



## **Governance and Policy Committee Meeting Minutes**

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**Date:** February 13, 2024  
**Location:** Lindsay Education Centre  
**Time:** 1:00 p.m.

### **1 Call to Order**

Chair Saunders called the Meeting to order at 1:09p.m.

### **2 Roll Call**

Chair Saunders confirmed that all five Trustee Committee members were present in person. Director Hahn and Executive Assistant J. Andreasen attended in a support capacity.

### **3 Declaration of Possible Conflict of Interest**

There were no declarations of possible conflict of interest.

### **4 Approval of Agenda**

Moved by Trustee Reain, seconded by Trustee Wilcox  
That the agenda be approved as presented.  
Carried.

### **5 Committee Business**

#### 5.1 Approval of the minutes of the December 12, 2023 meeting

Moved by Trustee Wilcox, seconded by Trustee Childs  
That the minutes from the December 12, 2023 Governance and Policy Committee Meeting be approved.  
Carried.

### **6 Administrative Reports**

#### 6.1 For Action- Written

##### 6.1.a ES-5030 Student use of Service Animals in Schools Policy

Director Hahn presented the proposed changes to the ES-5030 Student use of Services Animals in Schools Policy.

Moved by Trustee Clodd, Seconded by Trustee Reain  
that the revised ES-5030 Student Use of Service Animals in Schools Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.  
Carried.

#### 6.1.b ES-5022 Community Partnerships for Services in School

Director Hahn presented the proposed changes to the ES-5022 Community Partnerships for Services in School Policy.

Moved by Trustee Wilcox, Seconded by Trustee Reain  
That the revised ES-5022 Community Partnerships for Services in Schools Policy be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.  
Carried.

#### 6.1.c ES-5566 Concussions- Return to Learn, Return to Play

Director Hahn presented the proposed changes to the ES-5566 Concussions- Return to Learn, Return to Play Policy.

Moved by Trustee Childs, Seconded by Trustee Clodd  
That the changes to the ES-5566 Concussions - Return to School, Return to Physical Activity Policy, be approved, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.  
Carried.

#### 6.1.d BU-2060 Corporate Credit Cards

Director Hahn presented the proposed changes to the BU-2060 Corporate Credit Cards Policy.

Moved by Trustee Reain, Seconded by Trustee Wilcox  
That the updated BU-3060 Corporate Credit Cards Policy be approved, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.  
Carried.

#### 6.1.e BU-2400 Environmental Impact

Director Hahn presented the BU-2400 Environmental Impact Policy.

Moved by Trustee Clodd, Seconded by Trustee Wilcox  
That the updated BU-2400 Environmental Impact Policy be approved, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.  
Carried.

#### 6.1.f HR-4025 Hiring Policy- Non-Teaching Staff

Superintendent Hubbert presented the HR-4025 Hiring Policy- Non-Teaching Staff Policy.

Moved by Trustee Wilcox, Seconded by Trustee Reain  
That the changes to HR-4025 Hiring Policy - Non-Teaching Staff be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.  
Carried.

## 6.1.g HR-4526 Teacher Hiring Policy

Superintendent Hubbert presented the HR-4526 Teacher Hiring Policy.

Moved by Trustee Reain, Seconded by Trustee Clodd

That the changes to the HR-4526 Hiring Policy - Teachers be approved and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.

Carried.

Good governance discussion as it relates to policy:

Good governance practice is to ensure policies are based on PPMs, legislation, or the education act. This supports Boards if they are ever challenged on the reasons a policy may be established or in place. As part of this good governance practice, we are working toward rescinding policies that are not based on established grounds.

## 7 Other Business

### 7.1 Board Assessment Discussion and Follow Up/ Debrief

Superintendents will have the opportunity to review the assessment. A copy of the Board Assessment with Trustee Results only will be presented at the April Learning Session.

Overall assessment very positive; feedback at the learning session included:

- Valuable exercise
- Should be an annual process so it can be compared year to year
- Having data will help the team to provide focused PD and plan for future learning
- The intent and language of some of the questions need to be clearer (some were a bit ambiguous)
- An element of future surveys should be directed to Student Trustees
- Consensus that there is work to be done in Governance
- Trustees would like to see a report with Trustee responses only

### 7.2 Integrity Commissioner Update

Director Hahn shared that the Ministry of Education is drafting a policy for Regional Integrity Commissioner for School Board Trustee Code of Conduct issues. The Integrity Commissioner is intended to be an objective third party.

### 7.3 Director's Performance Appraisal

Director Hahn shared that the Ministry of Education will be releasing a standard Director's Performance Appraisal Process; once the process is released, there will be training for Trustees.

## **8 Next Meeting**

Date: Tuesday, April 16, 2024

Location: Muskoka Education Centre

Time: 11:00 a.m.

## **9 Adjournment**

Moved by Trustee Wilcox, seconded by Trustee Reain

That the meeting be adjourned at 2:50p.m.

Carried.

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