

## Public Meeting of the Board Agenda

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Date: May 27, 2025  
Location: Archie Stouffer ES Learning Commons

### **4:30 p.m. Commencement of the Committee of the Whole Meeting**

#### **1. Call to order**

- 1.1 Motion to convene into the In-camera Committee of the Whole Meeting
- 1.2 In-camera (private) agenda (for matters that fall under section 207(2) of the Ed Act).

#### **2. Rise and report to the Public Meeting of the Board**

### **6:00 p.m. Commencement of the Public Meeting of the Board**

#### **1. Call to order**

#### **2. Territory acknowledgement**

#### **3. National anthem**

#### **4. Student Presentation- ASES Band**

#### **5. Roll call**

#### **6. Declaration of possible conflict of interest**

#### **7. Delegation(s)**

#### **8. Approval of the agenda**

#### **9. Business of the Board**

- 9.1 Approval of the minutes of the April 22, 2025 Public Meeting of the Board (pgs.4-10)
- 9.2 Recommendations from the In-camera Committee of the Whole Meeting (Trustee Childs)

## 10. Administrative updates

### 10.1 Director's Report on the Strategic Plan

- a. Director's Recognition (pgs. 11-12)
- b. Council of Directors of Education (CODE) White Paper on Teacher Shortages
- c. Attendance Pilot Project- Interim Update (SO Fraser/ pgs. 13-14)
- d. System Class Update for 2025-2026 (SO Train/ pgs. 15-16)

## 11. Administrative and committee reports

### 11.1 For Action - Written

- a. April 23 and May 21, 2025 Supervised Alternative Learning (SAL) Meeting Reports (Trustee Childs and SO Fraser/ pg. 17)
- b. May 6, 2025 Special Education Advisory Committee (SEAC) Meeting Report (Trustee McInerney and SO Train/ pgs.18-21)
- c. May 7, 2025 Program and Planning Committee Meeting Report (Trustee Reain and SO MacJanet/ pgs.22-23)
- d. May 13, 2025 Finance and Administration Committee Meeting Report (Trustee McAlpine and SO Ellis/ pgs. 24-29)
- e. May 13, 2025 Audit Committee Meeting Report (Trustee Clodd and SO Ellis/ pgs.30-32)
- f. May 15, 2025 District School Council/ Parent Involvement Committee (DSC-PIC) Meeting Report (Trustee Clodd and SO Johnston/ pg. 33)
- g. Outdoor Education Day Program Pilot- Update (Director Hahn and Superintendent MacJanet/pg. 34)

### 11.2 For Information- Verbal

- a. May 7, 2025 Equity Task Force Meeting Update (Trustee Childs and SO Johnston)
- b. May 9, 2025 Indigenous Education Advisory Committee Meeting Update (Trustee Saunders and SO Johnston)

## 12. Trustee reports

### 12.1 Student Trustee Reports

- a. G7 Student Senate Report (Student Trustee Maw)
- b. OSTA-AECO Report (Student Trustee McNelly)

12.2 OPSBA Report (Trustee Childs)

12.3 Trustee Community Updates

**13. Correspondence**

13.1 Thank you letter from Terry Fox Foundation re: Dunsford District ES and Bracebridge PS (pg.35)

**14. Next meeting**

Tuesday, June 10, 2025 at 6pm at the Muskoka Education Centre

**15. Adjournment**



## Public Meeting of the Board Minutes

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Date: April 22, 2025

Location: Muskoka Education Centre

Present: H. Bradley, G. Brohman, E. Childs, L. Clodd, R. Maw, T. McAlpine, D. McInerney, T. McNelly, B. Reain, J. Saunders, C. Wilcox

Regrets:

Senior team: T. Ellis, T. Fraser, W. Hahn, T. Hubbert, J. Johnston, J. MacJanet, N. Train, K. Williams

Staff Support: J. Andreasen, C. Bull, D. Raglin, S. Stromberg

### **4:30 p.m. Commencement of the Committee of the Whole Meeting**

#### **1. Call to order**

##### **1.1 Motion to convene into the In-Camera Committee of the Whole Meeting**

Motion # 25-04-98

Moved by Trustee Reain, seconded by Trustee Saunders,  
That the Board do now enter Committee of the Whole In-Camera session at 4 p.m. to deal with matters under section 207(2) of the Education Act  
Carried.

##### **1.2 In-Camera Agenda (for matters that fall under section 207(2) of the Education Act)**

#### **2. Rise and report to the Public Meeting of the Board**

Motion # 25-04-99

Moved by Trustee Brohman, seconded by Trustee McInerney,  
That Trustees do now rise from the In-Camera Committee of the Whole Meeting at 4:15 p.m. and will report to the Public Meeting of the Board at 5 p.m.  
Carried.

## **6 p.m. Commencement of the Public Meeting of the Board**

### **1. Call to order**

The meeting was called to order at 5 p.m.

### **2. Territory acknowledgement**

Trustee Clodd shared the Territory acknowledgement.

### **3. National anthem**

O Canada was played.

### **4. Roll call**

Chairperson Wilcox advised that:

Nine Trustees (Bradley, Brohman, Childs, Clodd, McAlpine, McInerney, Reain, Saunders, Wilcox) and Student Trustee McNelly attended in person at the Lindsay Education Centre.

Student Trustee Maw attended the meeting via electronic means.

Chair Wilcox noted that Superintendents Williams and MacJanet, along with Director Hahn were joining electronically as a result of attendance at a conference in Toronto. In line with the TLDSB By-laws, Superintendent Johnston was appointed as the Director's designate on site at the meeting with the Chair of the Board.

### **5. Declaration of possible conflict of interest**

There were no declarations of possible conflict of interest.

### **6. Delegation(s)**

There were no delegations.

### **7. Approval of agenda**

Motion # 25-04-100

Moved by Trustee Reain, seconded by Trustee McInerney,  
That the agenda be approved.

Carried.

## 8. Business of the Board

### 8.1 Approval of the minutes of the March 25, 2025 Public Meeting of the Board

Motion # 25-04-101

Moved by Trustee Childs, seconded by Trustee McAlpine,  
That the minutes of the March 25, 2025 Public Meeting of the Board be approved.  
Carried.

### 8.2 Approval of the minutes of the April 16, 2025 Public Special Meeting of the Board.

Motion # 25-04-102

Moved by Trustee Saunders, seconded by Trustee Clodd,  
That the minutes of the April 16, 2025 Public Special Meeting of the Board be approved.  
Carried.

### 8.3 Recommendations from the In-Camera Committee of the Whole Meeting

Vice Chairperson Childs shared that there were no recommendations coming out of the April 22, 2025 In-Camera Committee of the Whole Meeting.

### 8.4 OPSBA Elections

#### a. Board of Directors Member and Voting Delegate

Trustee McInerney nominated Trustee Childs. Trustee Childs declined the nomination.

Trustee Childs nominated Trustee McAlpine. Trustee McAlpine accepted the nomination.

There were no further nominations for the position of the OPSBA Board of Directors Member and Voting Delegate.

Trustee McAlpine was acclaimed as the OPSBA Board of Directors Member and Voting Delegate.

#### b. Voting Delegate Alternate

Trustee McInerney nominated Trustee Childs. Trustee Childs accepted the nomination.

There were no further nominations for the position of OPSBA Voting Delegate Alternate

Trustee Childs was acclaimed the OPSBA Voting Delegate Alternate.

## 9. Administrative updates

### 9.1 Director's Report on the Strategic Plan

#### a. Director's Update

Director Hahn highlighted and recognized the following:

- TLDSB's commitment to environmental stewardship and to supporting and promoting outdoor education on this (April 22, 2025) Earth Day and every day.
- The impact of the recent ice storm on both staff and the community, and the Board's gratitude for everyone's dedication and patience during what was a difficult time for many.
- The recent TLDSB review of the impact of screen time on students and the resulting changes in relation to access to 1:1 technology for grades 7 and 8 students.
- The Board's continued learning related to how the education sector can effectively and safely engage both staff and students with regard to the rise in Artificial Intelligence.

Director Hahn welcomed Superintendents to provide brief verbal updates related to the recent work of their departments:

- Superintendent MacJanet provided an update on Curriculum Services K-8 including:
  - TLDSB's leadership development strategy.
  - TLDSB student participation in DELF (Diploma in French Language Studies).
  - Upcoming EQAO testing for grades 3 & 6 in May and June.
- Superintendent Johnston shared an update on:
  - The Board's commitment to embedding Equity into all of the professional development and work of the Board.
  - The work of the Indigenous Student Success Team.
  - The 20<sup>th</sup> Anniversary of Trillium Lakelands Arts Camp (TLAC) that over 300 TLDSB students will attend in May 2025.
- Superintendent of Special Education Nikki Train highlighted:
  - The newly implemented IEP writing tool.
  - The ongoing collaboration between the Special Education and Curriculum departments.
  - The increasing success of the after-school skills development program for students with Autism Spectrum Disorder (ASD).
- Superintendent Williams shared an update about Curriculum 9-12 initiatives including:
  - The focus on data collection to help to target professional development (PD) opportunities for Professional Learning Communities (PLCs) by school.
  - Professional development for educators and students in relation to digital literacy, supportive software, experiential learning, and student pathways.
- Superintendent Williams advised the following related to Technology Services initiatives:
  - All employees are engaging in quarterly cyber-awareness training.
  - Student and staff are participating in increased measures for enhancing security and passwords on devices.
  - The implementation of new library software, Insignia, in all schools.
  - The development of Board guidelines and a framework for the ethical use of Artificial Intelligence (AI).
- Associate Superintendent Tanya Fraser provided information on Mental Health initiatives including:
  - The work of Mental Health Champions in schools.
  - Parent/guardian learning opportunities that have occurred this year related to supporting students - including a webinar series and an upcoming speaker series.

- Associate Superintendent Tanya Fraser provided the following safe schools updates:
  - 13 projects were funded via application to support school initiatives and bullying prevention programs.
  - 12 teachers and 12 Administrators are taking a 'safe and caring schools' Additional Qualification (AQ) at Queens University.
- Superintendent Hubbert provided a general overview of the Human Resources Services Department's work related to:
  - Ongoing Health and safety school reviews.
  - Determining staffing allocations for schools for 2025-2026.
- Superintendent Ellis shared the work of Facilities Services in relation to:
  - The recent management of, response to, and recovery from the ice storm.
  - The impact on school boards of US Tariffs.

## 10. Administrative and committee reports

### 10.1 For Action- Written

#### a. March 26, 2025 Supervised Alternative Learning (SAL) Committee Report

Trustee Childs shared an update related to the March 26, 2025 SAL Committee Meeting.

Motion # 25-04-103

Moved by Trustee Childs, Seconded by Trustee Saunders,

That Trustees receive the report related to the March 26, 2025 Supervised Alternative Learning Committee Meeting.

Carried.

#### b. March 27, 2025 DSC-PIC Meeting

Trustee Clodd shared an update related to the March 27, 2025 DSC-PIC Meeting.

Motion # 25-04-104

Moved by Trustee Clodd, Seconded by Trustee Childs,

That Trustees receive the report related to the March 27, 2025 DSC-PIC Meeting

Carried.

#### c. April 1, 2025 Special Education Advisory Committee (SEAC) Meeting Report

Trustee McInerney highlighted the discussions that occurred at the the April 1, 2025 SEAC Meeting.

Motion # 25-04-105

Moved by Trustee McInerney, Seconded by Trustee Reain,

That Trustees receive the report related to the April 1, 2025 Special Education Advisory Committee Meeting.

Carried.

#### d. April 16, 2025 Governance and Policy Committee Meeting

Trustee Saunders shared an overview related to the April 16, 2025 Governance and Policy Committee Meeting.



**Motion # 25-04-106**

Moved by Trustee Saunders, Seconded by Trustee McNerney,  
That Trustees ratify the Governance and Policy Committee recommendation to approve the changes to the OP-6025 Video Surveillance Policy.  
Carried.

**Motion # 25-04-107**

Moved by Trustee Saunders, Seconded by Trustee Brohman,  
That Trustees ratify the Governance and Policy Committee recommendation to approve the changes to the ES-5570 Promotion, Retention and Acceleration of Students Policy.  
Carried.

**Motion # 25-04-108**

Moved by Trustee Saunders, Seconded by Trustee Reain,  
That Trustees ratify the Governance and Policy Committee recommendation to approve the changes to the ES-5008 Subject Exemption and Substitution Policy, inclusive of changing the name to ES-5008 Subject Exemption Policy.  
Carried.

**Motion # 25-04-109**

Moved by Trustee Saunders, Seconded by Trustee Clodd,  
That Trustees ratify the Governance and Policy Committee recommendation to approve the changes to the HR-4040 Performance Appraisal- Staff Policy.  
Carried.

**Motion # 25-04-110**

Moved by Trustee Saunders, Seconded by Trustee McAlpine,  
That Trustees receive the report related to the April 16, 2025 Governance and Policy Committee Meeting.  
Carried.

## **11. Trustee Reports**

### **11.1 Student Trustee Reports**

#### **a. G7 Student Senate**

Student Trustee Maw shared the G7 Student Senate Report highlighting the most recent activity of the G7 Student Senate. Highlights included the Menstrual Equity initiative rollout, as well as recent G7 student elections and 2025-2026 Student Trustee elections.

#### **b. OSTA-AECO Report**

Student Trustee McNelly shared an update related OSTA-AECO. Online meetings for Advocacy Interest Groups for student trustees across the province have been ongoing. The OSTA-AECO annual general meeting will occur in May.

### **11.2 OPSBA Report**

Trustee Childs advised that OPSBA has recognized the excellence of some of TLDSB's policy work. Policies have been widely shared with other Boards across the province.

### 11.3 Trustee Community Updates

Trustee McAlpine reminded Trustees that the Feed All Four Fundraising Golf Tournament is being hosted on June 7, 2025 at Oliver's Nest in Lindsay.

Trustee Bradley advised that she attended the LCVI production of CLUE at the Plato Academy Theatre - which was a fantastic production.

Trustee Reain shared that Huntsville High School's Robotics Team participated in the World Robotics Championships in Houston, Texas in April. 12 students participated in the championships and the team had excellent outcomes in their competitions.

Trustee Childs shared that Monck PS parent council recently organized a science fair. There were a number of presentations from students from grades 4-8 and the quality of the work was outstanding.

Trustees Saunders and Wilcox shared that on April 9 TLDSB hosted a delegation from Sweden made up of an Administrator and Educators. The visit was hosted by the Ontario Principals Council (OPC). The educators visited a number of TLDSB schools over their four-day visit.

Trustee Brohman gave recognition to the Haliburton Home Builders Association who hosted a job fair at HHSS last week which was very well attended by students and the community.

## 12. Correspondence

### 13. Next meeting

Date: May 27, 2025  
 Location: Archie Stouffer Elementary School  
 Time: 6 p.m.

### 14. Adjournment

Motion # 25-04-111  
 Moved by Trustee Clodd, seconded by Trustee Bradley,  
 That the Board of Trustees do now adjourn at 6:51p.m.  
 Carried.

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Colleen Wilcox, Chairperson of the Board

Wes Hahn, Director of Education

Jen Andreasen, Recording Secretary



## Director's Recognition Award

Extraordinary contributions by staff members, students, school volunteers, or community members are recognized each Board meeting by the Director of Education. The following individual was nominated in recognition of outstanding commitment and dedication to TLDSB.

**Recipient: Tanya Bain, Itinerant Teacher for Blind and Low Vision**

**Nominated by: Trudi MacKinnon, Principal of Huntsville Public School**

As an itinerant teacher, Tanya travels to different schools across the board helping students who are blind or have vision loss. She not only works with these students, but with the whole class and school to build inclusion and understanding. From gym class to literacy, Tanya makes the learning fun for all and increases awareness at the same time. She makes personal connections with students and shares her love of learning. She creates innovative ways for students to learn Braille, including using balls and muffin tins, or puffy stickers on a chart. Additionally, Tanya creates videos to help celebrate World Braille Day and White Cane Day starring students with vision loss and shares the videos with classmates to help to build understanding.

Tanya introduced Goal Ball to Huntsville PS – a sport designed for athletes with visual impairments. She came after school on her own time and taped the rope court for players and supported our student with a vision impairment to teach the game to a local hockey team. She then travelled with the team to the arena where our student was included in a hockey scrimmage. Tanya provided a specially designed hockey puck for the blind that makes noise when it moves on the ice and all players who participated wore the opaque eyeshades. Tanya stayed to cheer as our student played an exciting game of hockey.

Tanya promotes belonging, connection, and innovation. She creates physically and emotionally safe, healthy learning environments for all students. She addresses questions from curious students and uses a hands-on approach to learning. She actively listens to student voice so that students feel heard and valued. She uses the interests of the students to support their learning - like creating materials about hockey or supporting a student to attend CNIB camp for hockey and helping the family to navigate means of covering the costs. Furthermore, Tanya empowers her students to navigate their community, teaching them essential life skills like using public transportation and grocery shopping. She knows her students well and she helps them to become self-advocates.

Tanya consistently sees her students' potential and empowers them and those around them to do the same. She embodies the spirit of dedication and innovation, often expressing her joy in her work by sharing that she has the best job ever. In reality, TLDSB is incredibly fortunate to have such an inspiring educator. Tanya Bain's work has a profound and lasting impact on her students, their families, and the wider TLDSB community, making her a truly deserving recipient of The Director's Recognition Award.

## Trillium Lakelands District School Board Administrative Report

**Date:** May 27, 2025  
**To:** Board of Trustees  
**Origin:** Tanya Fraser, Associate Superintendent of Learning  
**Subject:** Attendance Pilot Project in 2024-2025  
**Reference:** Regular Meeting of the Board - May 27, 2025

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### Purpose

This report provides Trustees with an overview of the 2024-2025 Attendance School Pilot project.

### Context

Student attendance is of critical importance. Optimal academic achievement and well-being are best fostered when students are consistently present in school. A shared objective across the province is that students in Gr. 1-8 achieve an attendance rate of attending 90% of school days throughout the school year. The TLDSB Director of Education and Senior Team are engaging with schools and families to actively promote and support regular and consistent school attendance.

To implement a more systematic and proactive approach to improving attendance across TLDSB schools, select schools were identified for an Attendance School Pilot project in 2024-2025. These participating schools have meticulously documented their core strategies and findings to facilitate the dissemination of best practices to all TLDSB schools in the ensuing academic year.

Attendance Pilot Schools were chosen from each region of the board and include Gravenhurst Public School, Riverside Public School, J.D. Hodgson Elementary School, Haliburton Highlands Secondary School, and Parkview Public School.

### Content

Highlights from the pilot project to date:

- Schools are engaged in key strategies for promoting attendance including:
  - establishment of attendance champion teams who meet regularly to evaluate data and progress
  - partnerships with ReEngagement Counsellors
  - improved accuracy with attendance absence coding
  - early identification of students with a history of poor attendance
  - student incentives and recognition for improved attendance
  - staff learning to deepen understanding of the root causes of absenteeism

- Through the pilot, schools found some common trends and reasons for student absenteeism including:
  - foundational routines e.g., sleep hygiene, nutrition, excessive screen time
  - mental health of students and/or parents
  - parent-child conflict
  - non-school related sports, lessons, appointments
  - social determinants of health
  - school-related issues
  - higher absenteeism in transition years (5-7yrs & 11-14yrs)

Schools also recognized the trend that the best predictor of chronic absenteeism is a past history of absences.

- Next steps for the pilot project include:
  - tiered attendance data provided to schools prior to September
  - attendance pilot summary report which will include the key strategies and learnings of this project to be shared with all TLDSB schools

## Trillium Lakelands District School Board Administrative Report

**Date:** May 13, 2025  
**To:** Board of Trustees  
**Origin:** Superintendent Nikki Train- Special Education Services Department  
**Subject:** Changes to System Classes & Speech and Language Service Delivery Model  
**Reference:** Board Meeting - May 27, 2025

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### Purpose

To inform Trustees of changes starting in 2025-2026 to TLDSB system classes, and of recent the speech and language service model implemented by the Special Education Department.

### Context

The Department of Specialized Services offers a number of services for students including Speech and Language Assessments, Communicative Disorders Assistant (CDA) support, Psychoeducational Assessments, the Behaviour Intervention and Response Team (BIRT), as well as the support of Special Education Resource Teachers (SERTs), Itinerant Teachers to Deaf and Hard of Hearing Students, Students with Exceptionalities, and Blind and Low Vision Students, and Special Education Consultants.

TLDSB prioritizes placing students in regular classrooms when their needs can be met and the placement is aligned with parent/guardian wishes. Recognizing that for some students identified with exceptionalities that additional support is required, TLDSB offers targeted learning opportunities through system classes. In the current school year, the following system classes are offered:

1. Practical Academics & Life Skills (PA&LS) for students with a developmental disability.
2. AIM (Academic, Independence, Mental Fitness) for students whose primary identification is communication or behaviour and who have difficulty meeting the safety and learning expectations of the regular classroom setting.
3. Communication Class- to support students identified with Autism improve communication skills.

### Content

To continue to be responsive to the needs of TLDSB students, the Department of Specialized Services have made two key changes to special education services; one to the Speech and Language Model (effective April 2025) and a planned change to the system class model for 2025-2026.

This spring, to better meet the needs of TLDSB learners, the Speech and Language service model was refined to improve delivery, address system needs, and include direct intervention and capacity building. The updated model detailed procedures for Speech-Language Pathology (SLP) support within schools

Speech and Language Service Model Key Changes summary:

- a. All SLP referrals must go through the school's Special Education Consultant.
- b. Kindergarten interventions will utilize checklists to identify JK students with language skill deficiencies.
- c. Classroom teachers and staff of students using AAC equipment will receive training on its purpose, implementation, and integration.
- d. Comprehensive assessments will focus on students with complex needs for intensive programming goals.

In addition, TLDSB has observed an increase in enrolment of students with the identified exceptionalities of autism, and of students with self-regulation difficulties. To address student needs, existing system classes have been refined and new ones added. Key changes that will be effective in 2025-2026 include:

1. Practical Academics & Life Skills (PA&LS) program - Renaming to "Foundations for Independence Program". An additional program will be added to Gravenhurst High School (GHS) to accommodate students from the GHS area currently attending Bracebridge & Muskoka Lakes Secondary School (BMLSS). For 2025-2026 there will be Foundations for Independence Programs located at the following schools: Bracebridge Public School, Gravenhurst Public School, JD Hodgson Elementary School, Langton Public School, Parkview Public School, Pine Glen Public School, Scott Young Public School, and all TLDSB secondary schools.
2. AIM Program (Academic, Independence & Mental Fitness) - Rebranding as "SOAR - (Social Emotional Strategies, Opportunities, Achievement, Resilience)". The program will focus on Grades 2-6, be a two-year program, and include increased communication with home schools and mid-year transitions. For 2025-2026 there will be SOAR Programs located at the following schools: Bracebridge Public School, JD Hodgson Elementary School, Muskoka Beechgrove Public School, Langton Public School, Parkview Public School and Pine Glen Public School.
3. ASPIRE Program (Achievement, Social Skills, Personal growth, Independence, Regulation, Engagement) - Six new classes will be created across the system to support students identified with Autism in Grades 1-6, and the current Communications class at Gravenhurst Public School will convert to an ASPIRE program. Each class will have one teacher and two EAs, with a maximum of six students. The locations of the new classes will be located at Alexandra Public School, Archie Stouffer Elementary School, Huntsville Public School, Lady Mackenzie Public School, Leslie Frost Public School, and Monck Public School.



# Trillium Lakelands District School Board

## Supervised Alternative Learning (SAL) Committee

### Administrative Report

**Date:** May 21, 2025  
**To:** Board of Trustees  
**Origin:** Trustee Esther Childs/ Associate Superintendent of Learning Tanya Fraser  
**Subject:** Supervised Alternative Learning Committee (SAL) Report  
**Reference:** Regular Meeting of the Board - May 27, 2025

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### Purpose

To share an update with Trustees related to the activities on Supervised Alternative Learning (SAL) meetings on April 23, 2025 and May 21, 2025.

### Context

Supervised Alternative Learning (SAL) is a statutory Committee that meets minimum every 20 school days per regulation 374/10.

The committee membership includes Trustee Esther Childs, Associate Superintendent Tanya Fraser, AAEC Principal Lisa Uldriks, Community Representative Lynda Nydam, Mental Health District Manager Allison Jones, Re-engagement Counsellor Stephanie Harvey, Re-engagement Counsellor Lauren Thompson, Executive Assistant Naomi Shipley.

The chair of the committee is Esther Childs, with the support of associate superintendent of learning, Tanya Fraser.

The purpose of the committee is to provide alternative learning opportunities for students having difficulty attending or succeeding in a regular school program in order to increase achievement and thereby increase the likelihood of re-engagement in an in-school program.

### Content

The most recent meetings of the SAL committee

April 23, 2025, the Committee discussed the following:

- 6 students were admitted to a Supervised Alternative Learning Plan
- 0 students were demitted from a Supervised Alternative Learning Plan
- 10 students were admitted to a R.E.A.L Supervised Alternative Learning Plan
- 2 students were demitted from a R.E.A.L Supervised Alternative Learning Plan

May 21, 2025, the Committee discussed the following:

- 2 students were admitted to a Supervised Alternative Learning Plan
- 0 students were demitted from a Supervised Alternative Learning Plan
- 4 students were admitted to a R.E.A.L Supervised Alternative Learning Plan
- 13 students were demitted from a R.E.A.L Supervised Alternative Learning Plan

### Action

Recommendation that Trustees receive the report related to the April 23, 2025 and May 21, 2025 meetings of the Supervised Alternative Learning (SAL) Committee.

# Trillium Lakelands District School Board

## Special Education Advisory Committee

### Administrative Report

**Date:** May 15, 2025  
**To:** Board of Trustees  
**Origin:** Trustee Deb McInerney/ Superintendent Nikki Train  
**Subject:** Special Education Advisory Committee (SEAC) Report  
**Reference:** Regular Meeting of the Board – May 27, 2025

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### Purpose

To share an update with Trustees related to the May 6, 2025 meeting of the Special Education Advisory Committee.

### Context

SEAC is a statutory advisory committee that meets ten times per year, as per section 57.1(1) of the Education Act and Ontario Regulation 464/97.

The committee membership includes community partner agency representatives, community members, and trustees. The meeting is chaired by Janice Balfour, with the support of Superintendent Nikki Train and the Department of Special Education Services staff.

The purpose of the committee is to provide feedback and suggestions to Board staff regarding special education programming and initiatives for students.

### Content

The Special Education Advisory Committee met on Tuesday, May 6, 2025 at the Lindsay Education Centre and the Muskoka Education Centre.

The meeting covered a range of important topics and included updates on the following:

- Rebranding of current system classes - the Practical Academics & Life Skills program (PA&LS) will be renamed to the Foundations for Independence program, and the Academic, Independence & Mental Fitness (AIM) will be renamed to the Social Emotional Strategies, Opportunities, Achievement, Resilience program (SOAR).
- Starting next school year, there will be an introduction of a new program for students identified with Autism which will be called the Achievement, Social Skills, Personal growth, Independence, Regulation, Engagement program (ASPIRE). The program goals for students in this program is to increase levels of independence and communication, self-regulation, and social skills.
- EA allocations for schools and staffing for system classes is underway which is determined based on the needs of the students
- mandatory Behaviour Modification Systems (BMS) training will be implemented for all administrators, which was previously voluntary
- recent rollout of the revised speech and language intervention model which includes an oral language checklist for kindergarten students, device training for staff who work with

students using communicative assistant devices, and comprehensive assessments will focus on students with complex needs

- Specialized Services assessment staff and Mental Health Counsellors recently participated in professional development focusing on equity and inclusion

The April 8, 2025 minutes that were approved at this meeting are attached. The minutes from the May 6, 2025 meeting will be posted on the TLDSB Committees website following ratifications at the next committee meeting.

## **Action**

Recommendation that Trustees receive the report related to the May 6, 2025 Special Education Advisory Committee meeting.



## Special Education Advisory Committee Minutes

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Date: April 8, 2025  
 Location: Lindsay Education Centre | Muskoka Education Centre  
 Time: 5:00 p.m.

### 1. Call to order

Chair J. Balfour called roll and confirmed that a quorum was present.

### 2. Student Voice Video

Videos highlighting students with Autism were presented.

### 3. Approval of agenda

Moved by S. Bullock, seconded by D. McInerney that the agenda be approved.  
 Carried.

### 4. Committee action items

#### 4.1 Approval of the minutes of the March 4, 2025, meeting

Moved by D. Callan, seconded by K. Irons that the minutes dated March 4, 2025 be approved.  
 Carried.

### 5. Administrative updates

#### 5.1 System updates

N. Train shared updates on select professional development cancellations due to inclement weather, prioritizing in-class student learning, the conclusion of the "Truth About Reading" video series which focused on research-based reading strategies, and the Diplôme d'études en langue française (DELF) assessment for students seeking a French language certification.

N. Train also reported that recent attendance data indicates students with special education needs have lower attendance rates than their peers, particularly in secondary schools. It was noted that transportation cancellations are one factor affecting attendance (and are marked as excused absences). The Special Education Department is planning further investigation into the barriers contributing to lower attendance rates.

## 5.2 Department updates

M. Lefler provided updates on secondary math professional development with a focus on programming for students with learning disabilities, and the IPRC (Individual Placement Review Committee) work, with a focus on appropriate student placements and integration.

## 5.3 Presentation – Multi-year accessibility plan

T. Hubbert presented the multi-year accessibility plan, outlining its four key components: identifying, removing, and preventing barriers for people with disabilities. T. Hubbert emphasized the plan's focus on addressing architectural, physical, information and communications, attitude and awareness, technological, and organizational barriers. The plan incorporates feedback from a Ministry audit and input from staff with disabilities.

# 6. SEAC projects

## 6.1 Project priorities and work plan

Feedback on the IEP video script was requested, to be provided before the next meeting. A draft response letter addressing insufficient special education training for new teachers was reviewed and finalized, to be sent to the Ontario College of Teachers, the Ministry of Education, and Special Education Advisory Committee chairs from other school boards.

# 7. Other business

## 7.3 Association and community news

D. Callan shared information from Five Counties Children's Centre about upcoming family engagement activities, including coffee chats, a spring symposium, and a "Ready for School" event. S. Bullock from Community Living Huntsville provided updates on Community Living Month events in May and the Canada Summer Jobs grant application for the summer peer coach program. J. Balfour presented on the FASD ONE program's plans for the upcoming year and its transition from current funding to national strategy funding, which will allow for an expanded focus beyond the current 0-to-6 age group. Upcoming events were also highlighted, including the Canada FASD national conference in October and the release of five FASD training modules for the Community Action Program for Children (CAPC) and the Canada Prenatal Nutrition Program (CPNP). K. Irons shared information from Community Living South Muskoka about upcoming community engagement initiatives for May, their summer camp for children aged 5-12, and block parties designed to engage children and families in local communities with community partners.

# 8. Next meeting

Date:	May 6, 2025
Location:	Lindsay Education Centre   Muskoka Education Centre
Time:	5:00 p.m.

# 9. Adjournment

Moved by D. McInerney, the meeting was adjourned.

# Trillium Lakelands District School Board

## Program and Planning Committee

### Administrative Report

**Date:** May 15, 2025  
**To:** Board of Trustees  
**Origin:** Trustee Bruce Reain /Superintendent Jay MacJanet  
**Subject:** Program and Planning Committee Meeting - May 7, 2025  
**Reference:** Board Meeting - May 27, 2025

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### Purpose

To share a summary with Trustees related to the May 7, 2025 Program and Planning Committee Meeting.

### Context

The Program and Planning Committee is a standing committee that meets 4 times per year per TLDSB By-law 15: *Board Committees*.

The committee membership includes Trustees, and the committee is supported by curriculum services staff and senior staff.

The chair of the committee is Trustee Bruce Reain, with the support of superintendent of learning, Jay MacJanet, and the curriculum services department.

The purpose of TLDSB's Program and Planning Committee is to receive information related to curriculum programs and initiatives to ensure alignment with the Board's Strategic Plan goals

### Content

The fourth committee meeting of 2025-2026 occurred on May 7, 2025 at the Muskoka Education Centre. Program and Planning Committee members/ Trustees Reain, Wilcox, Bradley, McAlpine and Brohman attended the meeting in person. Vice-chair of the Board Childs and Director Hahn were also present. Superintendent MacJanet and Executive Assistant Cheryl Evans were in attendance as support staff.

The meeting included a Mental Health and Safe Schools presentation, "*Learning Across the System*," and a Curriculum Services update. The following topics were also discussed:

- 2024-2025 attendance data to date, including strategies being implemented in an attendance pilot to effectively address the underlying reasons for absenteeism.
- a summary of suspension and progressive discipline measures was also presented.
- Math Achievement Action Plan (MAAP).
- Mid-year Early Reading Screening.
- TLDSB's memo regarding Explicit Instruction and Technology Usage recently distributed to all educators.
- Overview of the 2025 Summer Learning Program.

- The minutes from the May 7, 2025 meeting will be posted on the Program and Planning committee page on the Board's website following ratifications at the next committee meeting.

## **Action**

Recommendation that Trustees receive the report related to the May 7, 2025 meeting of the Program and Planning Committee.

# Trillium Lakelands District School Board

## Finance and Administration Committee

### Administrative Report

**Date:** May 20, 2025  
**To:** Board of Trustees  
**Origin:** Trustee Tim McAlpine / Superintendent of Business Tim Ellis  
**Subject:** Finance and Administration Committee Meeting – May 13, 2025  
**Reference:** Regular Meeting of the Board- May 27, 2025

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### Purpose

To provide Trustees with a summary of the May 13, 2025 Finance and Administration Committee meeting.

### Context

The Finance and Administration Committee Meeting is a Standing Committee. Five Trustees sit on the Committee. The term of the Committee is one year; for 2024-2025 Trustees McAlpine (Committee Chair), Brohman, Childs, McNerney, and Saunders serve as members of the Committee. Meetings are held four times each year to review administration and financial matters and make recommendations to the Board where necessary.

### Content

The Committee meeting was held in hybrid delivery (in person at LEC and online through Google Meet) on Tuesday May 13, 2025, at 1:00 p.m.

The following verbal reports were shared:

- Business Department Key Performance Indicators
- Long Term Accommodation Plan
- Forecasted 2025/2026 Expenditure Budget
- Transportation Department Update

The Committee also passed a resolution approving the second quarter (Q2) financial report (report attached)

### Action

Recommendation 1: that Trustees ratify the Finance and Administration Committee approval of the 2024-2025 second quarter (Q2) report as presented.

Recommendation 2: that Trustees receive the report related to the May 13, 2025 Finance and Administration Committee Meeting.



## Copy of report made to the Finance and Administration Committee

## Trillium Lakelands District School Board Finance and Administration Committee Report

**Date:** May 13, 2025  
**To:** Finance and Administration Committee Members  
**Origin:** Superintendent of Business  
**Subject:** Second Quarter Report of 2024/25 (Q2)

---

### Purpose

To provide the Committee with an overview of the Board's Second Quarter (Q2) performance up to February 28, 2025, of the 24/25 school year. This is for the months of September through February of the school year.

### Context

The Finance Department monitors annual spending by departments throughout the school board and prepares summaries every quarter.

### Content

The second quarter marks the first half of the school year as complete. As such, most expenditures are at the 50% mark. In areas where the expenditure exceeds this percentage, staff review budgets and work to ensure the next quarters come in line for year end.

The second quarter report as of February 28, 2025, reflects year-to-date expenditures of just over \$142 million dollars or approximately 53% of the budget expenses for the year. This is approximately a 1% increase over Q2 in 2023/24.

Staff are monitoring Early Childhood Educator Supply Staff. Two other line items of note are School Based Technology and IT costs. Typically, more is spent in these two areas in the first half of the school year.

The final line item to note is Other Costs related to Facilities. This reflects premiums spent related to insurances. At the end of each year, the Board's insurance provider does a reconciliation and reimbursement of fees to the board. This is reflected in Q4; typically, with a lower amount.

Appendix A – Enrolment  
 Appendix B – Revenue Summary  
 Appendix C – Quarterly Expense Report  
 Appendix D – Financial Summary  
 Appendix E – FTE Summary

### Action

*That the Finance and Administration Committee approves the 2024-2025 second quarter (Q2) report as presented on May 13, 2025.*

## Board Enrolment Summary

	2024-25			2023-24
	Revised Estimates	Enrolment used for Budget	Variance	Final Enrolment
<b><u>Elementary</u></b>				
JK / SK	2,210	2,218	(8)	2,241
Grades 1 to 3	3,661	3,663	(2)	3,698
Grades 4 to 8	6,052	6,108	(56)	5,932
Other Pupils	18	24	(6)	23
<b>Total Elementary</b>	<b>11,941</b>	<b>12,013</b>	<b>(72)</b>	<b>11,894</b>
<b><u>Secondary</u></b>				
Day school 9 to 12	5,034	5,035	(1)	5,001
Independent Study	460	460	-	496
Other Pupils	35	22	13	32
<b>Total Secondary</b>	<b>5,529</b>	<b>5,517</b>	<b>12</b>	<b>5,529</b>
<b>Total K to 12 Enrolment</b>	<b>17,470</b>	<b>17,530</b>	<b>(60)</b>	<b>17,423</b>
<b>Adult Ed, Con-ed, High Credits</b>	<b>151</b>	<b>211</b>	<b>(59)</b>	<b>169</b>

Revenue Summary	Revised Estimates 2024/25	Estimates used for 2024/25 Budget	Variance Revised Estimates to Estimates	2023/24 Financial Statements	% Change from Prior Year Actuals
<b>Operating Allocations</b>					
Classroom Staffing Fund	126,895,570	119,427,099	7,468,471		0.00%
CSF - Per Pupil Allocation	98,870,126	90,742,871	8,127,255		0.00%
Language Classroom Staffing Allocation	2,538,310	2,196,851	341,459		0.00%
Local Circumstances Staffing Allocation	23,355,286	24,535,374	(1,180,088)		0.00%
Indigenous Education Classroom Staffing Alloca	54,546	28,521	26,025		0.00%
Supplementary Staffing Allocation	2,077,302	1,923,482	153,820		0.00%
Learning Resources Fund	38,952,615	36,820,464	2,132,151		0.00%
LRF - Per Pupil Allocation	12,908,029	12,378,518	529,511		0.00%
Language Supports and Local Circumstances Allc	3,225,032	3,256,166	(31,134)		0.00%
Indigenous Education Supports Allocation	1,229,023	1,167,662	61,361		0.00%
Mental Health and Wellness Allocation	1,046,727	1,002,390	44,337		0.00%
Student Safety and Well-Being Allocation	531,023	512,306	18,717		0.00%
Continuing Education and Other Programs Alloc	1,032,409	1,151,200	(118,791)		0.00%
School Management Allocation	16,472,030	14,921,404	1,550,626		0.00%
Differentiated Supports Allocation	2,508,342	2,430,818	77,524		0.00%
Special Education Fund *	35,373,100	33,434,284	1,938,816		0.00%
School Facilities Fund	24,693,550	24,158,717	534,833		0.00%
Student Transportation Fund *	18,744,271	18,682,325	61,946		0.00%
School Board Administration Fund *	6,759,849	6,574,037	185,812		0.00%
Permanent financing for Non-Perm Financed	586,743	586,743	-		0.00%
Temporary Accommodation	179,368	179,368	-		0.00%
<b>Total Allocation for Operating Purposes</b>	<b>252,185,066</b>	<b>239,863,037</b>	<b>12,322,029</b>	<b>242,697,399</b>	<b>1.04%</b>
<b>Other Operating Grants / Revenues</b>					
Trustee Association Fee	-	-	-	41,901	-100.00%
Deferred Operating Grants from Prior Year	-	-	-	5,114,712	-100.00%
REP/PPF Grants	2,804,443	2,244,200	560,243	3,591,437	-21.91%
MGCS - In-Kind Grant - PPE	-	-	-	486,738	-100.00%
Federal Grants & Fees	696,811	571,347	125,464	601,813	15.79%
Transportation Recovery	1,500,000	1,500,000	-	1,814,328	-17.32%
Short Term investments	200,000	200,000	-	761,995	-73.75%
Secondments & Releases	874,174	855,314	18,860	1,042,277	-16.13%
Minor Tangible Capital Assets	-	-	-	(1,230,185)	-100.00%
Other Revenue	1,331,328	1,302,573	28,755	2,284,591	-41.73%
Bill 124 - 2019/20 to 2022/23	-	-	-	19,610,363	-100.00%
PVP Accrual	-	-	-	1,832,419	-100.00%
Forecasted 2024-25 Benchmark Increase Due To Bil	-	6,652,443	(6,652,443)	-	0.00%
	7,406,756	13,325,877	(5,919,121)	35,952,389	-79.40%
Amortization of Deferred Capital Contributions	12,532,969	11,260,581	1,272,388	11,137,389	12.53%
Grant for Debt Interest	750,746	741,449	9,297	839,566	-10.58%
Deferred Revenue	1,373,060	-	1,373,060	(7,241,733)	-118.96%
<b>Sub-total</b>	<b>274,248,597</b>	<b>265,190,944</b>	<b>9,057,653</b>	<b>283,385,010</b>	<b>-3.22%</b>
Accumulated Surplus	-	-	-	-	0.00%
<b>Total Budget</b>	<b>274,248,597</b>	<b>265,190,944</b>	<b>9,057,653</b>	<b>283,385,010</b>	<b>-3.22%</b>

\* Restrictions on Funding usage

Quarterly Expense Report

24/25 Revised			% Expended of Budget					% Expended of Budget			
Expense Category	Estimates	24/25 Budget	Committed	Expended	Total	Projected Year End		23/24 Budget	23/24 Second Quarter	Year to Year change	
Instructional											
Classroom Teachers											
Elementary	84,497,339	79,538,982		44,698,381	44,698,381	56.2%	85,147,654	76,229,379	37,523,061	49.2%	(7,175,321)
Secondary	43,714,501	40,436,326		24,271,433	24,271,433	60.0%	43,920,483	38,976,020	19,794,274	50.8%	(4,477,159)
Classroom Teachers Supply Staff	6,722,270	5,743,350		3,232,299	3,232,299	56.3%	7,314,119	5,681,466	2,829,097	49.8%	(403,202)
Teacher Assistants	15,312,792	15,364,775		8,856,804	8,856,804	57.6%	14,683,127	13,430,326	8,066,133	60.1%	(790,672)
Teacher Assistants Supply Staff	2,484,528	2,571,816		1,284,144	1,284,144	49.9%	2,619,359	1,548,057	1,136,695	73.4%	(147,449)
Early Childhood Educator	4,969,840	5,105,095		2,735,354	2,735,354	53.6%	4,933,407	4,301,489	2,622,730	61.0%	(112,624)
Early Childhood Educator Supply Staff	238,646	246,020		219,297	219,297	89.1%	363,099	204,892	298,881	145.9%	79,584
School Based Technology	184,916	184,916	3,184	142,484	145,668	77.1%	184,916	1,338,558	368,184	27.5%	225,700
Textbooks, Materials, Supplies & Equipment											
Elementary	5,756,941	4,477,303	178,330	2,416,047	2,594,377	54.0%	5,385,963	4,870,382	2,093,179	43.0%	(322,868)
Secondary	4,244,991	3,509,916	184,626	1,863,055	2,047,681	53.1%	3,845,804	3,529,853	1,420,314	40.2%	(442,741)
Professionals, Paraprofessionals & Tech	8,533,779	8,360,176	267,708	4,286,141	4,553,850	51.3%	8,514,477	6,870,661	3,779,957	55.0%	(506,184)
Library & Guidance	3,358,143	3,351,808		1,927,852	1,927,852	57.5%	3,366,987	3,201,661	1,706,622	53.3%	(221,230)
Staff Development	1,758,079	1,635,285	15,090	792,746	807,836	48.5%	1,321,243	593,414	831,206	140.1%	38,461
Department Heads	303,004	303,004		163,544	163,544	54.0%	283,476	271,940	140,553	51.7%	(22,991)
Coordinators & Consultants	3,862,430	3,669,767		2,061,557	2,061,557	56.2%	3,861,884	5,057,364	1,869,245	37.0%	(192,312)
Principals and Vice-Principals	10,986,274	10,050,155	46,188	5,752,652	5,798,840	57.2%	11,062,397	10,135,014	5,207,342	51.4%	(545,310)
School Office - Admin & Supplies	5,887,152	5,797,937	848	3,399,096	3,399,944	58.6%	5,922,182	5,329,586	3,094,842	58.1%	(304,254)
Continuing Education	1,561,648	1,381,431	14,391	504,538	518,929	36.5%	1,448,126	1,264,046	342,690	27.1%	(161,848)
Total Instructional	204,377,273	191,728,062	710,366	108,607,426	109,317,792	56.6%	204,178,702	182,834,108	93,125,005	50.9%	(15,482,421)
Non- Instructional											
Transportation	20,243,737	20,212,509	-	11,040,865	11,040,865	54.6%	18,906,962	19,439,102	11,282,457	58.0%	241,592
Amortization	13,362,000	12,092,700		3,340,519	3,340,519	27.6%	13,362,000	11,748,510	6,010,459	51.2%	2,669,940
TCA	12,776,400	11,507,700		3,194,101	3,194,101	27.8%	12,776,400	11,117,400	5,718,653	51.4%	2,524,552
ARO	585,600	585,000		146,418	146,418	25.0%	585,600	631,110	291,806	46.2%	145,388
Secondments & Releases	1,014,877	965,680		580,054	580,054	60.1%	1,014,877	981,563	491,459	0.0%	(88,595)
Long Term Debt Interest	1,337,489	1,328,192		357,006	357,006	26.9%	1,337,489	1,396,384	384,720	27.6%	27,714
IT	1,044,578	1,011,920	1,435	884,706	886,141	87.4%	1,382,875	-	540,273	0.0%	(344,433)
Admin & Governance	6,170,262	5,988,988	29,517	3,536,239	3,565,756	59.0%	6,447,771	6,546,196	3,309,785	50.6%	(226,453)
Tuition Commissions	109,997	62,719		-	-	0.0%	109,997	32,767		0.0%	-
PPE - In-Kind Expense		-		6,981	6,981	0.0%	6,981	-	-	0.0%	(6,981)
ETFO Remedy		-		-	-	0.0%	-	-	1,299	0.0%	1,299
Provision for Contingencies	2,520,684	7,727,283		-	-	0.0%	-	1,130,994		0.0%	-
Facilities											
Compensation	15,114,018	15,107,113		7,318,763	7,318,763	48.4%	14,741,555	13,960,473	7,143,637	51.2%	(175,125)
Utilities	4,865,810	4,865,810	-	2,149,333	2,149,333	44.2%	5,271,229	5,095,500	2,615,051	51.3%	465,718
Maintenance	1,768,400	1,768,400	77,463	1,083,895	1,161,359	61.3%	1,774,971	1,208,000	1,846,104	152.8%	762,208
Supplies / Equip / Veh	2,567,250	2,567,250	41,696	2,036,929	2,078,625	79.3%	3,508,137	1,568,000	1,347,488	85.9%	(689,441)
Other	485,000	485,000	14,650	609,649	624,299	125.7%	651,305	488,000	473,947	97.1%	(135,702)
Total Facilities	24,800,478	24,793,573	133,809	13,198,569	13,332,378	53.2%	25,947,197	22,319,973	13,426,227	60.2%	227,658
Total Non-Instructional	70,604,102	74,183,564	164,761	32,944,940	33,109,701	44.4%	68,516,150	63,595,489	35,446,680	55.7%	2,260,148
Total	274,981,375	265,911,626	875,127	141,552,366	142,427,493	53.2%	272,694,852	246,429,597	128,571,685	52.2%	(13,222,273)

**Trillium Lakelands DSB**  
**2024-2025 Second Interim Financial Report**  
**as of the Period Ending February 28, 2025**

**Estimated Financial Position**

(\$Thousands)	Estimates	Revised Estimates	In-Year Change	
			\$	%
<b>Revenue</b>				
Operating Grants	239,863	252,185	12,322	4.9%
Other Grants Revenues	13,326	7,407	(5,919)	(79.9%)
Other	12,002	14,657	2,655	18.1%
<b>Total Revenue</b>	<b>265,191</b>	<b>274,249</b>	<b>9,058</b>	<b>3.3%</b>
<b>Expenditures</b>				
<b>Classroom Instruction</b>				-
Teachers	120,278	129,352	9,073	7.0%
Supply Staff	8,561	10,297	1,735	16.9%
Educational Assistants / ECE's	20,470	19,617	(853)	(4.4%)
Classroom Computers	185	185	0	0.0%
Textbooks and Supplies	7,987	9,232	1,245	13.5%
Professionals and Paraprofessionals	8,360	8,514	154	1.8%
Library & Guidance	3,352	3,367	15	0.5%
Staff Development	1,635	1,321	(314)	(23.8%)
Continuing Education	1,381	1,448	67	4.6%
<b>Total Classroom</b>	<b>172,210</b>	<b>183,332</b>	<b>11,122</b>	<b>6.1%</b>
<b>Non-Classroom</b>				
District Principal and Consultants	3,670	3,862	192	5.0%
Principals and Vice-Principals	10,050	11,062	1,012	9.2%
School Office	5,798	5,922	124	2.1%
<b>Total Non-Classroom</b>	<b>19,518</b>	<b>20,846</b>	<b>1,329</b>	<b>6.4%</b>
<b>Other</b>				
Board Administration	5,989	6,448	459	7.1%
Information Technology	1,012	1,383	371	26.8%
Transportation	20,213	18,907	(1,306)	(6.9%)
School Operations and Maintenance	24,794	25,947	1,154	4.4%
Amortization & Debt Repayment	13,421	14,699	1,279	8.7%
Secondments & Releases	966	1,015	49	4.8%
Other Non-Operating Expenses	7,790	110	(7,790)	(7082.0%)
<b>Total Other</b>	<b>74,184</b>	<b>68,509</b>	<b>(5,784)</b>	<b>(7037.0%)</b>
<b>Total Expenditures</b>	<b>265,912</b>	<b>272,688</b>	<b>6,666</b>	<b>2.4%</b>
<b>In-Year Surplus (Deficit)</b>	<b>(721)</b>	<b>1,561</b>	<b>0</b>	<b>0.0%</b>
Prior Year Accumulated Surplus (Deficit)	24,942	24,942	0	0.0%
<b>Accumulated Surplus (Deficit)</b>	<b>24,221</b>	<b>26,502</b>	<b>0</b>	<b>0.0%</b>

Note: Forecast based on year-to-date actuals for the month ended

Note: Numbers may not add due to rounded display

# **Trillium Lakelands District School Board**

## **Audit Committee**

### **Administrative Report**

**Date:** May 20, 2025  
**To:** Board of Trustees  
**Origin:** Trustee Louise Clodd / Superintendent of Business Tim Ellis  
**Subject:** Audit Committee Meeting – May 13, 2025  
**Reference:** Regular Meeting of the Board- May 27, 2025

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### **Purpose**

To provide Trustees with a summary of the May 13, 2025 Audit Committee meeting.

### **Context**

Under Ontario Regulation 361/10 every school board is legislated to have an Audit Committee comprised of Trustees, Internal and External Auditors, and term-appointed community members. This committee is required to meet three times each school year - September, November and May and the term of the Committee is four years. Trustees Clodd (Committee Chair), Reain, and Wilcox serve as the Trustee members on the TLDSB Audit Committee.

### **Content**

The Committee meeting was held in hybrid delivery (in person at LEC and online through Google Meet) on Tuesday May 13, 2025, at 3:00 p.m.

Informational and verbal reports were presented to the Committee regarding the following matters:

- Introduction of the new community member
- Regional Internal Audit Team update
- May 2025 External Auditor update

There were no motions considered by the Committee during the meeting.

### **Action**

Recommendation that Trustees receive the summary report related to the May 13, 2025, Audit Committee Meeting.

## Trillium Lakelands District School Board

TO: The Chairperson and Members of the TLDSB Audit Committee  
 FROM: Regional Internal Audit Manager  
 DATE: May 13th, 2025  
 SUBJECT: Internal Audit Update

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### 1. Purpose

This report provides information on work that the Regional Internal Audit Team (RIAT) has undertaken since the last update on November 12, 2024.

### 2. Content

#### 2.1 Regional Internal Audit Plan Status 2024-2025

Audit Entities	Objective and scope	Timelines	Status
Risk Management/ Strategic Planning	<p><b><u>TLD 24-1 Risk Prioritization and Department Level Evaluation</u></b></p> <p>Description: The objective of the project is to develop an assessment of board and department level risks, linked to the audit universe, which contributes to the achievement of the strategic or operational objectives of the school board.</p>	Spring 2025	<p>Phase Two Activities Complete</p> <p>1. Management completed initial risk assessment registry. 2. Summarized findings and completed registry, management presentation.</p> <p>Appendix A – RIAT Overview</p>
Business Controls Management/ Recruitment and Retention/ Financial Management	<p><b><u>TLD 24-2 HR Audit Follow-up Assessment</u></b></p> <p>Description: The objective of the audit is to provide management with a fair, independent, and objective assessment of the implementation status of the Human Resource Services Audit recommendations conducted by Deloitte in 2021/2022.</p>	Fall/Winter 2024	<p>Reporting</p> <p>Appendix B</p>
Ad Hoc needs/ Consulting support	<p><b><u>Financial Audit Training</u></b></p> <p>Description: The regional internal audit team provided a presentation to members of the TLDSB Financial Services Team at the Lindsay Education Centre. The presentation included the basic concepts, phases and importance of a financial statement audit. The training helped support the professional development of the team and the financial statement audit process of the board.</p>	Fall 2024	Complete

### **3. Recommendation**

1. That the Audit Committee receive the Internal Audit update, dated May 13, 2025, for information.

Respectfully Submitted by: Jeff Henderson, Regional Internal Audit Manager



# Trillium Lakelands District School Board

## District School Council - Parent Involvement Committee

### Administrative Report

**Date:** May 16, 2025  
**To:** Board of Trustees  
**Origin:** Trustee Louise Clodd / Superintendent Jennifer Johnston  
**Subject:** DSC-PIC May 15, 2025 Meeting  
**Reference:** Board Meeting - May 27, 2025

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### Purpose

To provide an overview to Trustees of the District School Council - Parent Involvement Committee (DSC-PIC) and a summary of the meeting that occurred on May 15, 2025.

### Context

All school boards in Ontario are required to have a parent involvement committee (PIC). The PIC is formed to encourage parent involvement in support of student achievement, equity and well being. It operates as a direct link between parents and a board's director of education and trustees.

Four times a year, all TLDSB school council chairs are invited to attend the District School Council - Parent Involvement Committee (DSC-PIC) meeting to learn about current initiatives and support for students as well as to share best practices and ask questions of one another. All TLDSB schools are invited to send at least one representative from their school council at these meetings.

### Content

The final DSC-PIC meeting of the school year took place virtually on May 15, 2025. There were 23 attendees, including school council representatives, TLDSB staff, and trustees.

In addition to presentations on DSC-PIC input into the 2025-2026 budget and impactful school councils, the following topics were discussed:

- Parent engagement events
- Student engagement and end of year activities
- School improvement planning for the new year
- Charitable donation processes
- Board events, including the Annual Feed All Four Golf Tournament on June 7, 2025 in Lindsay, and the Third Annual TLDSB Powwow and Drum Social on June 5, 2025 in Haliburton.

The minutes of the May 15, 2025 meeting will be shared on the DSC-PIC page on the Board's website.

### Action

Recommendation that Trustees receive the report related to the May 15, 2025 meeting of the District School Council - Parent Involvement Committee.

# Trillium Lakelands District School Board

## Administrative Report

**Date:** May 12, 2025  
**To:** Board of Trustees  
**Origin:** Director Wes Hahn & Superintendent Jay MacJanet  
**Subject:** Outdoor Education Day Program- Planning & Advisory Committees Update  
**Reference:** Board Meeting – May 27, 2025

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### Purpose

To provide an overview to Trustees of the initial planning for the development of an Outdoor Education Day Program model in TLDSB.

### Context

To align with the TLDSB strategic plan goals of student achievement, well-being, and inclusion for all, TLDSB has started investigating options for the development of a TLDSB Outdoor Education Day Program.

This program would be in addition to the existing grade 6 overnight experience at Camp Muskoka, and would be open to all grade levels, offering a variety of curriculum-connected programming and opportunities for students.

### Content

Over the past several months a small planning committee has met to explore some of the operational considerations for the development of an Outdoor Education Day Program including property and development options, transportation logistics, and staffing considerations.

Most recently, an Advisory Committee that included two Trustee representatives, Senior Staff, Central Staff, Administrators, and Educators met to engage in an initial brainstorming opportunity related to potential program models based on good pedagogy for the provision of meaningful learning opportunities in outdoor education.

The intention is to develop a day program that will launch in one geographic area of the Board in September 2026. Consideration for expansion of the program to other geographic areas of the Board will be made depending on the success and sustainability of the pilot program.

Over the next year, the operational aspects of developing a program site will be managed by Superintendent Ellis. Any property or financial matters will be shared through the Finance and Administration Committee and via associated reports to Board.

Superintendent MacJanet will take the lead on the development of meaningful Outdoor Education programming options for students from grades K-12. Input related to programming will continue to be sought from the Outdoor Education Advisory Committee and updates will also be provided to the Program and Planning Committee and via associated reports to Board.

### Action

Recommendation that Trustees receive the Outdoor Education update and endorse the preliminary plan and outlined next steps for an Outdoor Education Day Program Pilot to be operational in TLDSB by September 2026.



**THE TERRY FOX  
FOUNDATION**

April 2025

Wesley Hahn  
Director of Education  
Trillium Lakelands District School Board  
300 County Road 36  
Lindsay, ON K9V 4R4

Dear Wesley,

The 2024 Terry Fox School Run results are in! It was an outstanding year, and we are so proud to share that schools coast to coast to coast raised close to \$14 million for cancer research. Schools in the Trillium Lakelands District School Board showed great strength in numbers and leadership by raising \$149,709.13! Congratulations on this remarkable achievement!

During the Marathon of Hope, Terry ran into the hearts of Canadians who were inspired by his tenacity and courage. Today, his legacy is as iconic as the maple leaf itself, standing for what it means to be Canadian, kind, generous and compassionate. Your students have shown themselves to be positive agents of change, empowered and determined to lead the fight against cancer.

In addition, we are pleased to share that the following schools have reached "Top Fundraising" status in Ontario's elementary division for 2024. Congratulations again for this fantastic accomplishment. The future of cancer research is brighter than ever because of students and staff going above and beyond to make a difference, just like Terry did.

*11<sup>th</sup> Place - Dunsford District Elementary School  
19<sup>th</sup> Place - Bracebridge Public School*

Last year also marks the first year that we surpassed registering 10,000 schools across the country. We are so impressed and grateful for the support we have received. Taking a stride from Terry himself, we have set our own ambitious goal of registering all schools across Canada, but we need your help to get there. We know we can do it if we work together!

Attached you will find a fundraising report of your family of schools for 2024. We greatly appreciate your endorsement of the 2025 Terry Fox School Run (Thursday September 25, 2025, or any date that works best) to all of your schools. To help further with this effort, we will be sending you an email with sample messaging and additional strategies to help us register all schools across Canada!

Thank you for your support and commitment to keeping Terry's legacy alive. Your family of schools sets a shining example of what can be accomplished with a focused goal and a collaborative spirit of generosity and determination. 2025 marks the 45<sup>th</sup> anniversary of Terry's Marathon of Hope. Get ready! It's going to be big! Excitement is already building for our newly launched campaign #Finish It. Terry Fox started a marathon against cancer. Together we can finish it!

Regards,

Lisa Armstrong, Nishi Bansal, Pamela Politano  
Ontario School Department  
The Terry Fox Foundation

*encl. 2024 Donation History Report, Top 50 Fundraisers in Ontario (2024)*