



Finance and Administration Committee Minutes

Date: Tuesday May 13, 2025

Location: Lindsay Education Centre

Time: 1:00 p.m. to 3:00 p.m.

1. Roll Call – Confirmation of Quorum - Call to order

Chair McAlpine called the meeting to order at 1:02 p.m. and confirmed a quorum.

2. Declaration of Possible Conflicts of Interest

None

3. Approval of Agenda

Moved by G. Brohman and Seconded by E. Childs

Be it resolved that the Finance and Administration Committee agenda dated May 13, 2025 be approved.

Carried

4. Motion to Move to In-Camera

Moved by D. McInerney and Seconded by G. Brohman

Be it resolved that the Finance and Administration Committee be moved to in-camera and once concluded, the Committee rises and immediately reconvenes in open session.

Carried

5. Consideration of a Motion

5.1 Consideration of motion(s) from In-Camera, if necessary

None

6. Minutes of Previous Meeting – February 12, 2025

Moved by E. Childs and Seconded by J. Saunders

Be it resolved that the minutes of the February 12, 2025 Finance and Administration Committee meeting be adopted.

Carried

7. General Administration Reports

7.1 Business Department Key Performance Indicators (KPI)

Superintendent Ellis reviewed the KPIs set out by the facilities, transportation and finance departments.

7.2 Verbal Update - Long Term Accommodation Plan (LTAP)

8. Finance Department Reports

8.1 Second Quarter Report of 2024/2025 (Q2)

Moved by E. Childs and Seconded by D. McInerney

Be it resolved that the Finance and Administration Committee approves the 2024-2025 second quarter (Q2) report as presented on May 13, 2025.

Carried

8.2 Presentation of the Forecasted 2025/2026 Expenditure Budget

Superintendent Ellis presented the expenditure budget and noted that once the Core Ed Funding information is provided by the Ministry, the Board will be able to complete the budget. He answered questions in regard to carbon taxes, system classes, curriculum and board administrator expenses. He noted the board has very little discretionary spending for the upcoming year.

9. Facility Department Reports

None

10. Transportation Department Reports

10.1 Verbal Update - Transportation Department

Superintendent Ellis noted the ministry is requiring opt-in and opt-out from parents in the upcoming years and that the board, as a result of a request for quotes, has entered into a contract with Attridge Transportation.

11. Next Meeting Dates

11.1 Special Committee Meeting – Monday June 2, 2025 at the Muskoka Education Centre – Budget Consideration

11.2 Tentative Committee Dates for 2025/2026 *subject to change

Tuesday September 16, 2025 at the Lindsay Education Centre

Wednesday November 12, 2025 at the Muskoka Education Centre

Wednesday February 18, 2026 at the Lindsay Education Centre

Tuesday May 12, 2026 at the Muskoka Education Centre

12. Adjournment

Moved by D. McInerney and Seconded by E. Childs

Be it resolved that the May 13, 2025 Finance and Administration Committee meeting adjourn at 2:50 p.m. and the next meeting be a special committee meeting scheduled for on Monday June 2, 2025.

Carried