



## **Program and Planning Committee Meeting Minutes**

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Date: April 24, 2024  
Location: Lindsay Education Centre  
Time: 12:30 p.m.

### **1. Call to order**

Chair Wilcox called the meeting to order at 12:51 p.m.

### **2. Roll call**

Chair Wilcox welcomed the Committee and confirmed four members were in attendance (H. Bradley, B. Reain, J Saunders, C Wilcox).

Gary Brohman sent his regrets.

Superintendent MacJanet and Executive Assistant Cheryl Evans were in attendance as support staff.

### **3. Declaration of possible conflict of interest**

There were no declarations of possible conflict of interest.

### **4. Approval of agenda**

Moved by J. Saunders seconded by H. Bradley that the agenda be approved.

Carried.

### **5. Committee action items**

#### **5.1 Approval of the minutes of the February 16, 2024 meeting**

Moved by B. Reain seconded by H. Bradley that the minutes dated February 16, 2024 be approved.

Carried.

## **6. Administrative reports**

### **6.1 For information – Verbal**

#### **a. Student Voice**

Superintendent Williams shared with the Committee that Director Hahn is hosting Student Voice Summits in partnership with the Secondary Curriculum Services and the G7 Student Senate during the month of April 2024. Two students from every school between grades 7-10 have been invited to participate including G7 reps.

### **6.2 For information - Written**

#### **a. Secondary Curriculum Services**

Superintendent Williams highlighted the following initiatives with the Committee: Literacy Intervention Pilot, Grade 9 Math Achievement Action Plan data, a review of the role of math department heads, school support through data analysis, moderated marking, destreaming coaches and a review of ongoing support offered in schools.

#### **b. Elementary Curriculum Services**

Superintendent MacJanet presented an overview of the goals, structures and impact related to the following portfolio areas: Leadership (Administrator Leadership Series, Professional Learning Networks, Aspiring Leadership Series, Peer Consultant Groups); New Teacher Induction Program (NTIP); Inclusive Learning Team; Kindergarten (Mathematics and Literacy); Literacy (K-Grade 1 and Grade  $\frac{2}{3}$  Series, Grade 6/7/8 Pilot); Mathematics (Fundamental Assessments, Grade  $\frac{4}{5}$  and 3 & 6 Series); Multilingual Learners; and French as a Second Language (Oral Development Series, Grade  $\frac{2}{3}$  FI Literacy, Core English in Grades 1 to 3 FI, FSL Educator Support).

Superintendent MacJanet reminded the Trustees about the upcoming Better Together Arts Showcases; April 30 @ IEWSS, May 2 @ MEC and May 7 @ Haliburton School of Arts.

## **7. Next meeting**

Date: to be scheduled for Fall 2024

## **8. Adjournment**

Moved by C. Wilcox seconded by H. Bradley that the meeting be adjourned at 2:45 p.m.

Carried.