



Finance and Administration Committee Meeting Minutes

Date: Wednesday, February 12, 2025

Location: Muskoka Education Centre

Time: 1:00 p.m. to 2:30 p.m.

1. Roll Call – Confirmation of Quorum - Call to order

Chair McAlpine called the meeting to order at 1:00pm and confirmed a quorum.

2. Declaration of Possible Conflicts of Interest

None

3. Approval of Agenda

Moved by G. Brohman – Seconded by E. Childs

Be it resolved that the Finance and Administration Committee agenda dated February 12, 2025 be approved.

Carried

4. Minutes of Previous Meeting – November 12, 2024

Moved by J. Saunders – Seconded by D. McInerney

Be it resolved that the minutes of the November 12, 2024 Finance and Administration Committee meeting be adopted.

Carried

5. General Administration Reports

5.1 None

6. Finance Department Reports

6.1 Verbal Overview of the 2024/25 Budget Process

Superintendent Ellis presented a brief overview of the upcoming budget process and answered questions in regard to public input and potential election impacts.

6.2 First Quarter Report of 2024/2025 (Q1)

Director Hahn and Superintendent Ellis provided a summary of the board budget in relation to the first quarter report.

Moved by J. Saunders – Seconded by D. McInerney

Be it resolved that the Finance and Administration Committee approves the 2024-2025 first quarter (Q1) report as presented on February 12, 2025.

Carried

6.3 Verbal Update on Accumulated Surplus

Superintendent Ellis reviewed the in year accumulated surplus and the reserve amounts that have restricted use.

6.4 Supplementary Spending Plan for 2025

Superintendent Ellis provided information about supplemental spending within the school year for 2025.

7. Facility Department Reports

7.1 Capital Renewal Projects – Summer 2025

7.2 Portable Inventory Overview

7.3 Child Care Services in Board Facilities

7.4 Community Use of Schools

8. Transportation Department Reports

8.1 Transportation Department Midyear Update

This item was considered prior to Item 7.

Superintendent Ellis noted the change in opt-in and opt-out transportation requirements and the newly implemented weather zones.

9. Next Meeting Dates

Tuesday May 13, 2025 at the Lindsay Education Centre

10. Adjournment

Moved by E. Childs – Seconded by J. Saunders

That the February 12, 2025 Finance and Administration Committee meeting adjourn at 3:51 p.m. and the next meeting be held on Tuesday, May 13, at 1p.m. or at the call of the Chair.

Carried