



## Program and Planning Committee Meeting Minutes

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**Date:** November 21, 2023  
**Location:** Lindsay Education Centre  
**Time:** 10:00 a.m.

### 1 Call to Order

Superintendent MacJanet called the meeting to order at 10:03 a.m.

### 2 Roll Call

Superintendent MacJanet welcomed the Committee and recognized that five Committee members (Trustees Reain, Wilcox, Bradley, Saunders, and Brohman) were present in-person.

Superintendent MacJanet and Executive Assistant Cheryl Evans were in attendance as support staff.

### 3 Declaration of Possible Conflict of Interest

There were no declarations of possible conflict of interest.

### 4 Approval of Agenda

Moved by Trustee Reain, seconded by Trustee Saunders that the agenda be approved.  
Carried.

### 5 Overview of Program and Planning Committee

#### 5.1 Purpose of Committee- Overview

Superintendent MacJanet provided an overview of the purpose of the Program and Planning Committee. The purpose of the committee is to receive information and provide feedback related to TLDSB curriculum programs and initiatives to ensure accountability to and alignment with the Board's Strategic Plan goals.

#### 5.2 Committee Terms of Reference Development

Superintendent MacJanet introduced a Draft of the Program and Planning Committee Terms of Reference and requested committee member input on the draft by January 8, 2024. A final draft for ratification will be brought forward to the January 17, 2024 Program and Planning Committee Meeting.

### 5.3 Election of a Committee Chair

Superintendent MacJanet presided over the election of a Committee Chair.

Trustee Reain nominated Trustee Colleen Wilcox who accepted the nomination. No other nominations were put forward. Trustee Wilcox was acclaimed as Chair of the Program and Planning Committee for 2023-2024.

## 6 Administrative Reports

### 6.1 For Action - Written

#### 6.1.a Program and Planning Committee Dates 2023-2024

Superintendent MacJanet shared the proposed Program and Planning dates for 2023-2024

Moved by Trustee Brohman, seconded by Trustee Saunders, that the 2023-2024 schedule for the Program and Planning Committee Meetings be approved as presented, and that meetings be scheduled for January 17, 2024, February 16, 2024 and May 14, 2024.

Carried.

### 6.2 For Information- Verbal

#### 6.2.a Daycare Update

Superintendent Ellis provided an update regarding daycare, before and after childcare and EarlyOn programs operating in TLDSB schools.

- The Before and After School Program at VK Greer Memorial PS will be operational in January 2024. A new service provider contract has been awarded to Muskoka Family Focus.
- Updates were also provided on the status of programs at Pine Glen PS, Gravenhurst, Ridgewood PS, Fenelon Township PS & Grandview PS.

#### 6.2.b Secondary Curriculum Services Update

Superintendent Williams provided a Secondary Curriculum Services update centred on the Secondary Consultants' work including:

- Destreaming Coaches
- Professional Learning Opportunities for staff
- Student Success Support Meetings
- Multilingual Learners (MLL) Learning
- Guidance Counsellor Learning

#### 6.2.c Elementary Curriculum Services Update

Superintendent MacJanet provided updates related to Elementary Curriculum Services in the curricular areas of:

- Multilingual Learners (MLL)
- Primary French Immersion
- Early Years
- TLDSB's response to the Right to Read Report
- Literacy
- Math
- TLDSB Ministry Math Achievement Action Plan

#### 6.2.d Mental Health Services Update

Acting Associate Superintendent Fraser provided a Mental Health Services update providing an overview of the TLDSB Mental Health Action Plan along with a summary mental health learning taking place across the system.

6.2.e Outdoor Education

Superintendent Goldring provided an update on TLDSB's Grade 6 Outdoor Education. All grade 6 students have had the opportunity to attend Camp Muskoka for a one night overnight visit to date for the 2023-2024 school year.

6.2.f Trillium Lakelands Arts Camp Update

Superintendent Goldring shared that TLAC registration opened on Friday November 17 at 6:00 p.m. and reported that the program is now full. There is a waitlist.

6.2.g ARTS Showcase

Superintendent MacJanet shared that the *Better Together ARTS Showcase* will launch to educators for consideration re: participation prior to Holiday break. A showcase will take place in each area of the board in the spring.

**7 Future Business**

7.1 Boundary Review

7.2 Secondary Program Review

**8 Next Meeting**

Date: Wednesday, January 17, 2024

Location: Muskoka Education Centre

Time: 10:30 a.m.

**9 Adjournment**

Moved by Trustee Reain, seconded by Trustee Bradley, that the meeting be adjourned at 12:22 p.m.  
Carried.

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