



Finance and Administration Committee Minutes

Date: Wednesday, September 20, 2023

Location: Blended – MEC and WebEx

Time: 1:00 p.m. to 2:20 p.m.

1 Call to Order

The meeting was called to order at 1:07 p.m. Trustee Brohman and the Senior Manager of Financial Services were unable to attend. A quorum was confirmed.

2 Declaration of Possible Conflict of Interest

None

3 Minutes of Previous Meeting

The start time of the previous meeting was amended from 4 pm to 3 pm.

4 General Administration

4.1 Boundary Reviews Update

There were no questions or comments in this regard.

4.2 Property Report

There were no questions or comments in this regard.

5 Finance Department

5.1 Quarterly Report – Q3 2022/23

The Superintendent of Business answered questions relating to union negotiation costs.

Recommendation - Moved by B. Reain and Seconded by E. Childs

That the Finance and Administration Committee approves the 2022/23 third quarter (Q3) report as received at the September 20, 2023 Committee.

Carried

5.2 School Financial Audits

There were no questions or comments in this regard.

5.3 Regional Internal Audit Team Report

There were no questions or comments in this regard.

6 Facility Department

6.1 Summer Renewal Projects

There were no questions or comments in this regard.

6.2 Capital Priorities Report

There were no questions or comments in this regard.

7 Transportation Department

7.1 2022/2023 Year-End Report

There were no questions or comments in this regard.

8 2023/24 Meeting Dates

Tuesday, November 14, 2023 at 1:00 p.m.

Wednesday, February 7, 2023 at 1:00 p.m.

Tuesday, May 7, 2023 at 1:00 p.m.

9 Adjournment

The meeting was adjourned at 2:20 p.m.

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