



## **Program and Planning Committee Meeting Agenda**

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Date: October 15, 2024  
Location: Muskoka Education Centre  
Time: 2:00 p.m.

- 1. Call to order**
- 2. Territory Acknowledgement**
- 3. Roll call**
- 4. Declaration of possible conflict of interest**
- 4. Approval of agenda**
- 5. Committee action items**

5.1 Approval of the minutes of the October 9, 2024 meeting

### **6. Administrative reports**

- 6.1 For Action
  - a. French Immersion Program Review for Leslie Frost Public School and Central Senior Public School

### **7. Next meeting**

Date: February 11, 2025  
Location: Muskoka Education Centre  
Time: 9:30 a.m.

### **8. Adjournment**



## Program and Planning Committee Meeting Minutes

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Date: October 9, 2024  
 Location: Muskoka Education Centre  
 Time: 9:30 a.m.

### 1. Call to order

Superintendent MacJanet called the meeting to order at 9:32 a.m.

### 2. Roll call

Superintendent MacJanet welcomed the Committee and confirmed all five members were in attendance in-person or via virtual participation.

### 3. Declaration of possible conflict of interest

There were no declarations of possible conflict of interest.

### 4. Approval of agenda

Moved by C. Wilcox, seconded by B. Reain that the agenda be approved.

Carried.

### 5. Committee action items

#### 5.1 Approval of the minutes of the April 24, 2024 meeting

Moved by T. McAlpine, seconded by H. Bradley that the minutes dated April 24, 2024 meeting be approved.

Carried.

#### 5.2 Approval of the Committee Terms of Reference

Moved by B. Reain, seconded by C. Wilcox that the Committee Terms of Reference be approved with the updated approval date of October 2024.

Carried.

### 5.3 Election of Committee Chair

Trustee C. Wilcox nominated B. Reain for the office of Chair. Trustee Reain accepted. No other nominations were put forward. Trustee Reain was acclaimed as Chair of the Program and Planning Committee.

## 6. Administrative reports - for information (verbal)

### 6.1 Secondary Curriculum Services

Superintendent Williams shared a presentation with the Committee related to Secondary Curriculum Services focussing on the current work of the curriculum consultants portion of the portfolio highlighting:

- 1-1 Coaching model in the focus schools
- Grade 8-9 teacher professional development plan
- Reading Intervention
- Student Success support meetings
- MLL Learning

### 6.2 Elementary Curriculum Services

Superintendent MacJanet shared a presentation with the Committee related to Elementary Curriculum Services highlighting:

- New Inclusive Learning Team model
- Curriculum direction for 2024 /2025 in the areas of Math, Literacy, Early Years, FAL and MLL
- the return of the Better Together Arts Showcase
- K-12 Leadership Plan
- NTIP Overview

## 7. Next meeting

Date: Tuesday, October 15, 2024  
 Location: Muskoka Education Centre  
 Time: 2:00 p.m.

## 8. Adjournment

Moved by T. McAlpine, seconded by H. Bradley that the meeting be adjourned at 11:23 a.m. Carried.

## Trillium Lakelands District School Board Administrative Report

**Date:** October 9, 2024  
**To:** Program and Planning Committee  
**Origin:** Jay MacJanet, Superintendent of Learning  
 Jennifer Johnston, Superintendent of Learning  
 Tim Ellis, Superintendent of Business Services  
**Subject:** French Immersion Program Review for Leslie Frost PS and Central Senior School  
**Reference:** Program and Planning Committee Meeting - October 16, 2024

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### Purpose:

To provide a recommendation based on the French Immersion program review consultation at Leslie Frost Public School and Central Senior School in the City of Kawartha Lakes.

### Context:

A program review is conducted to help balance school enrollment and capacity and to utilize indoor and outdoor spaces.

Specifically, the review is looking at the grade distribution of the elementary French Immersion program in the city of Kawartha Lakes. The current French Immersion grade distribution is Grades 1 to 6 at Leslie Frost Public School and Grades 7 and 8 at Central Senior School. Leslie Frost Public School is currently over capacity with portables on site while Central Senior School is under capacity.

| 2024-2025                  | Capacity | Enrolment Total         |
|----------------------------|----------|-------------------------|
| Leslie Frost Public School | 487      | 475 + child care spaces |
| Central Senior School      | 437      | 229                     |

### Content:

In September 2024, K-8 Curriculum Services Superintendent of Learning, MacJanet, Regional Superintendent of Learning, Jennifer Johnston, and Superintendent of Business, Tim Ellis, met with the affected school administration teams, along with the Manager of Communications Services to develop preliminary considerations for amending the French Immersion grade distribution in CKL.

On September 26, 2024, a community consultation meeting took place at Lindsay Collegiate and Vocational Institute to share the program review process details and the Board's proposal which recommends Grades 4 to 6 French Immersion programming be relocated from Leslie Frost PS to Central SS.

The consultation meeting concluded with a question and answer period facilitated by Superintendents MacJanet and Johnston. The community was then invited to provide feedback via Google Form with a deadline of October 10, 2024. Staff received 71 responses to this request from a combined FI student population of approximately 350 students. Based on these responses, subsequent recommendations take into consideration the following areas of concern:

1. Lack of play structure /green space
2. Safety regarding proximity to high school, busy street, lack of parking
3. Staffing and resources
4. Accessibility

Next steps include Director Hahn, SO Ellis, Johnston and MacJanet attending a site visit (October 21st) to make preliminary plans regarding safety concerns and the need for an age appropriate play structure. The Board's HRS department will meet with the staff of these schools and will follow the collective agreement provisions with the staffing groups to address any staffing changes.

### **Appendices**

1. [CSS/LFPS Program Review Community Consultation Meeting](#)

### **Proposal**

The board proposes the following French Immersion grade distribution effective September 2025:

Grades 1-3 at Leslie Frost Public School

Grades 4-8 at Central Senior Public School

### **Action**

Recommendation that the committee receive for information the French Immersion Program Review for Leslie Frost PS and Central Senior School administrative report.

Recommendation that the proposed French Immersion grade distribution, grades 4-6 from Leslie Frost to Central Senior effective September 2025, be approved and the motion be forwarded to the October 22, 2024 Public Meeting of the Board for ratification.

A community consultation meeting was held on September 26, 2024 in the Lindsay Collegiate and Vocational Institute (LCVI) cafeteria. Further details are available at <https://www.tlidsb.ca/css-lfps/>



## PROGRAM REVIEW

Central Senior School  
Leslie Frost Public School



### What is a program review?

A program review looks at how spaces and resources are utilized, as well as school facilities, programming, and any limitations. In this review, TLDSB is looking at the grade distribution of French Immersion (FI) students between Central Senior School (CSS) and Leslie Frost Public School (LFPS).

#### Current FI grade distribution:

LFPS: Grades 1 to 6      CSS: Grades 7 and 8

It is important to note that the Board is not adjusting the school catchment area boundary for either school. Students in the English program are not affected by this review.

### Areas in consideration during the review

**FI grades:** The current distribution of FI grades and capacities, and whether a change would be beneficial.

**Supporting well-being of students:** With any change, all students will be supported and staffing will reflect the needs of all students.

**School facilities:** Ensuring all students' needs are met

#### Outdoor facilities:

At CSS, a design of the playground will be reviewed to best utilize the space.

At LFPS, a reduction of portables would mean an increase in green space for students and staff.

**Child care:** Ensuring families who are already registered with child care at LFPS can be accommodated with transportation.

**Transportation:** Students who qualify for transportation will continue to receive it.

### What's next?

Following the community meeting, the feedback received will help inform the option that will be taken to the Board of Trustees at the October Public Meeting of the Board. Families will be made aware of the outcome of this review following the meeting. If there are changes, they will take effect September 2025.

All information regarding this review can be found on the Board's Boundary Review page at [tlidsb.ca/css-lfps](https://tlidsb.ca/css-lfps). To provide feedback, scan the QR code or type <https://qrco.de/bfLkFw>. You can also email [info@tlidsb.on.ca](mailto:info@tlidsb.on.ca) with your feedback/comments. **The feedback form will close on Thursday, October 10.**



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