



## Public Meeting of the Board Agenda

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Date: October 22, 2024

Location: Archie Stouffer Elementary School Learning Commons

### **4:30 p.m. Commencement of the Committee of the Whole Meeting**

#### **1. Call to order**

1.1 Motion to convene into the In-camera Committee of the Whole Meeting

1.2 In-camera (private) agenda (for matters that fall under section 207(2) of the Ed Act).

#### **2. Rise and report to the Public Meeting of the Board**

### **6:00 p.m. Commencement of the Public Meeting of the Board**

#### **1. Call to order**

#### **2. Territory acknowledgement**

#### **3. National anthem**

#### **4. Roll call**

#### **5. Declaration of possible conflict of interest**

#### **6. Delegation(s)**

#### **7. Approval of agenda**

#### **8. Business of the Board**

8.1 Approval of the minutes of the September 24, 2024 Public Board Meeting (pgs.3-8)

8.2 Recommendations from the In-camera Committee of the Whole Meeting (Trustee Childs)

8.3 Committee recommendations (Chair Wilcox/ pgs.9-11)

8.4 OPSBA Awards Presentation (Trustee Childs/ pg.12)

## **9. Administrative updates**

9.1 Director's Report on the Strategic Plan (Director Hahn)

- a. Director's Recognition (Director Hahn/ pgs.13-14)
- b. Student Leadership Presentation (HHSS)
- c. Director's Update
- d. EQAO Results (SOs Johnston, MacJanet, Train, and Williams/ pg.15)
- e. Climate Survey Report (SO Fraser/ pg.16)

## **10. Administrative and committee reports**

10.1 For Information- Verbal

- a. Indigenous Education Advisory Committee Meeting – September 27, 2024 (Trustee Saunders and SO Johnston)

10.2 For Action - Written

- a. SEAC Meeting - October 1, 2024 (Trustee McInerney and SO Train/ pgs.17-20)
- b. Program and Planning Committee Meetings - October 9 and October 15, 2024 (Trustee Reain and SO MacJanet/ pgs. 21-25)
- c. Governance and Policy Committee Meeting - October 15, 2024 (Director Hahn/ pgs. 26-29)
- d. SAL Committee Meeting - October 17, 2024 (Trustee Childs and SO Fraser/ pg. 30)

## **11. Trustee reports**

11.1 Student Trustee reports

- a. G7 Student Senate report (Student Trustee Maw)
- b. OSTA-AECO report (Student Trustee McNelly)

11.2 OPSBA report (Trustee Childs)

11.3 Trustee community updates

## **12. Correspondence**

## **13. Next meeting**

Tuesday, November 26, 2024, 6pm at MEC

## **14. Adjournment**



## Public Meeting of the Board Minutes

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Date: September 24, 2024

Location: Lindsay Education Centre

Present: H. Bradley, E. Childs, L. Clodd, G. Brohman, R. Maw, T. McAlpine, D. McInerney, T. McNelly, B. Reain, J. Saunders, C. Wilcox

Regrets:

Senior team: T. Ellis, T. Fraser, W. Hahn, T. Hubbert, J. Johnston, J. MacJanet, N. Train, K. Williams

Staff Support: J. Andreasen, C. Bull, D. Raglin

### 4:30 p.m. Commencement of the Committee of the Whole Meeting

#### 1. Call to order

##### 1.1 Motion to convene into the In-Camera Committee of the Whole Meeting

Motion # 24-09-14

Moved by Trustee Clodd, seconded by Trustee Reain

That the Board do now enter Committee of the Whole In-Camera session at 4:30 p.m. to deal with matters under section 207(2) of the Education Act.

Carried.

##### 1.2 In-Camera Agenda (for matters that fall under section 207(2) of the Education Act)

#### 2. Rise and report to the Public Meeting of the Board

Motion # 24-09-15

Moved by Trustee McInerney, seconded by Trustee Clodd,

That Trustees do now rise from the In-Camera Committee of the Whole Meeting at 4:47 p.m. and will report to the Public Meeting of the Board at 6:00 p.m.

Carried.

## **6 p.m. Commencement of the Public Meeting of the Board**

### **1. Call to order**

The meeting was called to order at 6:00 p.m.

### **2. Territory acknowledgement**

Trustee McAlpine shared the Territory Acknowledgement.

### **3. National anthem**

O Canada was played.

### **4. Swearing in of new Student Trustee**

Director Hahn and Chair Wilcox welcomed the new Interim Student Trustee for the 2024-2025 school year, Ruby Maw from HHS, who was sworn in as a TLDSB Student Trustee.

### **5. Roll call**

Chairperson Wilcox advised that all Trustees (Brohman, Bradley, Childs, Clodd, McAlpine, McInerney, Reain, Saunders, Wilcox) and Student Trustees McNelly and Maw were in person at the Lindsay Education Centre.

### **6. Declaration of possible conflict of interest**

There were no declarations of possible conflict of interest.

### **7. Delegation(s)**

There were no delegations.

### **8. Approval of agenda**

Motion # 24-09-16

Moved by Trustee Saunders, seconded by Trustee Clodd,

That the agenda be approved

Carried.

### **9. Business of the Board**

#### **9.1 Approval of the minutes of the August 27, 2024 Public Meeting of the Board**

Motion # 24-09-17

Moved by Trustee McAlpine, seconded by Trustee Childs,

That the minutes of the August 27, 2024 Public Meeting of the Board be approved.

Carried.

## **9.2 Recommendations from the In-Camera Committee of the Whole Meeting**

Vice Chairperson Childs advised that there were no recommendations resulting from the September 24, 2024 In-Camera Committee of the whole meeting.

## **9.3 OPSBA Awards Presentation**

OPSBA Representative Vice Chairperson Childs presented an OPSBA Achievement Award to Educational Assistant Jennifer Eason for going above and beyond to support students.

## **9.4 Board Committee Recommendations**

Chair Wilcox shared the recommendations for Board Committee Membership for 2024-2025 with Trustees.

Motion # 24-09-18

Moved by Trustee Reain, Seconded by Trustee Childs,

That Trustees approve the establishment of an Ad Hoc Board Committee related to the planning and implementation of staff recognition events for 2024-2025 called the Staff Recognition Committee, and further, that the Committee begin work in fall 2024 and be dissolved once the committee mandate is met, or at the end of the 2024-2025 school year (in June 2025); whichever comes first.

Carried.

Motion # 24-09-19

Moved by Trustee Childs, Seconded by Trustee Saunders,

That Trustees approve the Trustee Committee Membership for 2024-2025 as outlined in this report, and in alignment with Board By-law 15, and that Trustees commence participation as committee members to their assigned committees starting September 25, 2024.

Carried.

## **10. Administrative updates**

### **10.1 Director's Report on the Strategic Plan**

#### **a. Director's Update**

Director Hahn shared a number of updates related to the focus of the 2022-2027 TLDSB Strategic Plan. Updates included an overview of the positive school start-up this school year, details related to the implementation of the new cell-phone rules (under PPM 128), information regarding the Feed All Four Fundraisers that occurred in Spring 2024, and a summary related to upcoming reports that will be shared at future Board meetings including climate survey data, suspension and expulsion data, parent/guardian input survey results, and an update on summer construction projects.

#### **b. Summer Learning**

Superintendents MacJanet and Williams, and Acting Associate Superintendent Fraser shared a presentation overviewing the 2024 Summer Learning opportunities for student and staff that were available in TLDSB during July and August 2024.

## 11. Administrative and committee reports

### 11.1 For Information- Written

#### a. Occupational Health and Safety Report

Superintendent Hubbert shared the Occupational Health and Safety Report for 2023-2024.

#### b. Enrolment Update

Superintendent Hubbert shared a preliminary enrolment update with Trustees as of September 13, 2024.

### 11.2 For Action- Written

#### a. September 3, 2024 SEAC Committee Meeting Report

Trustee McNerney shared an update related to the recent SEAC Meeting.

Motion # 24-09-20

Moved by Trustee Reain, Seconded by Trustee McNerney,  
That Trustees receive the report related to the September 3, 2024 Special Education Advisory Committee meeting.  
Carried.

#### b. September 18, 2024 SAL Committee Meeting Report

Trustee Clodd shared an overview of the September 18, 2024 SAL Meeting.

Motion # 24-09-21

Moved by Trustee Clodd, Seconded by Trustee Childs,  
That trustees receive the report related to the September 18, 2024 meeting of Supervised Alternative Learning (SAL) Committee.  
Carried.

#### c. September 18, 2024 Finance Committee Meeting Report

Trustee McAlpine reviewed the activities from the most recent Finance Committee Meeting.

Motion #24-09-22

Moved by Trustee McAlpine, Seconded by Trustee Bradley,  
That Board receives the summary report related to the September 18, 2024, Finance and Administration Committee Meeting.  
Carried.

#### d. September 18, 2024 Audit Committee Meeting Report

Trustee Clodd shared an update from the September 18, 2024 Audit Committee Meeting.

Motion # 24-09-23

Moved by Trustee Clodd, Seconded by Trustee Saunders,  
That Trustees receive the Audit Committee's Annual Report approved by the Committee on September 18, 2024, with direction for staff to submit the report to the Ministry of Education to meet annual reporting requirements.  
Carried.

Motion # 24-09-24

Moved by Trustee Clodd, Seconded by Trustee Childs,

That Trustees receive the summary report related to the September 18, 2024, Audit Committee Meeting.

Carried.

## **12. Trustee Reports**

### **12.1 Student Trustee Reports**

#### **a. G7 Student Senate**

Student Trustee Maw shared the G7 Student Senate Report highlighting the agenda items discussed at the first G7 Student Senate Meeting that occurred on September 18, 2024.

Topics included the new cell phones rules under PPM 128, the new vaping rules, and the G7 plans for 2024-2025 including a clothing drive, the great grain challenge, kindness week, sustainable season, earth clean up, exam and mental health strategies, and hosting a life beyond high school workshop.

#### **b. OSTA-AECO Report**

Student Trustee McNelly shared an OSTA-AECO update. Evaluating student voice and working together to create a learning environment where students can thrive are two of the goals for OSTA-AECO this year. In 2024-2025 there will be three conferences for OSTA-AECO, the first is the fall general meeting in October 2024.

### **12.2 OPSBA Report**

Trustee Childs advised that there was no OPSBA report to share.

### **12.3 Trustee Community Updates**

Trustee Childs shared that she attended the Bracebridge PS Meet the Teacher night recently and families, students, and teachers were excited and engaged. Community partners were also in attendance to share available community supports.

Trustee Saunders shared that the official Ribbon Cutting for Scott Young PS occurred on September 20, 2024. The school also had a meet the parent open house and tour on September 19, 2024; both were fantastic events.

Trustee Saunders advised that she attended Dunsford District PS open house which was well-attended by the Dunsford Community.

Trustee Saunders reminded Trustees that the Lindsay Plowing match occurs October 1-5, 2024 and it is a fantastic event for anyone who is able to attend. Trustee Saunders also highlighted that Trustee Bradley will be in the Education Tent reading her recently published books, and suggested that attendees watch out for the sponsored benches around the event as they were built by local high school students.

Trustee McInerney advised that she has attended three meet the Teacher BBQs so far this year; all were very well attended and highlighted the role elementary schools play as a hub for the community.

### **13. Correspondence**

### **14. Next meeting**

Date: October 22, 2024, 2024  
Location: Archie Stouffer Elementary School Learning Commons  
Time: 6:00 p.m.

### **15. Adjournment**

Motion # 24-09-25  
Moved by Trustee Brohman, seconded by Trustee Clodd  
That the Board of Trustees do now adjourn at 7:32 p.m.  
Carried.

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Colleen Wilcox, Chairperson of the Board

Wes Hahn, Director of Education

Jen Andreasen, Recording Secretary



## Trillium Lakelands District School Board Administrative Report

**Date:** Friday, October 4, 2024  
**To:** Board of Trustees  
**Origin:** Chair Wilcox  
**Subject:** Updated Recommendations for Trustee Membership on Committees  
**Reference:** Board Meeting- October 22, 2024

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### Purpose

To present an updated Committee Membership List for Trustees serving on Board Committees for 2024-2025.

### Context

Trustee were presented with and approved a recommendation at the September 24, 2024 Public Meeting of the Board related to Trustee membership on Board Committees for 2024-2025.

Following the Board Meeting, a second review of committee membership in relation to equitable distribution of number of committees each Trustee served on, as well as each committee's time commitment, number of meetings, and other factors was completed by Chairs Council and a recommendation for one change to the Governance and Policy Committee Membership was suggested.

In addition, an expression of interest for participation in an Ad Hoc Outdoor Education Committee was sent out to all Trustees in September 2024 and, taking into account current membership on Statutory, Standing and Advisory committees (including time commitment and number of meetings per committees), two Trustees were selected to participate in the Outdoor Education Ad Hoc Committee.

To reflect the change in Membership to the Governance and Policy Committee, and the addition of an Ad Hoc Outdoor Education Committee, it is recommended that motion #24-09-19 as passed at the September 24, 2025 Public Meeting of the Board in relation to Committee Membership be rescinded, and an updated Committee membership be adopted.

### Content

At the October 1, 2024 Chairs Council Meeting, Chairs Council members recommended Trustee membership on committees as follows:

## Trustee Committee Membership 2024-2025

(1-year term unless otherwise specified)

Advisory Committees		
Indigenous Education Advisory Committee (IEAC)	Area Trustee: Louise Clodd	Trustee Judy Saunders
Equity Task Force	Trustee Heather Bradley	Trustee Esther Childs
G7 Student Senate	Trustee Tim McAlpine	
Statutory Committees		
District School Council- Parent Involvement Committee (DSC-PIC)	Trustee Louise Clodd	(Alt) Trustee Colleen Wilcox
Supervised Alternative Learning (SAL)	Trustee Esther Childs	(Alt) Trustee Louise Clodd
Special Education Advisory Committee (SEAC)* *(4-year term, membership determined after 2022 election)	Trustee Bruce Reain	Trustee Deb McInerney
	(Alt) Trustee Judy Saunders	
Audit Committee* *(4-year term, membership determined after 2022 election)	Trustee Bruce Reain	Trustee Louise Clodd
	Trustee Colleen Wilcox	(Alt) Trustee Deb McInerney
Standing Committees		
Finance and Administration Committee	Trustee Tim McAlpine	Trustee Judy Saunders
	Trustee Gary Brohman	Trustee Esther Childs
	Trustee Deb McInerney	
Governance and Policy Committee	Trustee Bruce Reain	Trustee Judy Saunders
	Trustee Louise Clodd	Trustee Heather Bradley
	Trustee Deb McInerney	
Program and Planning Committee	Trustee Tim McAlpine	Trustee Gary Brohman
	Trustee Heather Bradley	Trustee Colleen Wilcox
	Trustee Bruce Reain	
Ad Hoc Committees		
Staff Recognition	Trustee Gary Brohman	
Outdoor Education Committee	Trustee Esther Childs	Trustee Heather Bradley

**Action**

Recommendation 1: that Trustees approve the establishment of an Ad Hoc Board Committee related to Outdoor Education with two Trustee representatives as outlined in this report, and that the committee work commence in Fall 2024 and continue until the committee mandate is met or at the end of the 2024-2025 school year (in June 2025); whichever comes first.

Recommendation 2: that Trustees rescind motion # 24-09-19 related to Committee Membership for 2024-2025 as made at the September 24, 2024 public meeting of the Board.

Recommendation 3: that Trustees approve the updated Trustee Committee Membership for 2024-2025 as outlined in this report and in alignment with Board By-law 15, and that Trustees commence participation as committee members to their assigned committees effective immediately.



## OPSBA Achievement Awards 2024

The Ontario Public School Boards' Association represents English public district school boards and public-school authorities across Ontario, which together serve nearly 1.4 million public elementary and secondary students. The Association advocates on behalf of the best interests and needs of the public school system in Ontario.

Each year, the Ontario Public School Boards' Association honours individuals who have made significant contributions in the field of education. The recipients of these awards represent the many who contribute to the creativity and hard work that make our schools and education system world-leading.

### TLDSB's 2024 Recipients of the OPSBA Achievement Awards

OPSBA Achievement awards recognize outstanding, exemplary, and/or unique contributions to the overall well-being of the school or community through in-school, board-wide, extra-curricular and/or volunteer activity.

TLDSB had two individuals recognized with Achievement Awards. These individuals were nominated by parent(s)/ community members in 2024. Both individuals are TLDSB staff members who were recognized for the work they do above and beyond their role(s).

Jennifer Eason received the Achievement Award at the September 24, 2024 Board Meeting.

At the October 22, 2024 Public Meeting of the Board TLDSB is pleased to recognized **Educator Krista Patterson**, who was nominated by a Community Member who shared the following:

*Krista goes over and above for all of her students. She takes the time to engage in professional development and training on her own time to ensure that she has the skills and knowledge to meet the needs of all students in her classes. She dedicates additional time to help and support students, and is truly committed to student achievement and well-being. Krista is an amazing educator and asset to the school.*



## **Director's Recognition for Innovation and Leadership**

Innovation is the practice of developing and implementing new and relevant services or systems. Leadership is a set of behaviours used to help people align collective directions, execute strategic plans, and continually renew and improve an organization.

The Director's Recognition for Innovation and Leadership celebrates individuals in our system who have combined the characteristics of innovation and leadership to improve our system and advance the strategic direction goal of improving student learning and achievement, and fostering student and staff well-being.

**Recipient: Larry O'Connor, Indigenous Knowledge Holder, Member of IEAC**

**Nominated by: Superintendent Jennifer Johnston**

Larry O'Connor is an Indigenous knowledge holder who has been supporting TLDSB for many years. He is Anishinaabe Odawa from the Bear Clan. He is an active member of the Indigenous Education Advisory Committee who shares wisdom and advice to support the board with our strategic direction. Through the "Indigenous Education Authentic Voices" initiative, Larry regularly visits schools and classes to share Indigenous perspectives and teachings with students. He has supported the success of the TLDSB Educational Pow Wows in 2023 and 2024 and has led important board-wide teachings on the National Day for Truth and Reconciliation in partnership with the Indigenous Student Success Team.

Larry is a skilled artist and he took his artistic talent to the next level through Seven Grandfathers teachings at Fenelon Township Public School. Students were asked to draw pictures of the Seven Grandfathers which Larry compiled into a book. Larry then had a vision to create an Eagle Teaching Staff with beautiful beaded art designs that were inspired by the students' drawings. The story of the Eagle Teaching Staff was shared at a recent Indigenous Education Advisory Circle Meeting and Larry has offered to bring the Staff to each of our meetings as a symbol of reconciliation in action.

Larry is a kind and gentle human being and TLDSB is very fortunate to have him as a partner. Our students, staff and communities benefit greatly from his wisdom and guidance.

**Recipient Christine Carr, Teacher, Haliburton Highlands Secondary School**  
**Nominated by: Principal Jennifer Mills**

HHSS teacher, Christine Carr, goes above and beyond in everything she does for our students. Through the great many opportunities Christine has provided our students, both in and out of the classroom, she has created the conditions for physically and emotionally safe, healthy learning environments for all students.

Christine provides experiences and opportunities for students to help them connect and engage in school life, our community and beyond, to become leaders for themselves and others. Christine teaches the Leadership Class, and has taken the curricular expectations to another level, focused on continuous school improvement, inspiring and supporting students to better HHSS.

She helps students find a need within our school and develop a plan, implement and follow through with a project to make the school a better place for students and staff. Her classes have designed and created an outdoor classroom space, raised money to offset the cost of school sports, and provided countless ways to get students involved in school spirit.

Christine believes in supporting extra-curriculars and recognizes that through student leadership and student empowerment, students are more invested in their education, which ultimately leads to improved engagement and achievement. In addition to her teaching assignments, Christine supports and inspires students in her role as Co-lead of the Interact Group with service projects in our school, community and beyond; GSA (J.E.T.I.) teacher lead; Drama club advisor, and Teacher lead for G7 students. Additionally, every year Christine plans learning opportunities to raise awareness around Indigenous Education and Inclusiveness for PRIDE.

Most recently, Christine volunteered to bring 25 “Spirit Leaders” from our HHSS school to lead grade 9-12 students at the Canadian Student Leadership Conference. Over a weekend in early October, Christine and HHSS student leaders joined 500 students and 100 staff advisors from across Canada at the camp. Throughout the leadership training days for this conference and then the conference itself, our student’s leadership skills and confidence rose exponentially.

Christine’s involvement in this Canadian-wide leadership conference demonstrates her innovation and leadership in alignment with the TLDSB strategic plan to listen to student voice, and empower students to make a difference in their school and community.

# Trillium Lakelands District School Board

## Administrative Report

**Date:** October 9, 2024  
**To:** Board of Trustees  
**Origin:** Superintendents MacJanet, Williams, Train, Johnston  
**Subject:** 2023-2024 EQAO Results  
**Reference:** Public Meeting of the Board - October 22, 2024

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### Purpose

To share an overview of the EQAO results with Trustees for the 2023-2024 school year. Trends and key learnings will be highlighted including the focus and intentions in preparing for the 2024-2025 school year.

### Context

Every spring all students in grades 3 and 6 participate in the EQAO's provincial assessments assessing students' literacy (reading and writing) and numeracy (mathematics) knowledge and skills. Provincial results are communicated to school boards the following September.

Students in grade 9, write the math assessment at the end of their grade 9 destreamed math course, in January or June. Grade 10 students have the opportunity to write the Ontario Secondary School Literacy Test in the fall and/or spring. Results on both these assessments are reported in September.

### Content

The key points coming out of last year's grades 3 & 6 results include:

- Above the province in all three strands in grade 3
- One percent below the provincial level in grade 6 in all three strands
- One of few boards that increased math results in both grades 3 and 6
- Consistent upwards trend in all six strands since 2019
- Will now begin to narrowly focus on junior math and Reading/Writing
- Data will continue to drive our direction and instruction
- Our strategic focus has produced academic success

The key points coming out of last year's grade 9 math and OSSLT results include:

- Dip 3% below the province in grade 9 math
- Consistent trend upward in moving students from level 1 to 2 and level 3 to 4
- Above province in OSSLT in each of the pathways
- Will now begin to narrowly focus on schools that require additional assistance with math
- Will continue our board wide focus on reading interventions in grade 9 to support both math and OSSLT

# Trillium Lakelands District School Board

## Administrative Report

**Date:** October 10, 2024  
**To:** Board of Trustees  
**Origin:** Associate Superintendent, Tanya Fraser, Mental Health and Safe Schools  
**Subject:** 2023-2024 School Climate Survey Results  
**Reference:** Public Meeting of the Board - October 22, 2024

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### Purpose

To share an overview of the 2023/2024 School Climate Survey with Trustees. Highlights, including areas of improvement and areas to focus on, will be shared in the presentation.

### Context

The completion of a climate survey by school boards is mandated by the Ministry of Education every two years. In TLDSB, students in grades 4-12 had the opportunity to complete the survey in their classrooms during the first week of May. The climate survey is an opportunity to gather student voice in alignment with the 2022-2027 Strategic Plan commitment 2.3 - *Encourage and actively listen to student voice regularly to ensure students are heard and valued*. The purpose of the climate survey is to learn about the emotional and social well-being of our students with a focus on improving learning environments that foster equity, inclusion, and belonging.

### Content

Highlights from last year's climate survey:

- majority of students continue to feel safe in their classrooms, hallways, and the outdoors
- students feel least safe in washrooms
- improved rate of students who would report bullying
- bullying prevention and intervention continues to be an area that requires attention
- students report feeling supported, having positive relationships, and that there are adults who listen
- elementary students feel a strong sense of belonging in school, whereas secondary students expressed many different factors that impact their sense of belonging
- both elementary and secondary students report an improvement in social emotional learning skills
- elementary students indicate they are learning about mental health & wellness strategies in their classrooms
- secondary students indicate strong awareness of mental health supports and services
- our strategic focus on leading mentally healthy schools and tier 1 everyday mental health strategies has resulted in improvement in student engagement and well-being
- we will continue to listen to student voice and work towards increasing students' social emotional learning skills, engagement in the school, and feelings of safety, acceptance and belonging in TLDSB



# Trillium Lakelands District School Board

## Special Education Advisory Committee

### Administrative Report

**Date:** October 11, 2024  
**To:** Board of Trustees  
**Origin:** Trustee Deb McInerney/ Superintendent Nikki Train  
**Subject:** Special Education Advisory Committee (SEAC) Report  
**Reference:** Regular Meeting of the Board – October 22, 2024

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### Purpose

To share an update with Trustees related to the October 1, 2024 meeting of the Special Education Advisory Committee.

### Context

SEAC is a statutory advisory committee that meets ten times per year, as per section 57.1(1) of the Education Act and Ontario Regulation 464/97.

The committee membership includes community partner agency representatives, community members, and trustees. The meeting is chaired by Janice Balfour, with the support of Superintendent Nikki Train and the Department of Special Education Services staff.

The purpose of the committee is to provide feedback and suggestions to Board staff regarding special education programming and initiatives for students.

### Content

The Special Education Advisory Committee met on Tuesday, October 1, 2024 at the Haliburton Education Centre.

Highlights from this meeting:

- A report on recent professional development for administrators and special education resource teachers (SERTs) where staff analyzed their school data specifically for students with special needs in order to address the student needs at their school.
- An update on how the special education department is working with the curriculum department to ensure alignment with math and literacy goals with a focus on deepening the understanding of IEPs.
- A proposal to present a video or story that focuses on a special needs student in order to get a sense of how the work of the special education department is affecting students.

The September 3, 2024 minutes that were approved at this meeting are attached. The minutes from the October 1, 2024 meeting will be posted on the TLDSB Committees website following ratifications at the next committee meeting.

### Action

Recommendation that Trustees receive the report related to the October 1, 2024 Special Education Advisory Committee meeting.



## Special Education Advisory Committee Minutes

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Date: September 3, 2024  
 Location: Lindsay Education Centre | Muskoka Education Centre  
 Time: 5:00 p.m.

### 1. Call to order

### 2. Roll call

Chair J. Balfour called roll and confirmed that a quorum was present.

### 3. Approval of agenda

Moved by D. McNerney, seconded by B. Reain that the agenda be approved.  
 Carried.

### 4. Committee action items

#### 4.1 Approval of the minutes of the June 4, 2024, meeting

Moved by B. Reain, seconded by D. McNerney that the minutes dated June 4, 2024 be approved.  
 Carried.

### 5. Administrative updates

#### 5.1 System updates

N. Train shared the following updates:

- N. Train reported on the implementation of PPM 170 regarding parent/guardian communication expectations and that TLDSB school teachers are required to reach out to families during the month of September 2024.
- N. Train also reported on the implementation of PPM 128 regarding vaping and cell phone use, and exceptions for cell phone use will be made for students who require health or medical monitoring.

- N. Train emphasized the importance of parent/guardian input into the creation of IEPs.

## 5.2 Department updates

M. Lefler shared the following updates:

- The Special Education department currently has a full team of Communicative Disorders Assistants (CDAs) and a full team of Speech and Language Pathologists (SLPs). Ongoing hiring of supply Educational Assistants (EAs).
- Over the summer the department hired an interpreter who will be supporting a student who is deaf/hard of hearing at Scott Young Public School.
- Training occurred in August regarding Trauma Informed Education and was presented to system class teachers, mental health counsellors, behavioural intervention and response team, administrators of system class schools, and the special education consultants.

## 6. SEAC projects

### 6.1 IEP videos update

The special education consultant team is working on creating new IEP videos to be shared with SEAC for feedback.

## 7. Other business

### 7.3 Association and community news

September is Fetal Alcohol Spectrum Disorder (FASD) awareness month, the official day is September 9. There are awareness events happening over the month across the province. It is also Big Brothers & Big Sisters month as well as Learning Disabilities Awareness month.

S. Bullock reported that Community Living Huntsville implemented peer job coach mentoring over the summer working with students from Huntsville High school. There were also base funding increases for community living, the first increase in over a decade (3% increase).

K. Irons reported that Community Living South Muskoka hosted outreach days over the summer in Gravenhurst and Huntsville. Worked with community partners such as the Ontario Provincial Police (OPP), the Canadian Mental Health Association (CMHA), and Family Connexions to meet with families to engage them in the services offered and to break down barriers. Community Living South Muskoka also ran a first ever summer camp which was successful.

### 7.4 Future business

- Director's Forum on Student Attendance results
- Autism diagnosis updates from 5 Counties

## 8. Correspondence

There was no correspondence.

## 9. Next meeting

Date: October 1, 2024  
Location: Haliburton Education Centre  
Time: 5:00 p.m.

## **10. Adjournment**

Moved by B. Reain, the meeting was adjourned.

## Trillium Lakelands District School Board Administrative Report Program and Planning Committee

**Date:** October 10, 2024  
**To:** Board of Trustees  
**Origin:** Trustee Bruce Reain/ Superintendent Jay MacJanet  
**Subject:** Program and Planning Committee Meetings - October 9 and 15, 2024  
**Reference:** Board Meeting - October 22, 2024

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### Purpose

To share a summary with Trustees related to the October 9, 2024 Program and Planning Committee Meeting as well as an update related to the October 15, 2024 Program and Planning Committee Meeting.

### Context

The Program and Planning Committee is a standing Committee that meets 4 times per year per TLDSB By-law 15: *Board Committees*. The purpose of TLDSB's Program and Planning Committee is to receive information related to curriculum programs and initiatives to ensure alignment with the Board's Strategic Plan goals. Committee membership is composed of Trustees, and the committee is supported by Curriculum Services staff and Senior staff.

### Content

The first Committee Meeting occurred on October 9, 2024 at the Muskoka Education Centre. Program and Planning Committee Members Trustees Reain, Wilcox, Bradley, McAlpine and Brohman attended the meeting either in person or via electronic means. Superintendent MacJanet and Executive Assistant Cheryl Evans were in attendance as support staff.

The minutes from the April 24, 2024 meeting were approved and will be posted on the TLDSB Committees website. The updated Committee Terms of Reference was approved with an updated approval date of October 2024.

Trustee Bruce Reain was acclaimed as the Committee Chair.

Superintendent Williams shared a Secondary Curriculum Services overview highlighting the work of the secondary consultants including:

- 1-1 Coaching model in the focus schools
- Grade 8-9 teacher professional development plan
- Reading Intervention
- Student Success support meetings
- MLL Learning

Superintendent MacJanet shared a presentation with the Committee related to Elementary Curriculum Services highlighting:

- New Inclusive Learning Team model

- Curriculum direction for 2024 /2025 in the areas of Math, Literacy, Early Years, French as an Additional Language (FAL) and Multilingual Learners (MLL)
- The return of the Better Together Arts Showcase
- K-12 Leadership Plan
- New Teacher Induction Program (NTIP) Overview

A second Special Program and Planning Committee meeting was held on October 15, 2024 at the Muskoka Education Centre. Program and Planning Committee Members Trustees Reain, Wilcox, Bradley and McAlpine attended the meeting either in person or via electronic means, Trustee Brohman sent his regrets. Superintendent MacJanet and Executive Assistant Cheryl Evans were in attendance as support staff. The primary item on the agenda was related to the French Immersion (FI) program change recommendation for September 2025.

The minutes from the October 9, 2024 meeting were approved and will be posted on the TLDSB Committees website.

Superintendent MacJanet shared a presentation relating to the recent French Immersion program review (Admin report attached for reference). The review was conducted as a means to help balance school enrollment and capacity and to utilize indoor and outdoor spaces. The review included a public community consultation on September 26, 2024 at Lindsay Collegiate and Vocational Institute. There was an opportunity for the public to provide feedback between September 26 and October 10, 2024.

The proposal presented to the Program and Planning Committee was, effective September 2025, Grades 1-3 French Immersion programming will take place at Leslie Frost Public School and Grades 4-8 programming will take place at Central Senior School.

The proposal was approved by the Program and Planning Committee and a recommendation was made to advance to the Public Meeting of the Board for ratification.

## Action

Recommendation 1: that Trustees ratify the change to the French Immersion program location, from Leslie Frost Public School to Central Senior School for grades 4-6 students effective September 2025, as proposed and approved at the October 15, 2024 Program and Planning Committee meeting.

Recommendation 2: that Trustees receive the report related to the October 9, 2024 and the October 15, 2024 meeting of the Program and Planning Committee.

## Copy of Report presented to the Program and Planning Committee October 15, 2024

### Trillium Lakelands District School Board Administrative Report

**Date:** October 9, 2024  
**To:** Program and Planning Committee  
**Origin:** Jay MacJanet, Superintendent of Learning  
 Jennifer Johnston, Superintendent of Learning  
 Tim Ellis, Superintendent of Business Services  
**Subject:** French Immersion Program Review for Leslie Frost PS and Central Senior School  
**Reference:** Program and Planning Committee Meeting - October 16, 2024

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#### Purpose

To provide a recommendation based on the French Immersion program review consultation at Leslie Frost Public School and Central Senior School in the City of Kawartha Lakes.

#### Context

A program review is conducted to help balance school enrollment and capacity and to utilize indoor and outdoor spaces.

Specifically, the review is looking at the grade distribution of the elementary French Immersion program in the city of Kawartha Lakes. The current French Immersion grade distribution is Grades 1 to 6 at Leslie Frost Public School and Grades 7 and 8 at Central Senior School. Leslie Frost Public School is currently over capacity with portables on site while Central Senior School is under capacity.

2024-2025	Capacity	Enrolment Total
Leslie Frost Public School	487	475 + child care spaces
Central Senior School	437	229

#### Content

In September 2024, K-8 Curriculum Services Superintendent of Learning, MacJanet, Regional Superintendent of Learning, Jennifer Johnston, and Superintendent of Business, Tim Ellis, met with the affected school administration teams, along with the Manager of Communications Services to develop preliminary considerations for amending the French Immersion grade distribution in CKL.

On September 26, 2024, a community consultation meeting took place at Lindsay Collegiate and Vocational Institute to share the program review process details and the Board's proposal which recommends Grades 4 to 6 French Immersion programming be relocated from Leslie Frost PS to Central SS.

## **Copy of Report presented to the Program and Planning Committee October 15, 2024**

The consultation meeting concluded with a question and answer period facilitated by Superintendents MacJanet and Johnston. The community was then invited to provide feedback via Google Form with a deadline of October 10, 2024. Staff received 71 responses to this request from a combined FI student population of approximately 350 students. Based on these responses, subsequent recommendations take into consideration the following areas of concern:

1. Lack of play structure /green space
2. Safety regarding proximity to high school, busy street, lack of parking
3. Staffing and resources
4. Accessibility

Next steps include Director Hahn, SO Ellis, Johnston and MacJanet attending a site visit (October 21st) to make preliminary plans regarding safety concerns and the need for an age appropriate play structure. The Board's HRS department will meet with the staff of these schools and will follow the collective agreement provisions with the staffing groups to address any staffing changes.

### **Appendices**

#### **Proposal**

The board proposes the following French Immersion grade distribution effective September 2025:

Grades 1-3 at Leslie Frost Public School

Grades 4-8 at Central Senior Public School

#### **[Program and Planning Committee] Action**

Recommendation that the committee receive for information the French Immersion Program Review for Leslie Frost PS and Central Senior School administrative report.

Recommendation that the proposed French Immersion grade distribution, grades 4-6 from Leslie Frost to Central Senior effective September 2025, be approved and the motion be forwarded to the October 22, 2024 Public Meeting of the Board for ratification.



A community consultation meeting was held on September 26, 2024 in the Lindsay Collegiate and Vocational Institute (LCVI) cafeteria.



## PROGRAM REVIEW

Central Senior School  
Leslie Frost Public School



### What is a program review?

A program review looks at how spaces and resources are utilized, as well as school facilities, programming, and any limitations. In this review, TLDSB is looking at the grade distribution of French Immersion (FI) students between Central Senior School (CSS) and Leslie Frost Public School (LFPS).

#### Current FI grade distribution:

LFPS: Grades 1 to 6      CSS: Grades 7 and 8

It is important to note that the Board is not adjusting the school catchment area boundary for either school. Students in the English program are not affected by this review.

### Areas in consideration during the review

**FI grades:** The current distribution of FI grades and capacities, and whether a change would be beneficial.

**Supporting well-being of students:** With any change, all students will be supported and staffing will reflect the needs of all students.

**School facilities:** Ensuring all students' needs are met

#### Outdoor facilities:

At CSS, a design of the playground will be reviewed to best utilize the space.

At LFPS, a reduction of portables would mean an increase in green space for students and staff.

**Child care:** Ensuring families who are already registered with child care at LFPS can be accommodated with transportation.

**Transportation:** Students who qualify for transportation will continue to receive it.

### What's next?

Following the community meeting, the feedback received will help inform the option that will be taken to the Board of Trustees at the October Public Meeting of the Board. Families will be made aware of the outcome of this review following the meeting. If there are changes, they will take effect September 2025.

All information regarding this review can be found on the Board's Boundary Review page at [tldsbc.ca/css-lfps](https://tldsbc.ca/css-lfps). To provide feedback, scan the QR code or type <https://qrco.de/bfLKfW>. You can also email [info@tldsbc.on.ca](mailto:info@tldsbc.on.ca) with your feedback/comments. **The feedback form will close on Thursday, October 10.**



If you require this document in an accessible format, contact Communications Services at [info@tldsbc.on.ca](mailto:info@tldsbc.on.ca)

# Trillium Lakelands District School Board

## Administrative Report Governance and Policy Committee

**Date:** October 15, 2025  
**To:** Board of Trustees  
**Origin:** Director of Education Wes Hahn  
**Subject:** Special Governance and Policy Committee Meeting October 15, 2024  
**Reference:** Public Board Meeting – October 22, 2024

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### Purpose

To provide Trustees with an overview of the October 15, 2024 Special Governance and Policy Committee Meeting, and to share recommendations resulting from the meeting.

### Context

The Governance and Policy Committee mandate is to provide input and leadership into governance matters related to the board and the role of the Trustees. The Committee is also responsible for development and review of board policies to be advanced to the board for ratification.

### Content

The Special Governance and Policy Committee met on October 15, 2024 at Muskoka Education Centre. All Committee Members were in attendance.

This meeting was called in addition to the regular schedule of meetings for the Committee in order to update policies to align with Ministry of Education requirements. Recommended changes to the policies are outlined below:

- HR-4050 Attendance Support Policy
  - Revisions to the HR-4050 Attendance Support Policy were not recommended.
  - The approval date will be changed upon ratification.
- BD-2300 Public Concerns Policy
  - Revisions to the BD-2300 Public Concerns Policy include a recommended change to the title from Public Concerns to *Communication and Collaboration with Parents/Guardians*.
  - A number of recommended additions are shown throughout the policy to ensure alignment with PPM 170.
  - The policy commits TLDSB to:
    - providing relevant and timely information to parents/guardians related to their child(ren)'s education;
    - outlining the appropriate channels for effective communication;
    - clarifying the process for accessing information or addressing concerns;
    - establishing standardized timelines and process for acknowledgement and response to questions or concerns;

- assisting parents/guardians in understanding how they can become actively involved in the school community and their child(ren)'s education;
- creating a culture of mutual respect and consideration between parents/guardians and TLDSB staff

Motions were passed by the Governance and Policy Committee to accept all of the recommended changes, inclusive of changing the name of the BD-2300 Public Concerns Policy to *Communication and Collaboration with Parents/Guardians Policy*, and to advance the updated policies to the next public meeting of the Board for ratification.

The policies, with the proposed changes outlined, are attached to this report.

The minutes from the August 27, 2024 meeting were approved at the October 15, 2024 meeting and will be posted on the Board website.

The minutes from the October 15, 2024 Governance and Policy Committee meeting will be posted on the Governance and Policy Committee page on the Board's website following ratifications at the next committee meeting on November 6, 2024.

## Action

Recommendation 1: that Trustees ratify the Governance and Policy Committee motions to approve the updates and revisions to the following policies: HR-4050 Attendance Support Policy, and BD-2300 Public Concerns Policy, inclusive of changing the name of BD-2300 from Public Concerns Policy to BD-2300 Communication and Collaboration with Parents/Guardians Policy.

Recommendation 2: that Trustees receive the report related to the October 15, 2024 Governance and Policy Committee Meeting.



## BD-2300 ~~Public Concerns~~ Communication and Collaboration with Parents/Guardians Policy

Approval Date: ~~2024~~ 2019

Review Date: ~~2029~~ 2024

### Purpose

Trillium Lakelands District School Board (**TLDSB**) believes in developing strong and positive relationships with students, parents/guardians, and the community. ~~It is also committed to addressing concerns of stakeholders in a fair, respectful and timely manner.~~ **Communication and collaboration are essential for developing relationships that foster positive, welcoming, and inclusive learning environments that are built upon mutual respect, and that support student achievement and well-being.**

This Policy, and the accompanying procedure, applies to communication between parents/guardians and school staff, central (board office) staff, and Trustees, and affirms TLDSB's commitment to:

- providing relevant and timely information to parents/guardians related to their child(ren)'s education;
- outlining the appropriate channels for effective communication;
- clarifying the process for accessing information or addressing concerns;
- establishing standardized timelines and process for acknowledgement and response to questions or concerns;
- assisting parents/guardians in understanding how they can become actively involved in the school community and their child(ren)'s education;
- creating a culture of mutual respect and consideration between parents/guardians and TLDSB staff.

~~TLDSB is guided by The Education Act of Ontario and Board Policies and Procedures and believes that the process of public concerns is an opportunity to enhance relationships with students, parents/guardians and the community.~~ **and the Ministry of Education Policy/ Program Memorandum 170: School board communication with parents provide direction to school boards for strengthening communication standards, as well as increasing transparency and accountability in public education.**

If you require this information in an accessible format, please contact Communications Services at [info@tldsbc.on.ca](mailto:info@tldsbc.on.ca).



## HR-4051 Attendance Support Policy

Approval date: 2024<sup>3</sup>

Review date: 2029<sup>8</sup>

### Purpose

Trillium Lakelands District School Board believes that regular and consistent attendance by all employees is essential for the provision of high-quality educational services for our students and is essential for the provision of a safe and healthy workplace.

Trillium Lakelands District School Board supports the health and well-being of all its employees by creating a positive, supportive environment whereby employees are offered assistance on an individual basis to support their regular attendance. Attendance Support will focus on innocent absenteeism.

**If you require this information in an accessible format, contact Communications Services at [info@tlds.on.ca](mailto:info@tlds.on.ca).**

## **Trillium Lakelands District School Board Administrative Report Supervised Alternative Learning (SAL) Committee**

**Date:** October 17, 2024  
**To:** Board of Trustees  
**Origin:** Trustee Esther Childs/ Associate Superintendent of Learning Tanya Fraser  
**Subject:** Supervised Alternative Learning Committee (SAL) Report  
**Reference:** Regular Meeting of the Board - October 22, 2024

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### **Purpose**

To share an update with trustees related to the activities on Supervised Alternative Learning (SAL) meeting October 17, 2024.

### **Context**

Supervised Alternative Learning (SAL) is a statutory Committee that meets minimum every 20 school days per regulation 374/10.

The committee membership includes Trustee Esther Childs, AAEC Principal Lisa Uuldriks, Community Representative Lynda Nydam, Mental Health District Manager Allison Jones, Re-engagement Counsellor Stephanie Harvey and Re-engagement Counsellor Jeremy Robinson with the support of Associate Superintendent Tanya Fraser and Executive Assistant Naomi Shipley.

The chair of the committee is Trustee Esther Childs.

The purpose of the committee is to provide alternative learning opportunities for students having difficulty attending or succeeding in a regular school program in order to increase achievement and thereby increase the likelihood of re-engagement in an in-school program.

### **Content**

The most recent meeting(s) of the SAL committee was on October 17, 2024.

The Committee discussed the following:

- 6 students were admitted to a Supervised Alternative Learning Plan
- 2 students were demitted from a Supervised Alternative Learning Plan
- 19 students were admitted to a R.E.A.L Supervised Alternative Learning Plan
- 8 students were demitted from a R.E.A.L Supervised Alternative Learning Plan

### **Action**

Recommendation that Trustees receive the report related to the October 17, 2024 meeting of Supervised Alternative Learning (SAL) Committee.