

Governance and Policy Committee Agenda

Date: April 21, 2026
Location: Lindsay Education Centre
Time: 12:00 p.m.

1. Call to order

2. Territory Acknowledgement

3. Roll call

4. Declaration of possible conflict of interest

5. Approval of agenda

6. Committee action items

6.1 Approval of the minutes of the February 19, 2026 Governance and Policy Committee Meeting (pgs.2-4)

7. Administrative reports

7.1 For Action – Written

- a. Recommendation to rescind- BU-3539 Disposal of Obsolete or Surplus Furniture and Equipment Policy (SO Britton/ pgs. 5-6)
- b. BU-3525 Charitable Donations Policy (SO Britton/ pgs. 7-8)
- c. ES-5020 Health and Physical Education: Exemption Process for Human Development and Sexual Health Curriculum Policy (SO Sudsbury/ pgs.9-11)
- d. ES-5550 Supervised Alternative Learning Policy (SO. Hubbert/ pgs.12-13)
- e. HR-4019 Police Record Checks & Offence Declarations Policy (SO Johnston/ pgs.14-16)

8. Other business

8.1 Board Self-Assessment process – debrief from Learning Session

9. Next meeting

June 2, 2026 at MEC

10. Adjournment

Governance and Policy Committee Meeting Minutes

Date: February 19, 2026
Location: Hidden Valley Resort
Time: 11:00 a.m.

1. Call to order

Chair McInerney called the meeting to order at 11:05am

2. Territory Acknowledgement

Chair Wilcox shared the Territory Acknowledgement.

3. Roll call

Chair McInerney shared that the following Trustee members were in attendance: Trustees Heather Bradley, Esther Childs, Deb McInerney, Judy Saunders.

Trustee Clodd sent regrets.

Chair Wilcox also attended the meeting as ex officio member.

Director Hahn and Executive Assistant J. Andreasen were in attendance as staff support.

4. Declaration of possible conflict of interest

There were no declarations of possible conflict of interest.

5. Approval of agenda

Moved by Trustee Saunders, Seconded by Trustee Bradley,
That the agenda be approved.
Carried.

6. Committee action items

6.1 Approval of the minutes of the November 19, 2026 Governance and Policy Committee Meeting

Moved by Trustee Wilcox, seconded by Trustee Bradley,
That the minutes dated November 19, 2026 be approved.
Carried.

7. Administrative Reports

7.1 For Action- Written

a. BU-1999 Trustee Honoraria Policy

Superintendent Britton shared the recommended updates to the Trustee Honoraria Policy.

Moved by Trustee Saunders, Seconded by Trustee Childs,
That the BU-1999 Trustee Honoraria Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

b. BU-3040 Insurance Policy

Superintendent Britton shared the recommended updates to the BU-3040 Insurance Policy

Moved by Trustee Childs, Seconded by Trustee Bradley,
That the words 'meetings on property' be removed from the BU-3040 Insurance Policy that was passed at the November 19, 2025 Governance and Policy Committee Meeting, and that the updated policy be advanced to the next public meeting of the Board for ratification.
Carried.

c. BU-2015 Flag Protocol Policy

Manager Carolynne Bull shared the updates to the Flag Protocol Policy.

Moved by Trustee Bradley, Seconded by Trustee Saunders,
That the revised BU-2106 Flag Protocol Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

d. OP-6603 Medical and Health Management in Schools Policy

Director Hahn, shared on behalf of SO Fraser, the recommended updates to the OP-6603 Medical and Health Management in Schools Policy.

Moved by Trustee Wilcox, Seconded by Trustee Bradley,
That the revised OP 6602 Medical and Health Management in Schools Policy be approved and the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

e. ES-5550 Specialized Equipment for Learning Policy

Director Hahn shared, on behalf of SO Train, the recommended changes to the ES-5550 Specialized Equipment for Learning Policy.

Moved by Trustee Saunders, Seconded by Trustee Bradley,
That the ES-5550 Specialized Equipment for Learning Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

f. HR-4521 Prevention and Resolution of Violence in the Workplace Policy

Director Hahn shared the HR-4521 Prevention and Resolution of Violence in the Workplace Policy on behalf of Superintendent Britton.

Moved by Trustee Childs, Seconded by Trustee Saunders,
That the changes to the HR-4521 Workplace Violence: Prevention and Resolution Policy be
approved and that the policy be advanced to the net public meeting of the Board of Trustees for
ratification.

Carried.

8. Other business

9. Next meeting

April 21 at 12pm at LEC

10. Adjournment

Moved by Trustee Saunders, seconded by Trustee Wilcox,
That the Committee do now adjourn at 12:02pm

Carried.

Trillium Lakelands District School Board Administrative Report

Date: March 31, 2026
To: Governance and Policy Committee
Origin: Nicole Britton, Superintendent of Business
Subject: BU-3539 Disposal of Obsolete or Surplus Furniture and Equipment Policy
Reference: Governance and Policy Committee Meeting – April 21, 2026

Purpose

To provide the Governance and Policy Committee with an update with regard to *BU-3539 – Disposal of Obsolete or Surplus Furniture and Equipment Policy*.

Context

During the scheduled 2025/2026 policy review cycle, staff conducted a province-wide scan and an analysis of *the BU-3539 Disposal of Obsolete or Surplus Furniture and Equipment Policy*.

Content

The review concluded that the disposal of physical assets is an operational administrative function rather than a governance-level requirement, as such, the existing procedure will be transitioned into a Superintendent Memo.

This ensures that internal staff maintain clear direction while the Board policies remain focused on strategic oversight.

Board Trustee Brohman was provided the policy for review and had no concerns with the recommendation to rescind the policy.

Action

Recommendation that *BU-3539 – Disposal of Obsolete or Surplus Furniture and Equipment Policy* be rescinded and that the motion be advanced to the next public meeting of the Board of Trustees for ratification.



BU-3539 Disposal of Obsolete or Surplus Furniture and Equipment Policy

Approval Date: 2020

Review Date: 2025

Purpose

~~Trillium Lakelands District School Board recognizes that there are occasions where articles, furniture or equipment become obsolete or surplus to the needs of a particular location or to the system as a whole, and relocation or disposal of the material is required.~~

If you require this information in an accessible format, please contact Communications Services at info@tldsbc.on.ca.

Trillium Lakelands District School Board Administrative Report

Date: April 13, 2026
To: Governance and Policy Committee
Origin: Nicole Britton, Superintendent of Business
Subject: BU-3525 Charitable Donations Policy
Reference: Governance and Policy Committee Meeting – April 21, 2026

Purpose

To present the Governance and Policy Committee with recommended changes to *BU-3525 – Charitable Donations Policy*.

Context

For the scheduled 2025/2026 policy review, staff conducted a province-wide scan, and a review of current Canada Revenue Agency (CRA) legislation as part of the analysis of the *Charitable Donations Policy*,

Content

Revisions to the policy include:

- Updating the approval and review dates
- Updating the information in the document to match the Board's current policy template
- Addition of language to link the policy statement to the Board's strategic plan

The policy was sent to Trustee McAlpine for review.

Action

Recommendation that the *BU-3539 – Charitable Donations Policy* be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.



BU-3525 Charitable Donations Policy

Approval Date: 2020

Review Date: 2025

Lead Department: Business Services

Purpose

Trillium Lakelands District School Board recognizes the value of donations and contributions ~~in supplementing current~~ **to enhance the Board's** services and resources **for education and learning.** ~~The Board welcomes donations and contributions from individuals and organizations for the advancement of the education of students.~~ **The Board is committed to accepting donations and contributions that align with our mission, vision and values ensuring that all acquired resources support the advancement of student achievement and well being.**

If you require this information in an accessible format, please contact Communications Services at info@tldsbc.on.ca.

Trillium Lakelands District School Board Governance and Policy Committee Administrative Report

Date: February 20, 2026
To: Governance and Policy Committee
Origin: Dawn Sudsbury, Superintendent of Learning
Subject: ES-5020 Health and Physical Education Curriculum: Exemption Process for Human Development and Sexual Health Expectations Policy
Reference: Governance and Policy Committee Meeting - April 21, 2026

Purpose

To present to the Committee the revised *ES-5020 Health and Physical Education Curriculum: Exemption Process for Human Development and Sexual Health Expectations Policy*.

Context

The *ES-5020 Health and Physical Education Curriculum: Exemption Process for Human Development and Sexual Health Expectations Policy* was due for review, as part of the five-year Board policy review cycle.

Revisions to the policy are intended to increase the information related to the mandate of *Policy/Program Memorandum 162: Exemption from Instruction related to the Human Development and Sexual Health Expectations in The Ontario Curriculum: Health and Physical Education, Grades 1–8, 2019*.

Content

The policy revisions were drafted in consultation with Trustee Brohman, elementary curriculum consultants, elementary principals, and union and federation representatives.

Action

Recommendation that the changes to the *ES-5020 Health and Physical Education Curriculum: Exemption Process for Human Development and Sexual Health Expectations Policy* be accepted, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.



ES-5020 Health and Physical Education Curriculum: Exemption Process for ~~the~~ Human Development and Sexual Health Expectations Curriculum Policy

Approval Date: ~~2024~~2026

Review Date: ~~2026~~2031

Lead department: Elementary Curriculum Services

Purpose

Trillium Lakelands District School Board is committed to providing a well-rounded education that includes the study of Health and Physical Education, supporting social-emotional learning, physical health, mental health, inclusion, and academic success for all students, in collaboration with parents/guardians. The Board acknowledges the importance of a child's age-appropriate understanding of Human Development and Sexual Health and respects the parent/guardian role in providing their child's learning, with the understanding that families may choose to approach or teach topics related to Human Development and Sexual Health in a manner or at an age that differs from what is outlined in *The Ontario Curriculum: Health and Physical Education, Grades 1–8, 2019*.

In compliance with *Policy/Program Memorandum 162: Exemption from Instruction related to the Human Development and Sexual Health Expectations in The Ontario Curriculum: Health and Physical Education, Grades 1–8, 2019*, parents/guardians are therefore provided with the choice to exempt their child from participation in all instruction related to the Human Development and Sexual Health expectations for their grade.

Students will be exempted from instruction on an individual basis according to the following conditions, as outlined in *PPM 162*:

- Exemptions are limited to instruction related to the Human Development and Sexual Health expectations found in strand D of *The Ontario Curriculum: Health and Physical Education, Grades 1–8, 2019*. Students will not be exempted from instruction related to any other expectations in this curriculum or related to expectations in other curriculum subjects.

- Exemptions will be granted only for instruction related to all the Human Development and Sexual Health expectations in a student's grade, and not for instruction related to selected expectations or groups of expectations.
- References to human development and sexual health made by teachers, board staff, or students outside the intentional teaching of content related to the Human Development and Sexual Health expectations are not included in the exemption policy/procedure.
- There will be no academic penalty for an exemption.
- There will be no assessment, evaluation, or reporting of exempted students' achievement of Human Development and Sexual Health expectations in their particular grade. Exempted students' grade in health and physical education will be determined on the basis of the overall expectations in strand D of the curriculum, without consideration of the specific expectations under Human Development and Sexual Health.

~~Trillium Lakelands District School Board is committed to providing believes a well-rounded educational experience, which includes the study of health and physical education, as outlined in the Ontario Health and Physical Education (2019) for students in Grades 1 to 8. including the study of Health and Physical Education supports social-emotional learning, physical health, mental health, inclusion, and academic success for all students. Trillium Lakelands District School Board respects the parent/guardian role in their child's learning and understands that families may choose to approach or teach topics related to Human Development and Sexual Health in a manner or at an age that differs from what is outlined in the Health and Physical Education Curriculum in Grades 1-8.~~

If you require this information in an accessible format, please contact Communications Services at info@tlds.on.ca.

Trillium Lakelands District School Board Administrative Report

Date: April 1, 2026
To: Board of Trustees
Origin: Traci Hubbert, Superintendent of Learning
Subject: BD-5550 Supervised Alternative Learning (SAL) Policy
Reference: Governance and Policy Committee Meeting - April 21, 2026

Purpose

To present the Governance and Policy Committee with the revised *BD-5550 Supervised Alternative Learning (SAL) Policy*.

Context

The *BD-5550 Supervised Alternative Learning (SAL) Policy* was due for review as part of the five-year review cycle. The Policy was shared with Federations / Union for input and reviewed by Trustee McInerney as well as the SAL Committee.

Content

The *BD-5550 Supervised Alternative Learning (SAL) Policy*, outlines the Board purpose which guides Supervised Alternative Learning for students in Trillium Lakelands DSB.

Revisions to the policy include:

- Updating the approval and review dates.
- Addition of language to recognize the need for individualized plans.
- Addition of language to be in alignment with legislation to ensure the focus is on making progress towards the Ontario Secondary School Diploma.
- Addition of language to clarify eligible students may also be working towards other education and life goals.

Action

Recommendation that the changes to *BD-5550 Supervised Alternative Learning (SAL) Policy* be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.



ES-5552 Supervised Alternative Learning (SAL) Policy

Approval Date: ~~2021~~ 2026

Review Date: ~~2026~~ 2031

Purpose

Trillium Lakelands District School Board is committed to providing meaningful learning opportunities for all students in our board. TLDSB recognizes that some students require alternative learning opportunities and individualized plans in order to increase achievement and thereby increase the likelihood of reengagement in an in-school program.

As some students may have difficulty attending or succeeding in a regular school program, alternative programs are offered for students over the age of 14 but under the age of 18 under the Education Act Regulation 374/10: *Supervised Alternative Learning and Other Excusals from Attendance at School* (SAL). Trillium Lakelands District School Board SAL programs assist eligible students in making progress towards obtaining an Ontario secondary school diploma or achieving their other educational and life goals in an alternative educational program until they are able to reintegrate and reengage into regular school programming.

If you require this information in an accessible format, please contact Communications Services at info@tldsbc.on.ca.

Trillium Lakelands District School Board Administrative Report

Date: April 10, 2026
To: Board of Trustees
Origin: Jennifer Johnston, Superintendent of Human Resources Services
Subject: HR-4019 Criminal Record/Vulnerable Sector Checks and Offence
Declarations Policy
Reference: Governance and Policy Committee Meeting - April 21, 2026

Purpose

To present to the Committee the revised *HR-4019 Criminal Record/Vulnerable Sector Checks and Offence Declarations Policy* following an out-of-cycle update.

Context

The *HR-4019 Criminal Record/Vulnerable Sector Checks and Offence Declarations Policy* is being reviewed out-of-cycle to ensure compliance with the Education Act's new *Ontario Regulation 521/01: Collection of Personal Information*, revised by *Bill 33: Strengthening Student Safety*, which requires updated vulnerable sector or criminal record and judicial matters checks to be submitted by employees, volunteers, educational placement candidates and service providers (community partners) every five years.

The *HR-4019 Criminal Record/Vulnerable Sector Checks and Offence Declarations Policy* was reviewed by Trustee Wilcox on March 27, 2026. Unions and federations were given a copy to review and provide feedback on March 24, 2026. Human Resources Services team members were also integral in providing input on the Policy.

Content

Revisions to the *HR-4019 Criminal Record/Vulnerable Sector Checks and Offence Declarations Policy* include:

- Recommending the name of the Policy be changed from “Criminal Record/Vulnerable Sector Checks and Offence Declarations” to “Police Record Checks and Offence Declarations” to reduce the length and increase searchability on Our Dock.
- Expanding on the Board’s commitment to student safety, well-being and personal achievement.
- Including whom the Policy applies to and the circumstances that the Board may deny access to school or Board sites for these individuals.
- Noting alignment with legislation, including the five-year renewal cycle, as well as privacy and confidentiality.

Action

Recommendation that the changes to *HR-4019 Criminal Record/Vulnerable Sector Checks and Offence Declarations Policy*, including the change of name to *HR-4019 Police Record Checks and Offence Declarations Policy*, be approved and that the Policy be advanced to the next public meeting of the Board of Trustees for ratification.



HR-4019 Police Record~~Criminal Record/Vulnerable Sector~~ Checks & Offence Declarations Policy

Approval date: 2027~~5~~

Review date: 2030

Lead department: Human Resources Services

Purpose

Trillium Lakelands District School Board (TLDSB) is responsible for providing a safe ~~and secure~~ working and learning environment for students and employees. In alignment with the TLDSB Strategic Plan and in accordance with the Education Act, Regulation 521/01, revised by Bill 33: Strengthening Student Safety, TLDSB will ensure the safety, well-being and personal achievement of students. ~~The Board~~ is in a position of trust and authority with regard to students and remains dedicated to~~strives to~~ protecting their intellectual, physical, ~~mental~~, and emotional well-being of students. This commitment to safety serves as a foundation for fostering a culture of belonging and ensuring overall student success.

~~TLDSB~~ Trillium Lakelands District School Board will carefully assess if a police record check contains any record of offence(s) that is determined to have a clear nexus to the individual's employment relationship with the Board including the person's ability to safely perform their job and any risk associated with the position, ~~not hire into its employ, or continue to employ persons with direct and/or regular contact with students, who have police records and/or patterns of behaviour which place students or staff at risk.~~ This mandate extends to all individuals, including volunteers, educational placement candidates and service providers, which includes community partners. Consequently, the Board may deny access to those who have:

~~Trillium Lakelands District School Board will not allow school access to service providers or others who have direct and/or regular contact with students:~~

- ~~Who have n~~ Not provided a satisfactory police record~~vulnerable sector~~ check.
 - ~~Who have p~~ Provided a police record~~vulnerable sector~~ check which has been adjudicated and found to be unsatisfactory~~present an unacceptable risk to students and/or staff.~~
 - ~~Who have not~~ Failed to provided an acceptable annual offence declaration ~~affidavit~~.
- By maintaining rigorous screening standards, annual offence declarations and a standardized five-year renewal cycle for police record checks, the Board ensures alignment with applicable legislation. All records and personal information collected through this process are managed in accordance with applicable privacy legislation to ensure confidentiality and professional integrity.

If you require this information in an accessible format, contact Communications Services at info@tldsbc.on.ca.