



## **Governance and Policy Committee Meeting Minutes**

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Date: October 21, 2025  
Location: Muskoka Education Centre  
Time: 12:00 p.m.

### **1. Call to order**

Director Hahn called the meeting to order at 12:33 p.m.

### **2. Territory Acknowledgement**

Director Hahn shared the Territory Acknowledgement.

### **3. Roll call**

Director Hahn advised that the Committee for the 2025-2026 school year included the following members: Trustees Judy Saunders, Louise Clodd, Esther Childs, Deb McInerney, Heather Bradley.

Director Hahn shared that the following Trustee members were in attendance: Trustees Judy Saunders, Esther Childs, Deb McInerney, Heather Bradley. Trustee Clodd shared regrets.

Chair Wilcox also attended the meeting as ex officio member. Trustee Reain attended as an observer.

Director Hahn and Executive Assistant J. Andreasen were in attendance as staff support.

### **4. Declaration of possible conflict of interest**

There were no declarations of possible conflict of interest.

### **5. Approval of agenda**

Moved by Trustee Saunders, Seconded by Trustee McInerney,  
That the agenda be approved.  
Carried.

## **6. Committee action items**

### **6.1 Review and approval of the Committee Terms of Reference**

Moved by Trustee McInerney, Seconded by Trustee Childs,  
That the Governance and Policy Committee approve the Governance and Policy Terms of Reference for the 2025-2026 school year.  
Carried.

### **6.2 Election of a Committee Chair**

Trustee Saunders nominated Trustee Bradley. Trustee Bradley declined.

Trustee Saunders nominated Trustee McInerney. Trustee McInerney consented to the nomination.

Trustee McInerney nominated Trustee Saunders. Trustee Saunders declined.

There were no further nominations.

Trustee McInerney was acclaimed into the position of Chair of the Governance and Policy Committee for the 2025-2026 school year.

### **6.3 Approval of the minutes of the August 21, 2025 Governance and Policy Committee Meeting**

Moved by Trustee Saunders, seconded by Trustee Childs,  
That the minutes dated August 21, 2025 be approved.  
Carried.

## **7. Administrative Reports**

### **7.1 For Action- Written**

#### **a. BD-2500 External Presentations and Third Party Speakers Policy**

Superintendent Hubbert shared the updated BD-2500 Third Party Speakers Policy with the Committee.

Moved by Trustee Saunders, Seconded by Trustee Childs,  
That the BD-2500 External Presentations and Third-party Speakers Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.  
Carried.

#### **b. HR-4200 Health & Safety Policy**

Superintendent Johnston shared information related to the annual review of the HR-4200 Health & Safety Policy.

Moved by Trustee Bradley, Seconded by Trustee Saunders,  
That the HR-4200 Health and Safety policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.  
Carried.

**c. HR-4509 Principal and Vice Principal Evaluation Policy**

Superintendent Johnston shared the updated to the Principal and Vice Principal Evaluation Policy. The Committee recommended a small change in language to what was presented.

Moved by Trustee Childs, Seconded by Trustee Saunders,  
That the HR-4509 Principal/Vice Principal Performance Appraisal policy be approved as amended and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.

Carried.

**8. Other business**

**8.1 Plan for Board Self-Assessment for 2025-2026**

The committee engaged in discussion about board self-assessment process for 2025-2026 as recommended by OPSBA as a good governance practice.

The questions that were utilized in the 2024-2025 school year will be brought forward to next Trustee Learning Session and then to the next Governance and Policy Committee Meeting for consideration.

**8.2 Recommended change to the Tuesday November 18, 2025 Governance and Policy Committee Meeting**

The Committee agreed to move the date of the meeting from Tuesday, November 18, 2025 to Wednesday, November 19, 2025 at LEC.

**9. Next meeting**

November 19, 2025 at Lindsay Education Centre

**10. Adjournment**

Moved by Trustee Childs, seconded by Trustee Bradley,  
That the Committee do now adjourn at 1:10 p.m.  
Carried.