



Governance and Policy Committee Meeting

Minutes

Date: November 19, 2025
Location: Lindsay Education Centre
Time: 12:00 p.m.

1. Call to order

Chair McInerney called the meeting to order at 12:12 p.m.

2. Territory Acknowledgement

Trustees Bradley shared the Territory Acknowledgement.

3. Roll call

Chair McInerney shared that the following Trustee members were in attendance: Trustees Heather Bradley, Louise Clodd, Esther Childs, Deb McInerney, Judy Saunders.

Chair Wilcox also attended the meeting as ex officio member.

Director Hahn and Executive Assistant J. Andreasen were in attendance as staff support.

4. Declaration of possible conflict of interest

There were no declarations of possible conflict of interest.

5. Approval of agenda

Moved by Trustee Clodd, Seconded by Trustee Bradley,
That the agenda be approved.
Carried.

6. Committee action items

6.1 Approval of the minutes of the October 21, 2025 Governance and Policy Committee Meeting

Moved by Trustee Childs, seconded by Trustee Saunders,
That the minutes dated October 21, 2025 be approved.
Carried.

7. Administrative Reports

7.1 For Action- Written

a. BU-3005 Cheque Signing Policy

Superintendent Britton shared an overview of recommended changes to the BU-3005 Cheque Signing Policy with the Committee. A major change to the policy included a recommendation to change the name to Payment Authorization Policy. The Committee recommended an addition of a reference to the Chair having signing authority in the absence of the Treasurer or Director of Education.

Moved by Trustee Wilcox, Seconded by Trustee Clodd,
That the changes to BU-3005 – Cheque Signing Policy with the amendment be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

b. BU-3010 Borrowing for Current Expenditures Policy

Superintendent Britton shared information related to the review of the BU-3010 Borrowing for Current Expenditures Policy.

Moved by Trustee Childs, Seconded by Trustee Bradley,
That the changes to BU-3010 - Borrowing for Current Expenditure Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

c. BU-3000 Travel Rate Policy Principal

Superintendent Britton shared recommended updates to the BU-3000 Travel Rate Policy.

Moved by Trustee Saunders, Seconded by Trustee Childs,
That the changes to BU-3000 - Travel Rate Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

d. BU-3040 Insurance Policy

Superintendent Britton shared an overview of recommendations for changes to the BU-3040 Insurance Policy.

Moved by Trustee Bradley, Seconded by Trustee Childs,
That the changes to BU-3040 - Insurance Policy be approved with amendments and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

e. BD-2300 Communication and Collaboration with Parents/ Guardians Policy

Director Hahn shared the review process related to for the BD-2300 Communication and Collaboration with Parents/ Guardians Policy.

Moved by Trustee Clodd, Seconded by Trustee Wilcox
That the changes to BD-2300 Communication and Collaboration with Parents/ Guardians Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.
Carried.

f. BD-2025 Policy and Administrative Procedure Policy

Director Hahn shared the recommended changes to the BD-2025 Policy and Administrative Procedure Policy.

Moved by Trustee Childs, Seconded by Trustee Saunders

That the changes to BD-2025 Policy and Administrative Procedure Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.

Carried.

8. Other business

8.1 Plan for Board Self-Assessment for 2025-2026

The Board Self-Assessment, in the same format that was presented in 2024 (which will allow for the collection of data that is comparable year over year) will be shared at the February 2026 Learning Session for completion.

9. Next meeting

February 10, 2026 at 12pm at MEC

10. Adjournment

Moved by Trustee Clodd, seconded by Trustee Childs,

That the Committee do now adjourn at 12:48 p.m.

Carried.