



Finance and Administration Committee Agenda

Date: Wednesday, February 7, 2024

Location: Blended – MEC and Google

Time: Meet 1:00 p.m. – 2:30 p.m.

1 Call to Order

2 Declaration of Possible Conflict of Interest

3 Approval of Agenda

3.1 Recommendation

That the Finance and Administration Committee agenda dated February 7, 2024 be approved.

4 Minutes of Previous Meeting – November 14, 2023

4.1 Recommendation

That the minutes of the November 14, 2023, Finance and Administration Committee meeting be adopted.

5 General Administration

5.1 Financial Accountability Office of Ontario Statistics

5.2 Verbal Property Report

6 Finance Department

6.1 Verbal Overview of the 2024/25 Budget Process

6.2 Quarterly Report – Q1 2023/24

That the Finance and Administration Committee approves the 2023-2024 first quarter (Q1) report as presented.

7 Facilities Department

7.1 Summer Renewal Plan

7.2 Portables

7.3 Daycares in Facilities

7.4 Facility Use Update

8 Transportation Department

8.1 None

9 Next Meeting Date

9.1 Tuesday, May 7, 2024, at 1:00 p.m. by hybrid delivery – in person at the Lindsay Education Centre or by Google Meet.

10 Adjournment

10.1 Recommendation

That the February 7, 2024 Finance and Administration Committee meeting adjourn at _____ pm and the next meeting be held on Wednesday, May 7, 2024, at 1:00 p.m. or at the call of the Chair.

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Finance and Administration Committee Minutes

Date: Tuesday, November 14, 2023

Location: Blended – MEC and WebEx

Time: 1:00 p.m. – 2:00 p.m.

1 Call to Order

The meeting was called to order at 1:06 pm. All committee members were present and a quorum was confirmed.

2 Declaration of Possible Conflict of Interest

None

3 Approval of Agenda

3.1 Recommendation

Moved by J. Saunders and Seconded by T. McAlpine

That the Finance and Administration Committee agenda dated November 14, 2023 be approved.

Carried

4 Minutes of Previous Meeting – September 20, 2023

4.1 Recommendation

Moved by B. Reain and Seconded by D. McInerney

That the minutes of the September 20, 2023 Finance and Administration Committee meeting be adopted.

Carried

5 General Administration

5.1 Appoint Committee Chair

New members were appointed to the Finance and Administration Committee at the December Board meeting. A new chair was appointed during the meeting and will begin as chair at the start of the next meeting. Superintendent Ellis chaired the remainder of the meeting.

Moved by J. Saunders and Seconded by B. Reain

That the Finance and Administration Committee appoint Tim McAlpine as the Chair of the Committee until the next school board election.

Carried

5.2 Accept Terms of Reference

A term of reference was presented to and accepted by the Committee.

Moved by B. Reain and Seconded by D. McInerney

That the Finance and Administration Committee accept the Terms of Reference as presented.

Carried

6 Finance Department

6.1 Quarterly Report – Q4 2022/23

The Superintendent of Business reviewed the fourth quarter report for the 2022/23 school year and answered questions regarding VLC students, high school course destreaming and what supported schools are.

Moved by J. Saunders and Seconded by T. McAlpine

That the Finance and Administration Committee approves the 2022-2023 fourth quarter (Q4) report as presented.

Carried

6.2 Purchasing Report

There were no questions or comments.

7 Facilities Department

7.1 Capital Projects

Superintendent Ellis reviewed the capital projects. It was suggested that a capital budget will come to the May meeting.

7.2 Sustainability Projects

There were no questions or comments.

8 Transportation Department

8.1 None

9 Next Meeting Date

9.1 Wednesday, February 7, 2024, at 1:00 p.m. by hybrid delivery – in person at the Muskoka Education Centre or by the WebEx digital platform.

10 Adjournment

10.1 Recommendation

Moved by B. Reain and Seconded by T. McAlpine

That the November 14, 2023 Finance and Administration Committee meeting adjourn at 2:25 pm and the next meeting be held on Wednesday, February 7, 2024, at 1:00 p.m. or at the call of the Chair.

Carried

If you require this information in an accessible format, please contact Communications Services at info@tlds.on.ca.

Trillium Lakelands District School Board

Finance and Administration Committee Report

Date: February 7, 2024
To: Finance and Administration Committee
Origin: Tim Ellis, Superintendent of Business
Subject: Financial Accountability Office of Ontario Statistics

Purpose

To provide comparative information to Committee on the financial position of the Board

Content

In December 2023, the Financial Accountability Office of Ontario (FAO) released its annual report on the financial health of school boards in Ontario. The data provided looked at funding, total revenues, total expenses and accumulated surplus.

Included is a list of English public board comparisons to TLDSB. To note, TLDSB's surplus is similar to other boards; however, the accumulated surplus is considerably lower in terms of the financial health of the organization. This shows that in the short term, the Board is operating reasonably effectively; however, the Board is at risk should there be an extended period of financial difficulty either through change, economic circumstances or through higher expense decisions made during the budget process.

Appendix A – FAO School Board Indicator Comparison

Appendix B – Comparable Boards

For an accessible version of these appendices, please contact Communications Services at info@tldsb.on.ca.

School Board Indicators

School Board	School System	Enrolment	Spaces	Per-student Funding (\$), 2021-22	Per-student Revenue (\$), 2021-22	Per-student Spending (\$), 2021-22	Average EQAO Pass Rate	Total Revenue (\$ million), 2021-22	Total Expense (\$ million), 2021-22	Surplus / (Deficit) (\$ million), 2021-22	Year-end Accumulated Surplus / (Deficit) (\$ million) (August 31, 2022)	Surplus / (Deficit) as Share of Revenue, 2021-22	Year-end Accumulated Surplus / (Deficit) as Share of Revenue (August 31, 2022)	Remoteness (km)	Dispersion (km)	Urban Factor
DSB Ontario North East	English Public	6,562	13,434	19,559	21,628	21,462	46.4%	142	141	1	37	0.8%	26.4%	659	53.9	1.0
Algoma DSB	English Public	9,762	15,269	16,757	19,614	19,329	56.0%	191	189	3	27	1.5%	14.0%	628	37.2	0.8
Rainbow DSB	English Public	12,987	18,367	15,926	17,816	17,671	62.7%	231	229	2	33	0.8%	14.3%	363	27.2	0.3
Near North DSB	English Public	9,560	13,711	16,549	18,137	17,688	52.2%	173	169	4	27	2.5%	15.6%	313	25.8	0.9
Keewatin-Patricia DSB	English Public	4,226	7,942	21,324	25,771	24,741	55.0%	109	105	4	40	4.0%	36.5%	1,709	95.8	1.0
Rainy River DSB	English Public	2,034	4,358	23,890	29,030	27,820	51.9%	59	57	2	27	4.2%	45.6%	1,584	49.9	1.0
Lakehead DSB	English Public	8,560	11,673	15,369	17,967	16,981	59.5%	154	145	8	7	5.5%	4.6%	1,257	25.2	0.6
Superior-Greenstone DSB	English Public	1,189	4,567	32,524	41,880	41,406	43.9%	50	49	1	13	1.1%	26.6%	967	72.6	1.0
Bluewater DSB	English Public	17,273	20,513	13,550	14,154	13,844	59.0%	244	239	5	42	2.2%	17.2%	<151	21.7	1.0
Avon Maitland DSB	English Public	14,758	20,017	14,053	15,138	14,845	65.5%	223	219	4	21	1.9%	9.5%	<151	15.0	1.0
Greater Essex County DSB	English Public	35,845	41,728	12,781	13,518	13,419	62.3%	485	481	4	51	0.7%	10.6%	<151	6.8	0.5
Lambton Kent DSB	English Public	21,109	30,161	13,359	14,852	14,466	56.1%	314	305	8	52	2.6%	16.5%	<151	15.7	0.7
Thames Valley DSB	English Public	80,220	86,692	12,664	13,261	13,363	61.5%	1,064	1,072	-8	104	-0.8%	9.7%	<151	9.0	0.5
Toronto DSB	English Public	230,847	294,215	13,428	14,872	15,253	69.6%	3,433	3,521	-88	-19	-2.6%	-0.6%	<151	3.9	0.0
Durham DSB	English Public	74,094	70,847	11,991	12,766	12,617	68.3%	946	935	11	312	1.2%	32.9%	<151	5.5	0.5
Kawartha Pine Ridge DSB	English Public	34,177	37,606	12,911	13,925	13,837	64.3%	476	473	3	53	0.6%	11.0%	<151	13.9	0.8
Trillium Lakelands DSB	English Public	16,735	23,351	13,796	14,346	13,950	61.1%	240	233	7	23	2.8%	9.7%	<151	26.8	0.9
York Region DSB	English Public	124,808	133,999	12,354	13,325	13,120	77.4%	1,663	1,638	26	956	1.5%	57.5%	<151	6.3	0.2
Simcoe County DSB	English Public	54,367	50,664	12,346	13,211	12,813	63.7%	718	697	22	152	3.0%	21.1%	<151	11.6	0.8
Upper Grand DSB	English Public	34,936	37,330	12,757	13,248	13,247	67.7%	463	463	0	95	0.0%	20.5%	<151	9.7	0.8
Peel DSB	English Public	150,607	177,212	12,512	13,368	13,389	68.1%	2,013	2,016	-3	639	-0.2%	31.7%	<151	4.4	0.0
Halton DSB	English Public	65,803	66,052	11,920	12,943	12,726	76.3%	852	837	14	331	1.7%	38.9%	<151	5.7	0.3
Hamilton-Wentworth DSB	English Public	49,712	53,020	12,660	14,590	14,273	57.5%	725	710	16	120	2.2%	16.6%	<151	4.0	0.0
DSB of Niagara	English Public	39,265	45,121	12,763	13,935	13,668	77.3%	547	537	11	114	1.9%	20.8%	<151	6.6	0.7
Grand Erie DSB	English Public	25,761	33,003	12,911	13,873	13,723	56.3%	357	354	4	15	1.1%	4.1%	<151	10.5	0.8
Waterloo Region DSB	English Public	64,153	66,734	12,071	12,880	12,771	67.2%	826	819	7	185	0.8%	22.3%	<151	4.7	0.4
Ottawa-Carleton DSB	English Public	73,367	80,505	12,998	14,382	14,224	69.1%	1,055	1,044	12	142	1.1%	13.5%	<151	5.6	0.0
Upper Canada DSB	English Public	26,125	35,689	14,733	15,287	15,075	56.2%	399	394	6	38	1.4%	9.5%	<151	22.2	1.0
Limestone DSB	English Public	19,371	24,007	14,103	15,104	14,828	59.4%	293	287	5	43	1.8%	14.8%	165	11.4	0.7
Renfrew County DSB	English Public	8,895	13,608	15,618	16,460	16,441	59.8%	146	146	0	14	0.1%	9.8%	<151	23.6	1.0
Hastings and Prince Edward DSB	English Public	14,801	19,085	14,283	14,964	15,017	60.4%	221	222	-1	9	-0.4%	4.0%	167	14.3	0.9
Ontario Average	N/A	27,746	32,279	13,364	14,501	14,426	67.7%	402	400	2	91	0.5%	22.6%	N/A	29.4	0.6

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School Board Indicators

School Board	School System	Enrolment	Spaces	Per-student Funding (\$), 2021-22	Per-student Revenue (\$), 2021-22	Per-student Spending (\$), 2021-22	Average EQAO Pass Rate %	Total Revenue (\$ million), 2021-22	Total Expense (\$ million), 2021-22	Surplus / (Deficit) (\$ million), 2021-22	Year-end Accumulated Surplus / (Deficit) (August 31, 2022), (\$ million)	Surplus / (Deficit) as Share of Revenue, 2021-22 %	Year-end Accumulated Surplus / (Deficit) Revenue (August 31, 2022) %	Remoteness (km)	Dispersion (km)	Urban Factor
Bluewater DSB	English Public	17,273	20,513	13,550	14,154	13,844	59.0	244	239	5	42	2.20	17.20	<151	21.7	1.0
Avon Maitland DSB	English Public	14,758	20,017	14,053	15,138	14,845	65.5	223	219	4	21	1.90	9.50	<151	15.0	1.0
Lambton Kent DSB	English Public	21,109	30,161	13,359	14,852	14,466	56.1	314	305	8	52	2.60	16.50	<151	15.7	0.7
Trillium Lakelands DSB	English Public	16,735	23,351	13,796	14,346	13,950	61.1	240	233	7	23	2.80	9.70	<151	26.8	0.9
Renfrew County DSB	English Public	8,895	13,608	15,618	16,460	16,441	59.8	146	146	0	14	0.10	9.80	<151	23.6	1.0
Hastings and Prince Edward DSB	English Public	14,801	19,085	14,283	14,964	15,017	60.4	221	222	-1	9	-0.40	4.00	167	14.3	0.9
Ontario Average	N/A	15,595	21,123	14,110	14,986	14,761	60.3	231	227	4	27	1.53	11.12	28	20	1

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Trillium Lakelands District School Board

Administrative Report

Date: February 7, 2024
To: Finance and Administration Committee Members
Origin: Superintendent of Business
Subject: First Quarter Report 2023/24 (Q1)

Purpose:

To provide an overview of the Board's performance up to November 30, 2023.

Context:

The report provides an overview of the Board's first-quarter performance for the 2023- 2024 school year.

Content:

The Board approved an operating budget of \$245 million dollars for the 2023 – 2024 school year. November 30th marks the end of the first quarter of the Board's fiscal year.

For the first quarter report, revised estimates submitted to the Ministry in the fall of 2023, indicate that the Board's revenue should be approximately \$249 million. This is an increase of \$3.8 million from the Board's revenues submitted to the Ministry in June 2023. This represents a 1.5% increase in revenues. The Pupil Foundation and Special Education grants were the two largest grants with increases. While the Qualification Experience Grant continues to trend lower, as retirements occur after our compensation budget is set in June.

The Board's expenses at the end of the first quarter were expected to be \$63.7 million and total committed funds of \$64.8 million. This represents 25.8% of the approved budget. In contrast, the Board's expenditures last year at this time were \$61.7 million – approximately 26.3% of the budget.

Key items in the Financial Summary:

Teaching staff expenditures have dropped by approximately \$646,000. As well, the projected supply staff at the end of the first quarter is expected to be lower by \$370,000.

Textbook and supplies, which includes technology, are expected to continue to be on the increase by \$718,000.

Staff development, through the issuance of Priority Partnership Funding, has increased significantly and is expected to be \$530,000 higher than expected at the time of the budget

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approval. It is important to also note that there has been an increase in the costs of District Principals and Consultants. These hires are a result of additional funding granted to the Board.

School operations and maintenance continue to be a challenge. The Facilities department is working hard to bring the overage in the budget down towards the budgeted amount. A large cost driver impacting this budget is heating costs, which includes carbon taxation. The Board pays approximately \$300,000 a year to the Federal Government for this.

The Board is projecting a \$1 million deficit for the 2023/24 fiscal year. The senior team is aware of the projection and is working to implement changes to bring down the deficit towards a balanced position by year-end.

Action:

That the 2023-2024 first quarter (Q1) report be approved as presented.

Appendix A – Board Enrolment Summary

Appendix B – Revenues

Appendix C – Expenses

Appendix D – Financial Summary

Board Enrolment Summary

	2023-24			2022-23
	Revised Estimates	Enrolment used for Budget	Variance	Final Enrolment
Elementary				
JK / SK	2,262	2,104	158	2,268
Grades 1 to 3	3,589	3,385	204	3,601
Grades 4 to 8	5,925	5,713	212	5,901
Other Pupils	23	20	3	25
Total Elementary	11,799	11,222	577	11,795
Secondary				
Day school 9 to 12	4,864	4,773	91	4,811
Independent Study	497	449	48	465
Other Pupils	41	17	24	40
Total Secondary	5,402	5,239	163	5,316
Total K to 12 Enrolment	17,201	16,461	740	17,111
Adult Ed, Con-ed, High Credits	212	186	26	241

Revenue Summary	Revised Estimates 2023/24	Estimates used for 2023/24 Budget	Variance Revised Estimates to Estimates	2022/23 Financial Statements	% Change from Prior Year Actuals
Operating Allocations					
Pupil Foundation	101,411,623	98,735,189	2,676,434	98,263,369	3.20%
School Foundation	14,945,769	14,640,607	305,162	14,556,543	2.67%
Special Education *	32,110,496	29,603,041	2,507,455	31,275,953	2.67%
Language	2,694,087	2,691,613	2,474	2,716,707	-0.83%
Supported School	1,190,823	1,137,289	53,534	1,145,707	3.94%
Remote and Rural	1,395,805	1,362,072	33,733	1,359,540	2.67%
Rural and Northern Education	1,333,352	1,333,352	-	1,269,588	5.02%
Learning Opportunities *	3,923,468	3,817,655	105,813	3,298,720	18.94%
Continuing Education	989,749	896,714	93,035	1,093,786	-9.51%
Cost Adj & Q and E (Teachers)	17,032,294	19,823,541	(2,791,247)	17,694,159	-3.74%
New Teacher Induction Program	134,549	138,092	(3,543)	120,715	11.46%
Cost Adj & Q and E (DECE)	1,019,721	1,079,534	(59,813)	1,027,472	-0.75%
Restraint Savings	(81,962)	(81,962)	-	(81,962)	0.00%
Transportation	18,021,890	17,983,109	38,781	18,173,623	-0.83%
Administration and Governance *	6,093,025	6,006,919	86,106	5,910,513	3.09%
School Operations	21,546,846	21,290,684	256,162	20,973,257	2.73%
Community Use of Schools	269,678	269,678	-	270,358	-0.25%
Renewal - Operating*	-	-	-	-	0.00%
Declining Enrolment	-	480,764	(480,764)	-	0.00%
Indigenous Education *	980,987	974,624	6,363	981,458	-0.05%
Mental health & well-being (safe & accep	1,335,546	1,316,172	19,374	1,287,037	3.77%
Supports for students	2,012,629	2,012,629	-	2,006,526	0.30%
Program Leadership	1,004,963	1,008,213	(3,250)	1,002,180	0.28%
Perm. Financing of NPF	586,743	586,743	-	586,743	0.00%
COVID-19 Learning Recovery Fund	-	-	-	2,598,878	-100.00%
Total Allocation for Operating Purposes	229,952,081	227,106,272	2,845,809	227,530,870	1.01%
Other Operating Grants / Revenues					
Trustee Association Fee	58,745	58,745	-	40,733	44.22%
Deferred Operating Grants from Prior Ye	-	-	-	2,966,279	-100.00%
PPF/EPO Grants	3,443,553	2,943,825	499,728	4,497,691	-23.44%
MGCS - In-Kind Grant - PPE	-	-	-	219,029	-100.00%
Federal Grants & Fees	629,460	506,192	123,268	492,000	27.94%
Transportation Recovery	1,440,000	1,440,000	-	1,789,258	-19.52%
Short Term investments	-	-	-	282,049	-100.00%
Secondments & Releases	812,807	854,678	(41,871)	908,874	-10.57%
Minor Tangible Capital Assets	-	-	-	(1,165,738)	-100.00%
Other Revenue	933,410	933,410	-	1,900,459	-50.89%
	7,317,975	6,736,850	581,125	11,930,634	-38.66%
Amortization of Deferred Capital Contributions	11,357,156	10,966,156	391,000	10,882,846	4.36%
Grant for Debt Interest	823,845	809,641	14,204	894,428	-7.89%
Deferred Revenue	-	-	-	(5,349,953)	-100.00%
Strike Saving	-	-	-	-	0.00%
Sub-total	249,451,057	245,618,919	-	245,888,825	1.45%
Accumulated Surplus	-	-	-	-	0.00%
Total Budget	249,451,057	245,618,919	3,832,138	245,888,825	1.45%

* Restrictions on Funding usage

Quarterly Expense Report

Expense Category	23/24 Budget					Projected Year End	22/23 Budget			
		Committed	Expended	Total	% Expended of Budget			22/23 First Quarter	% Expended of Budget	Year to Year change
Instructional										
Classroom Teachers										
Elementary	76,229,379		19,524,519	19,524,519	25.6%	76,090,788	75,968,351	19,116,129	25.2%	(408,390)
Secondary	38,976,020		9,689,846	9,689,846	24.9%	38,488,564	38,619,342	8,711,621	22.6%	(978,225)
Classroom Teachers Supply Staff	5,681,466		1,330,570	1,330,570	23.4%	5,163,395	5,461,459	1,487,366	27.2%	156,796
Teacher Assistants	13,430,326		4,199,897	4,199,897	31.3%	13,476,361	12,207,343	3,454,981	28.3%	(744,916)
Teacher Assistants Supply Staff	1,548,057		503,654	503,654	32.5%	1,605,399	1,596,334	682,594	42.8%	178,940
Early Childhood Educator	4,301,489		1,086,360	1,086,360	25.3%	4,354,586	4,302,710	1,272,969	29.6%	186,609
Early Childhood Educator Supply Staff	204,892		93,097	93,097	45.4%	295,293	193,958	159,236	82.1%	66,139
School Based Technology	1,338,558	119,160	230,865	350,025	17.2%	1,338,558	2,215,901	558,632	25.2%	327,767
Textbooks, Materials, Supplies & Equipment										
Elementary	4,870,382	249,677	1,058,816	1,308,493	21.7%	5,851,685	3,159,393	1,267,823	40.1%	209,007
Secondary	3,529,853	193,742	677,483	871,225	19.2%	3,266,365	2,238,317	811,524	36.3%	134,041
Professionals, Paraprofessionals & Tech	6,870,661	25,336	2,125,498	2,150,833	30.9%	6,424,782	7,793,496	1,850,347	23.7%	(275,151)
Library & Guidance	3,201,661		879,114	879,114	27.5%	3,280,858	3,275,300	932,541	28.5%	53,427
Staff Development	593,414	12,471	486,907	499,378	82.1%	1,123,024	669,068	224,234	33.5%	(262,673)
Department Heads	271,940		67,738	67,738	24.9%	251,598	265,999	66,731	25.1%	(1,007)
Coordinators & Consultants	5,057,364		973,550	973,550	19.3%	3,625,745	3,548,094	791,386	22.3%	(182,164)
Principals and Vice-Principals	10,135,014	62,636	2,666,302	2,728,938	26.3%	11,112,117	9,766,571	2,347,618	24.0%	(318,685)
School Office - Admin & Supplies	5,329,586	12,047	1,639,509	1,651,557	30.8%	5,045,545	4,974,492	1,460,700	29.4%	(178,809)
Continuing Education	1,264,046	34,272	166,221	200,494	13.1%	1,290,399	1,092,754	249,003	22.8%	82,781
Total Instructional	182,834,108	709,340	47,399,947	48,109,287	25.9%	182,085,060	177,348,882	45,445,433	25.6%	(1,954,514)

Non- Instructional

Transportation	19,439,102		5,290,483	5,290,483	27.2%	19,241,752	17,490,871	5,137,195	29.4%	(153,288)
Amortization	11,748,510		3,007,978	3,007,978	25.6%	12,092,046	9,711,938	2,550,218	26.3%	(457,760)
TCA	11,117,400		2,862,091	2,862,091	25.7%	11,508,400	9,711,938	2,550,218	26.3%	(311,873)
ARO	631,110		145,887	145,887	23.1%	583,646			0.0%	(145,887)
Secondments & Releases	981,563		263,553	263,553	26.9%	978,912	760,249	243,701	0.0%	(19,852)
Long Term Debt Interest	1,396,384		384,720	384,720	27.6%	1,396,384	1,421,782	408,754	28.7%	24,034
IT	1,011,920	12,219	240,887	253,107	23.8%	940,111	1,019,144	223,915	22.0%	(16,973)
Admin & Governance	5,534,276	223,784	1,507,618	1,731,402	27.2%	5,703,284	5,225,884	1,977,573	37.8%	469,955
Tuition Commissions	32,767		-	-	0.0%	55,612	-	-	0.0%	-
PPE - In-Kind Expense	-		-	-	0.0%	-	-	-	0.0%	-
ETFO Remedy	-		1,977	1,977	0.0%	1,977	-	-	0.0%	(1,977)
Provision for Contingencies	1,130,994		-	-	0.0%	3,039,155	-	-	0.0%	-
Facilities										
Compensation	13,960,473		3,613,846	3,613,846	25.9%	14,631,338	12,002,479	3,449,807	28.7%	(164,039)
Utilities	5,095,500	-	804,984	804,984	15.8%	5,239,360	5,075,000	759,189	15.0%	(45,794)
Maintenance	1,203,000	218,996	805,551	1,024,547	67.0%	2,696,632	1,745,036	822,044	47.1%	16,493
Supplies / Equip / Veh	1,530,500	5,039	335,916	340,955	21.9%	1,861,106	1,916,500	301,264	15.7%	(34,652)
Other	488,000	4,578	21,879	26,458	4.5%	488,000	367,000	356,346	97.1%	334,467
Total Facilities	22,277,473	228,613	5,582,176	5,810,790	25.1%	24,916,436	21,106,015	5,688,650	27.0%	106,474
Total Non-Instructional	63,552,989	464,617	16,279,393	16,744,010	25.6%	68,365,669	56,735,883	16,230,006	28.6%	103,901
Total	246,387,097	1,173,957	63,679,340	64,853,297	25.8%	250,450,729	234,084,765	61,675,439	26.3%	(1,850,613)

Trillium Lakelands DSB
2023-2024 First Interim Financial Report
as of the Period Ending November 30, 2023

Estimated Financial Position

(\$Thousands)	Estimates	Revised Estimates	In-Year Change	
			\$	%
Revenue				
Operating Grants	227,106	229,952	2,846	1.2%
Other Grants Revenues	6,737	7,318	581	7.9%
Other	11,776	12,181	405	3.3%
Total Revenue	245,619	249,451	3,832	1.5%
Expenditures				
Classroom Instruction				-
Teachers	115,477	114,831	(646)	(0.6%)
Supply Staff	7,434	7,064	(370)	(5.2%)
Educational Assistants / ECE's	17,732	17,831	99	0.6%
Classroom Computers	1,339	1,339	0	0.0%
Textbooks and Supplies	8,400	9,118	718	7.9%
Professionals and Paraprofessionals	6,871	6,425	(446)	(6.9%)
Library & Guidance	3,202	3,281	79	2.4%
Staff Development	593	1,123	530	47.2%
Continuing Education	1,264	1,290	26	2.0%
Total Classroom	162,312	162,302	(10)	(0.0%)
Non-Classroom				
District Principal and Consultants	5,057	3,626	(1,432)	(39.5%)
Principals and Vice-Principals	10,135	11,112	977	8.8%
School Office	5,330	5,046	(284)	(5.6%)
Total Non-Classroom	20,522	19,783	(739)	(3.7%)
Other				
Board Administration	5,534	5,703	169	3.0%
Information Technology	1,012	940	(72)	(7.6%)
Transportation	19,439	19,242	(197)	(1.0%)
School Operations and Maintenance	22,277	24,916	2,639	10.6%
Amortization & Debt Repayment	13,145	13,488	344	2.5%
Secondments & Releases	982	979	(3)	(0.3%)
Other Non-Operating Expenses	1,164	3,097	(1,164)	(37.6%)
Total Other	63,553	68,366	1,716	(30.4%)
Total Expenditures	246,387	250,451	967	0.39%
In-Year Compliance Surplus (Deficit)	(768)	(1,000)	0	0.0%
Prior Year Accumulated Surplus (Deficit)	16,980	16,980	0	0.0%
Accumulated Surplus (Deficit) for Compliance	16,212	15,980	0	0.0%

Note: Forecast based on year-to-date actuals for the month ended

Note: Numbers may not add due to rounded display

Trillium Lakelands District School Board

Administrative Report

Date: February 7, 2024
To: Finance and Administration Committee
Origin: Tim Ellis, Superintendent of Business Services
Subject: 2023/2024 Capital Renewal Program

Purpose:

To provide a summary of the 2023/2024 Capital Renewal Program.

Context:

Each year, school boards are allocated money for renewing capital assets at schools. A capital renewal program is prepared outlining the year's project plan. The capital renewal program often includes multiple years which helps with resource planning and financial allocations. These capital projects are typically carried out during the summer months when students and staff are not in Board facilities.

Content:

In the summer of 2024, Facility Department staff are targeting work at all elementary schools and secondary schools with work valuing approximately \$14.5 million.

The Electric Vehicle (EV) Charging Station Program will expand with stations coming to the seven secondary school locations in the Board. The stations installed at the Muskoka and Lindsay Education Centres have been well received and have contributed to the Student G7 Climate Action Plan.

In 2024, 23 elementary schools and one secondary school will have full LED lighting systems installed with all elementary schools having touch lighting systems put in place. Once fully implemented, having LED lighting in all facilities, will reduce consumption by 15 to 20 percent. By eliminating demand charge in some larger facilities, costs will be reduced by as much as 20 to 30 percent.

Facility assessments will be completed including roofing (8 elementary), electrical (10 elementary and 4 secondary) and geothermal (12 elementary). Cultural rooms will be completed at two elementary schools. Projected savings in geothermal converted schools will be 60 to 70 percent and if all 12 locations can be cost effectively converted, an overall savings in fuel expenditures could total 20 percent.

Additional projects include painting, curb and outer walkway repairs, life system updates (fire alarms), washroom renewals and accessibility improvements.

The annual projected capital renewal program for 2025 and 2026 are approximately \$10 million and \$6 million respectively, with projects currently identified, and with the ability of additional projects being added.

Appendix A – 2024 Capital Renewal Chart

For an accessible version of Appendix A, please contact:
Communications Services at info@tlds.on.ca

2024 Planned Projects

SCHOOL	DESCRIPTION	Item	Priority	ESTIMATION
ELEMENTARY PANEL				
Alexandra PS	Roof Replacement-Original, Addition 1 & 2	BE	GP	\$ 325,000.00
	Life Safety (Fire Alarm, Exit Lights) (2023-Committed)	H&S	A	\$ 125,000.00
	Painting	BE	P	\$ 10,000.00
Archie Stouffer E.S.	2023-Primary Washroom Upgrades-Primary	BE	A	CC \$ 425,000.00
	LED Lighting-Library Only (Classrooms as Req'd)	BE	GP	P \$ 10,000.00
Bobcaygeon P.S.	2023-LED Lighting	BE	GP	P \$ 150,000.00
	BAS (HVAC Equipment Control) Upgrade	BE	GP	\$ 30,000.00
Bracebridge P.S.	LED Lighting	BE	GP	P \$ 200,000.00
	Electrical Service Upgrade-Req'd for CVRIS Upgrades	BE	GP	\$ 150,000.00
Cardiff E.S.	LED Lighting	BE	GP	P \$ 50,000.00
	2023-Main Office/Principal Office Renewal	BE	P	\$ 75,000.00
Central Senior P.S.	Painting	BE	P	\$ 10,000.00
Dr. George Hall P.S.	LED Lighting	BE	GP	P \$ 125,000.00
	Oil to Natural Gas Heating Plant Conversion	BE	GP	\$ 250,000.00
Dunsford District E.S.	LED Lighting	BE	GP	P \$ 165,000.00
Fenelon Township P.S.	LED Lighting	BE	GP	P \$ 125,000.00
	2023-Exterior Doors	BE	GP	CA \$ 150,000.00
Glen Orchard	LED Lighting	BE	GP	P \$ 125,000.00
	Electrical Switch Gear Upgrade	BE	GP	\$ 175,000.00
Grandview P.S.	Interlock Brick Pavers and Curb Cuts/Repairs	CA	A	\$ 10,000.00
Gravenhurst P.S.	Ground Floor to First Floor Spray on Fireproofing	HS	CC	\$ 75,000.00
Honey Harbour P.S.	LED Lighting	BE	GP	P \$ 50,000.00
Huntsville P.S.	LED Lighting	BE	GP	P \$ 150,000.00
	Painting	BE	P	\$ 10,000.00
Irwin Memorial P.S.	LED Lighting	BE	GP	P \$ 150,000.00
	Electric Baseboard Heating Replacement	BE	GP	\$ 25,000.00
J.D. Hodgson E.S.	HVAC-Rooftop Unit Replacement	BE	GP	P \$ 1,000,000.00
	Front Entrance-Concrete Replacement/Entry Upgrades	CA	A	HS \$ 150,000.00
Jack Callaghan P.S.	2023-Washroom Renewals	BE	A	CC \$ 400,000.00
King Albert P.S.	Custodial Sink	HS		\$ 5,000.00
	Painting	BE	P	\$ 10,000.00
K.P. Manson P.S.	LED Lighting	BE	GP	P \$ 150,000.00
Lady Eaton E.S.	Painting	BE	P	\$ 10,000.00
Lady MacKenzie P.S.	Life Safety (Fire Alarm, Exit Lights) (2023-Committed)	H&S	A	\$ 125,000.00
Langton P.S.	Roller Shades Throughout	BE	P	\$ 20,000.00
Leslie Frost P.S.	Roof Replacement (Original School-Front Wing)	BE	GP	\$ 300,000.00
	Mini Gym Replacment	BE	P	\$ 300,000.00
Macaulay P.S.	LED Lighting	BE	GP	P \$ 125,000.00
	2023-Washroom Renewals (Phase 1)	BE	A	CC \$ 250,000.00
	Elevating Lift & Ramp at Gym and Library	BE	A	CC \$ 450,000.00
Mariposa E.S.	LED Lighting	BE	GP	P \$ 175,000.00
	2023-Exterior Doors	BE	GP	CA \$ 150,000.00
Monck P.S.	LED Lighting	BE	GP	P \$ 150,000.00
Muskoka-Beechgrove P.S.	LED Lighting	BE	GP	P \$ 75,000.00
Muskoka Falls P.S.	LED Lighting	BE	GP	P \$ 100,000.00
	Life Safety (Fire Alarm, Exit Lights) (2023-Committed)	H&S	A	\$ 125,000.00
Parkview P.S.	LED Lighting	BE	GP	P \$ 100,000.00
	Portapack (8 Portables c.w. Student and Staff W.R.)	BE	P	CC \$ 900,000.00
Pine Glen P.S.	LED Lighting	BE	GP	P \$ 150,000.00
Queen Victoria P.S.	2023-Washroom Renewals	BE	A	CC \$ 450,000.00
Ridgewood P.S.	Window Sills	BE	HS	
Riverside P.S.	LED Lighting	BE	GP	P \$ 175,000.00
	Classroom Ceilings	BE		\$ 175,000.00
Rolling Hills P.S.	Elevating Lift at Gym Stage	BE	A	CC \$ 100,000.00
Scott Young PS	Spec. Ed. Calming Room Padding	H&S	A	I \$ 10,000.00
	Daycare & FDK Addition & Reno (LEE Consolidation)			\$ 5,500,000.00
Spruce Glen P.S.	LED Lighting	BE	GP	P \$ 175,000.00
Stuart Baker E.S.	Air Conditioning In Playroom	BE		\$ 50,000.00
V.K. Greer Memorial P.S.	LED Lighting	BE	GP	P \$ 125,000.00
	Ceilings	BE		\$ 125,000.00
Watt P.S.	LED Lighting	BE	GP	P \$ 40,000.00
	2023-Washroom Renewals	BE	A	CC \$ 435,000.00

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SCHOOL	DESCRIPTION	Item	Priority	ESTIMATION
Wilberforce P.S.	Front Entrance Concrete Walkway Repair	CA	A HS	\$ 10,000.00
Woodville E.S.	LED Lighting	BE	GP P	\$ 175,000.00
	Stariwell Repair	BE	HS CC	\$ 60,000.00
SUB-TOTAL ELEMENTARY				\$ 10,145,000.00

All Elementary get touch, with 23 sites receiving LED Lighting throughout

Elementary System Wide Initiatives (included in **Sub-Total Elementary** above & below at **Total Elementary Panel**)

Geo Thermal Assessments	12 Locations	BE	GP	\$ 300,000.00
Electrical Assessments	10 Locations	BE	HS	\$ 100,000.00
Roofing Assesements	8 Locations	BE	GP	\$ 200,000.00
Cultural Rooms	2 Locations	I		\$ 100,000.00
Portables	6 Locations receive Portables, 2 Locations Portapacks (Portapack Locations PPS & JCPS listed at sites)	BE	P CC	\$ 650,000.00 **

SECONDARY PANEL				
Bracebridge Muskoka Lakes S.S.	Life Safety Replacement (575,0000-2023 Committed)	H&S	A	\$ 575,000.00 **
	Replace glazing in green house	BE	GP H&S	\$ 50,000.00
	Sidewalk and curb replacement (with Town)	H&S	CA A	\$ 100,000.00
Fenelon Falls S.S.	Sawdust collector Electrical Panel Replacement	P	CC	\$ 25,000.00
	Life Safety Replacement (500,000-2023 Allocation)	H&S	A	\$ 500,000.00 **
	Terrazzo matwells	H&S	A	\$ 18,000.00
Gravenhurst H.S.	Washroom renovations-Phase 3 (Final)	BE	A CC	\$ 450,000.00
	Replace RTUs servicing Science Labs (50,000+)	BE	GP P	\$ 50,000.00
Haliburton AAEC	LED Lighting (3,200 sq.ft.-Less Area Completed)	BE	GP P	\$ 15,000.00
	Wheelchair Ramps at both entrances			
Haliburton Highlands S.S.	Music Rm Washrooms (200,0000-2021 Committed)	BE	A CC	\$ 200,000.00 **
	HVAC for the Science Wing	BE	GP P	\$ 400,000.00
Huntsville H.S.	Replace stairs and paving stones front entrance	H&S	CA A	\$ 350,000.00
I.E. Weldon S.S.	2023-Washroom Renewals (Phase 3) (260,000.00-2023 Committed)	BE	A CC	\$ 250,000.00 **
Lindsay AAEC	Replace Boilers & HVAC (950,000-2022 Committed)	BE	GP P	\$ 950,000.00 **
Lindsay Collegiate & V.I.	Replace roof (English Hall)			\$ 275,000.00
SUB-TOTAL SECONDARY				\$ 2,008,000.00

All Secondary get touch, with 1 site receiving LED Lighting throughout

Secondary System Wide Initiatives (included in **Sub-Total Secondary** above & below at **Total Secondary Panel**)

Electrical Assessments	4 Locations	BE	HS	\$ 100,000.00
Car Charging	7 Sites	GP	CA	\$ 175,000.00

TOTAL ELEMENTARY PANEL				\$ 10,145,000.00
TOTAL SECONDARY PANEL				\$ 2,008,000.00
GRAND TOTAL				\$ 12,153,000.00

2023-24 Capital Funding 14,495,195

**Not included in Totals

For an accessible version of this chart, please contact:
Communications Services at info@tlds.on.ca

TLDSB Portable Usage January 2024

School	Portable(s) Yes or No	Quantity	Portable Age Range					Use
			Less than 1 Year	1-5 Years	6-10 Years	11-15 Years	16+ Years	
Glen Orchard PS	Yes	1	1	0	0	0	0	Grade 8
Macaulay PS	Yes	3	0	0	0	0	3	1. Grade 3/4 2. Grade 4/5 3. Grade 5
KP Manson PS	Yes	2	0	0	0	0	2	1. School Library 2. Grade 7/8
Muskoka Beechgrove PS	Yes	3	0	0	0	0	3	All intermediate classes
Pine Glen PS	Yes	1	0	0	0	0	1	Instrument
Stuart Baker ES	Yes	2	0	0	0	0	2	1. 2/3 class 2. prep teacher use
VK Greer Memorial PS	Yes	2	0	0	0	0	2	1. French 2. Grade 4/5
Watt PS	Yes	1	0	0	0	0	1	Grade 7/8
Wilberforce ES	Yes	3	0	0	0	0	3	1. Library 2. French 3. Storage
Yearley	Yes	3	0	0	0	0	3	n/a
Bobcaygeon ES	Yes	2	1	0	0	0	1	1. Grade 3 2. Grade 7
Jack Callaghan ES	Yes	4	2	1	0	0	1	1. Grade 3 2. Grade 2/3 3. Music 4. French
Lady Mackenzie ES	Yes	2	0	0	0	0	2	1. Music 2. Grade 2
Langton ES	Yes	1	1	0	0	0	0	Grade 5
Leslie Frost PS	Yes	6	0	1	0	0	5	1. Mini Gym 2. Music 3-6. Classrooms
Parkview PS	Yes	6	1	1	0	0	4	1. Gr 6 2. Gr 4/5 3. Gr 6 4. Gr 4 5. Gr 5 6. Gr. 3
Rolling Hills ES	Yes	1	0	0	0	0	1	Gr 4/5 French / Gr. 7 Math / Resource Centre
IEWSS	Yes	3	0	0	0	0	3	1. Family Studies mini kitchen and PALS 2--3. Art Department storage
Total		46	6	3	0	0	37	

All portables have full ventilation

For an accessible version of this chart, please contact:
Communications Services at info@tldsb.on.ca

Summary of Daycare Programming at Schools

School	Full Time Daycare	Before and After	Only Before	Only After	Ontario Early Years
Alexandra PS	No	No	No	No	No
Archie Stouffer ES	No	Yes	No	No	Yes
Bobcaygeon PS	No	Yes	No	No	No
Bracebridge PS	Yes	Yes	No	No	No
Cardiff ES	No	No	No	No	No
Central Senior PS	No	No	No	No	No
Dr. George Hall PS	Yes	Yes	No	No	No
Dunsford District ES	No	No	No	Yes	No
Fenelon Township PS	No	Yes	No	No	No
Glen Orchard PS	Yes	Yes	No	No	No
Grandview PS	Yes	Yes	No	No	No
Gravenhurst PS	No	Yes	No	No	No
Honey Harbour PS	No	No	No	No	No
Huntsville PS	No	No	No	Yes	No
Irwin Memorial PS	No	No	No	Yes	No
J. Douglas Hodgson ES	No	No	No	Yes	Yes
Jack Callaghan PS	No	Yes	No	No	No
King Albert PS	No	No	No	No	No
KP Manson PS	No	No	No	Yes	No
Lady Eaton ES	Yes	Yes	No	No	Yes
Lady MacKenzie PS	No	No	No	Yes	No
Langton PS	Yes	Yes	No	No	No
Leslie Frost PS	No	Yes	No	No	No
Macaulay PS	No	Yes	No	No	No
Mariposa ES	No	Yes	No	No	No
Monck PS	No	Yes	No	No	No
Muskoka Beechgrove PS	No	Yes	No	No	No
Muskoka Falls PS	Yes	Yes	No	No	No
Parkview PS	No	Yes	No	No	No
Pine Glen PS	No	Yes	No	No	No
Queen Victoria PS	No	No	No	No	No
Ridgewood PS	No	No	No	Yes	Yes
Riverside PS	No	Yes	No	No	No
Rolling Hills PS	Yes	Yes	No	No	No
Scott Young PS	No	No	No	No	No
Spruce Glen PS	No	No	No	Yes	No
Stuart W Baker ES	No	No	No	No	No
VK Greer PS	No	Yes	No	No	No
Watt PS	No	No	No	No	No
Wilberforce ES	No	No	No	No	No - in progress
Woodville ES	No	Yes	No	No	No
IEWSS	Yes	No	No	No	No
FFSS	No	No	No	No	Yes
TOTALS	9	23	0	8	6

Full Time Daycare - offers full time daycare spaces for children who are not yet old enough to attend school

Before and Afterschool Care - offers a fun, safe place for school aged children to stay before a

Only Before - Only After - offers either / or care

Ontario Early Years - offers free drop in programming for families and childrent from birth to 6 years old

For an accessible version of this chart, please contact:
 Communications Services at info@tlds.on.ca

Community Use of Schools Summary - January 1, 2024

School	Number of Bookings YTD January 31, 2024	Number of Bookings YTD August 31, 2023	Types of Group Use (number of permits) YTD January 31, 2024				Spaces Used (Totals)Permits YTD January 31, 2024							
			Youth Activities	Adult Sports	Senior Groups	Other	Classrooms	Gym	Library	Caf	Theatre	Kitchen	Outdoor	
Alexandra PS	10	22	2					2						
Archie Stouffer ES	23	123	1			2 - child care*	3	1						
Bobcaygeon PS	44	78	1	2				3						
Bracebridge PS	60	89	5	1			3	1	1					
Cardiff ES	-	-												
Central Senior PS	28	51	5	1				5						
Dr. George Hall PS	28	51	3					3						
Dunsford District ES	7	-	1					1						
Fenelon Township PS	6	1	1			1 - child care*		2	1					
Glen Orchard PS	4	1	1					1						
Grandview PS		46												
Gravenhurst PS	79	112	6					6						
Honey Harbour PS	-	-												
Huntsville PS	43	72	6	1			3	6						
Irwin Memorial PS	-	-												
J Douglas Hodgson ES	12		2				2	1	2					1
Jack Callaghan PS	2	42				1 - child care*	4	1	2					
KP Manson PS	-	-												
King Albert PS	1	11	1					1						
Lady Eaton ES	14	60	1					2						
Lady MacKenzie PS	3	13	1					1						
Langton PS	14	25	3					3						
Leslie Frost PS	17	71	1				2	2	4	2				
Macaulay PS	54	106	4	2				6						
Mariposa ES	17	36	1					1						
Monck PS	47	150	2	1			3	3	4	2				1
Muskoka Beechgrove PS	4	6	1					1						
Muskoka Falls PS	38	84	1	2				3						
Parkview PS	7	31				1 - child care*		1						
Pine Glen PS	19	69	5	2			3	7						
Queen Victoria PS	61	84	5		1			6						
Ridgewood PS	44	137	2	1				2						
Riverside PS	44	124	5					5						
Rolling Hills PS	22	66	2			4 - child care*		3	3					
Scott Young PS	7	25	3				1	2	1					1
Spruce Glen PS	25	72	1	1				2	1					
Stuart W Baker ES	1						1		1					
VK Greer Memorial PS	58	101	3	1				4						
Watt PS		2					1							1
Wilberforce ES		1												
Woodville ES	12		1				4	3						2
BMLSS	96	165	8	1		2 - no target age		9		4			2	1
Fenelon Falls SS	38	107	4	1				4						
Gravenhurst HS	43	69	4	2				6						
Haliburton Highlands SS	147	342	1	6			14	5			14			3
Huntsville HS	152	221	7	5			1	12		1				1
IEWSS	92	181	7	1			1	2	8		2			
LCVI	103	248	4	4				8		3				1

may include child care non instructional days

*non-instructional days

For an accessible version of this chart, please contact:
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