



Governance and Policy Committee Meeting Minutes

Date: April 16, 2025
Location: Muskoka Education Centre
Time: 1:00pm

1. Call to order

Committee Chair Trustee Judy Saunders called the meeting to order at 1:00 p.m.

2. Roll call

Committee Chair Trustee Judy Saunders advised that Trustees Bradley and Reain were present in person.

Trustee Clodd shared regrets.

Trustee McInerney attended the meeting via electronic means.

Chair Wilcox and Vice Chair Childs also attended the meeting as ex officio members.

Trustee McAlpine attended as an observer.

Director Hahn and Executive Assistant J. Andreasen were in attendance as staff support.

3. Declaration of possible conflict of interest

There were no declarations of possible conflict of interest.

4. Approval of agenda

Moved by Trustee Reain, Seconded by Trustee Wilcox,
That the agenda be approved.
Carried.

5. Committee action items

5.1 Approval of the minutes of the February 5, 2025 Governance and Policy Committee Meeting

Moved by Trustee Bradley, seconded by Trustee Childs,
That the minutes dated February 5, 2025 be approved.
Carried.

6. Administrative Reports

6.1 For Action- Written

a. OP-6025 Video Surveillance Policy

Superintendent of Learning Tanya Fraser reviewed the recommended changes to the OP-6025 Video Surveillance Policy.

Moved by Trustee Wilcox, Seconded by Trustee Reain,
That the Governance and Policy Committee approve the recommended changes to the OP-6025 Video Surveillance Policy and that the policy be forwarded to the next public meeting of the Board of Trustees for ratification.
Carried.

b. ES-5570 Promotion, Retention and Acceleration of Students Policy

Superintendent of Learning Jay MacJanet reviewed the recommended changes to the ES-5570 Promotion, Retention and Acceleration of Students Policy.

Moved by Trustee Bradley, Seconded by Trustee Reain,
That the Governance and Policy Committee approve the revised ES-5570 Promotion, Retention and Acceleration of Students Policy be approved and that the policy be forwarded to the next public meeting of the Board of Trustees for ratification.
Carried.

c. ES-5008 Subject Exemption Substitution Policy

Superintendent of Learning Jay MacJanet reviewed the recommended changes to the ES-5008 Subject Exemption or Substitution Policy

Moved by Trustee McInerney, Seconded by Trustee Bradley,
That the Governance and Policy Committee approve the revised ES-5008 Subject Exemption Substitution Policy and that the policy be forwarded to the next public meeting of the Board for ratification.
Carried.

d. ES-5000 Volunteers in Trillium Lakelands District School Board Policy

Superintendent of Learning Jay MacJanet reviewed the recommended changes to the ES-5000 Volunteers in Trillium Lakelands District School Board Policy. Superintendent MacJanet received feedback from Trustees for further revisions to be made to the policy.

e. HR-4040 Performance Appraisal- Staff Policy

Superintendent Traci Hubbert reviewed the recommended changes to the HR-4040 Performance Appraisal- Staff Policy.

Moved by Trustee Wilcox, Seconded by Trustee Bradley,
That the Governance and Policy Committee approve the recommended changes to the HR-4040 Performance Appraisal- Staff Policy and that the policy be forwarded to the next public meeting of the Board for ratification.
Carried.

6.2 For Discussion- Written

a. Update: BD-2050 Trustee Attendance at Public Meetings of the Board, Standing Committee Meetings, and Committee of the Whole Meetings Policy

Director Hahn shared an update on the status of the BD-2050 Trustee Attendance at Public Meetings of the Board, Standing Committee Meetings, and Committee of the Whole Meetings Policy with Trustees. The final draft of the policy will be shared at the June 2025 meeting.

b. Update: BD-2045 Trustee Code of Conduct Policy

Director Hahn shared an update on the status of the Update: BD-2045 Trustee Code of Conduct Policy with Trustees. The final draft of the policy will be shared at the June 2025 meeting.

7. Other business

a. OPSBA release of information related to the OESC Essential Governance Training for Trustees and Directors

There will be self-directed modules for reviews and modules via webinar/ video. All Trustees and the Director are required to complete these modules by August 31, 2025.

b. Board Self-Assessment results- Framework for Discussion at Learning Session

Trustees will review as a full team at the April 2025 Learning Session.

c. Additional Governance and Policy Committee Date Proposal- June 3, 2025 at 11:30am at LEC

8. Next meeting

June 3, 2025 at 11:30am at LEC

9. Adjournment

Moved by Trustee Reain, seconded by Trustee Childs,
That the Committee do now adjourn at 2:16 p.m.
Carried.