – Call to Order

The Committee Chair called the meeting to order at 1:01 p.m.

2. Declaration of Possible Conflict of Interest

None

3. Approval of the Agenda

Moved by B. Reain – Seconded by L. Clodd

Be it resolved that the Finance and Administration Committee agenda dated May 13, 2026 be approved.

Carried

4. Minutes of Previous Meeting – February 18, 2026

Moved by C. Wilcox – Seconded by J. Saunders

Be it resolved that the minutes of the February 18, 2026 Finance and Administration Committee meeting be adopted.

Carried

5. General Administration

None

6. Finance Department Reports

6.1 Verbal Overview of the 2026/27 Budget

The Superintendent of Business noted that the Ministry announced the Core Ed funding for 2026/2027 just prior to the meeting. The Board's goal is a balanced

budget. Staff will work on inputting the final details into the budget now that the numbers have been released.

6.2 Second Quarter Report (Q2) – 2025/2026

The Superintendent of Business reviewed the report for Committee and answered questions in regard to supply costs, summer capital project spending, enrolment and board growth.

Moved by J. Saunders – Seconded by L. Clodd

Be it resolved that the Finance and Administration Committee approves the 2025-2026 second quarter (Q2) report as received on May 13, 2026.

Carried

7. Facility Department Reports

7.1 Facility Services Cost Saving Measures Summary

The Senior Manager of Facility Services made a presentation regarding operational cost saving measures that the department is implementing. He answered questions in regard to buying Canadian initiatives and recycling costs for the board facilities.

7.2 Outdoor Education and Indigenous Centre Verbal Update

The Senior Manager of Facility Services provided an update on the construction of the centre.

7.3 Verbal Overview of Facilities Department KPIs

This item was deferred to a future meeting.

7.4 Renewal Plan Verbal Update

The Senior Manager of Facility Services reviewed the summer projects. He noted that some project timelines and purchases have been impacted by tariffs.

8. Transportation Department Reports

8.1 Verbal Transportation Department Updates:

- Opt-In/Out
- SMCDSB Integration
- Winter Weather and Cancellations
- Department KPIs

The Transportation Supervisor provided an end of year update on the above noted matters and answered questions in regard to opt-in and out of transportation and the costs to the board related to these new requirements.

9. Tentative Meeting Dates for 2026/2027 *for discussion

- *Special Meeting for Budget June 17, 2026 at the Lindsay Education Centre
- Thursday September 17, 2026 at the Muskoka Education Centre
- Thursday November 12, 2026 at the Lindsay Education Centre

- Thursday February 11, 2027 at the Muskoka Education Centre
- Thursday May 13, 2027 at the Lindsay Education Centre

There were no concerns with the proposed dates and locations for the above noted 2026/2027 committee meetings.

10. Adjournment

Moved by J. Saunders – Seconded by B. Reain

Be it resolved that the May 13, 2026 Finance and Administration Committee meeting adjourn at 1:50 p.m. and the next meeting be held on Thursday September 17, 2026 or at the call of the Chair.

Carried