



Governance and Policy Committee Meeting Minutes

Date: December 12, 2023
Location: Muskoka Education Centre
Time: 1:00pm

1 Call to Order

Committee Chair Saunders called the meeting to order at 1:15 p.m.

2 Roll Call

Committee Chair Saunders recognized that there were four Committee Member in attendance in person (Trustees Clodd, Reain, Saunders, Wilcox) and one Committee Member (Trustee Childs) in attendance virtually.

Director Hahn and Executive Assistant Jen Andreasen were in attendance as staff support.

3 Declaration of Possible Conflict of Interest

There were no declarations of possible conflict of interest.

4 Approval of Agenda

Director Hahn requested that approval of the minutes of the October 17, 2023 Governance and Policy Meeting be added to the agenda as item 5.

Moved by Trustee Clodd, seconded by Trustee Reain,
That the agenda be approved as amended.
Carried.

5 Approval of the Minutes if the October 17, 2023 Governance and Policy Committee Meeting

Moved by Trustee Clodd, seconded by Trustee Wilcox
That the minutes from the October 17, 2023 Governance and Policy Committee Meeting be approved
Carried.

6 Administrative Reports

6.1 For Action- Written

6.1.a Governance and Policy Committee Terms of Reference

Director Hahn shared the proposed Governance and Policy Terms of Reference for approval

Moved by Trustee Clodd, seconded by Trustee Reain

That the Governance and Policy Committee approve the Committee Terms of Reference as presented.

Carried.

6.1.b ES-5060 Safety in Technology Classrooms Policy

Director Hahn shared the recommended changes to the ES-5060 Safety in Technology Classrooms Policy.

Moved by Trustee Wilcox, seconded by Trustee Clodd

That the changes to the ES-5060 Safety in Technological Education Policy be approved, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.

Carried.

6.1.c ES-5539 Home Instruction Policy

Director Hahn shared the recommended changes to ES-5539 Home Instruction Policy.

Moved by Trustee Clodd, seconded by Trustee Wilcox

That the changes to the ES-5539 Home Instruction Policy be approved, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.

Carried.

6.1.d ES-5561 Special Education Advisory Committee Policy

Director Hahn shared the recommended changes to the ES-5561 Special Education Advisory Committee Policy.

Moved by Trustee Reain, seconded by Trustee Clodd

That the changed to the ES-5561 Special Education Advisory Committee Policy be approved, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.

Carried.

6.1.e BD-2070 Emergency Response Plan- District Policy

Director Hahn shared the recommended changes to the BD-2070 Emergency Response Plan- District Policy.

Moved by Trustee Clodd, seconded by Trustee Wilcox

That the changes to the BD-2071 Emergency Response Plan- District Policy be approved, and that the policy be advanced to the next public meeting of the Board for ratification.

Carried.

6.1.f BD-2055 Advocacy Policy

Director Hahn shared the recommended changes to BD-2055 Advocacy Policy.

Moved by Trustee Clodd, seconded by Trustee Reain

That the changes to the BD-2055 Advocacy Policy be approved, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.

Carried.

6.1.g BD-2110 Trustee Use of School Board Resources During Municipal and School Board Election Campaigns Policy

Director Hahn shared the recommended changes to the BD-2110 Trustee Use of School Board Resources During Municipal and School Board Election Campaigns Policy.

Moved by Trustee Reain, seconded by Trustee Wilcox

That the changes to the BD-2110 Trustee Use of School Board Resources During Municipal and School Board Election Campaign Policy be approved, and that the policy be advanced to the next public meeting of the Board of Trustees for ratification.

Carried.

7 Other Business

7.1 Board Self-Assessment Exercise

Director Hahn shared a draft sample of a potential Board Assessment. The purpose of the assessment is to provide input on the effectiveness of the Board and Senior Team.

The recommended timeframe for respondents to review is from the start of the most recent term of the Board of Trustees until present.

It was recommended that Trustees participate the assessment both in January 2024 and again in October 2024, and then start a regular assessment cycle based on school year.

The recommended changes to the proposed draft included that there be more prominent section titles and that a comment box be added at the end of each section.

8 Next Meeting

Date: Tuesday, February 13, 2024

Location: Lindsay Education Centre

Time: 1:00 p.m.

9 Adjournment

Moved by Trustee Clodd, seconded by Trustee Reain, that the meeting be adjourned at 2:52 p.m.

Carried.

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